

Task 1: Onboard Project Prioritization Work Group Members to Work Group, CoC and HUD NOFA Process					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Provide on-boarding to Project Prioritization Work Group	Review feedback from 2017 HEARTH-FOTG and New Projects work groups	Dave Thomas	5/1/2018		
	Provide overview of feedback to PPWG	Dave Thomas	5/9/2018		
	Review and determine goals for 2018 PPWG	Dave, Karen Kowal	5/9/2018		
	Review FY2017 NOFA Project Ranking Policies	Dave	5/25/2018		
	Develop PPWG draft work plan	Karen	5/8/2018		
	Review PPWG draft work plan	Karen	5/9/2018		
Educate Project Prioritization Work Group on the CoC	Provide CoC 101 training	Dave, Karen	5/25/2018		
	Review 2018 system goals	Dave, Karen	5/25/2018		
	Review program models funded under HUD CoC Program	Karen, SPEC	5/25/2018		
	Review priority populations	Karen, SPEC	5/25/2018		
	Review system models (HMIS, CES)	Karen, Padma, Renee/Stephanie	5/25/2018		
Educate Project Prioritization Work Group on the NOFA Process	Provide overview of HUD CoC NOFA Process (timeline, NOFA as HUD priorities, etc.)	Dave, Karen	6/7/2018		
	Review current local evaluation tool and history	Karen, Evaluation Tool Subcommittee	6/7/2018		
	Review ranking policies from other CoCs	Karen	6/7/2018		
Task 2: Execute New Project Application Process					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Develop New Projects Application Process	Review 2017 New Project Application Materials	Karen	5/7/2018	Completed	Completed
	Provide overview and lessons learned to PPWG	Dave, Karen	5/9/2018	Completed	Completed
	Determine if separate New Project applications are needed for HMIS and CE	Dave, Karen	5/24/2018	HMIS & CE will use common LOI but have separate applications	Completed
	Develop New Projects Timeline & Process	Dave, Karen	5/24/2018	Calendar developed	Completed
	Request data (e.g. PIT), system goals, etc.	Karen			
	Review data (e.g. PIT), system goals, etc.	Dave, Karen			
	Send 2017 LOI to PPWG for review and feedback	Karen	5/24/2018	Sent for feedback and discussed at 5/24 meeting	Completed
	Develop LOI	Dave, Karen	6/6/2018	LOI developed	Completed

	Develop New Project Applications and Scoring Rubrics	Dave, Karen	6/15/2018		
	Get feedback from Evaluation Tool Subcommittee	Dave, Karen		Will not coincide with meetings	Removed
	Finalize New Project Applications and Scoring Rubrics	Dave, Karen			
<b>Request &amp; Review LOIs</b>	Send request for LOIs to CoC	Karen, Jenna	6/8/2018	Send through CoC list-serve	<b>Completed</b>
	Collect LOIs for review	Dave, Karen	<b>6/15/2018</b>		
	Distribute LOIs to New Projects Review WG	Dave, Karen	<b>6/15/2018</b>		
	Review LOIs & Make Determinations	Dave, Karen	<b>6/18/2018</b>		
	Notify Agencies on New Projects moving to the application phase	Dave, Karen	<b>6/19/2018</b>		
<b>Collect and Review New Project Applications</b>	Collect New Projects Application for Review	Dave, Karen	<b>7/2/2018</b>		
	Review Applications and decide on which applications move forward to the panel presentation level.	Dave, Karen	<b>7/10/2018</b>		
	Hold panel presentations and determine final applications for funding	Dave, Karen	<b>7/13/2018</b>		

**Task 3: Determine Ranking Policies for the FY2018 NOFA**

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
<b>Develop Ranking Policies</b>	Review system goals	Dave, Karen	7/16/2018		
	Review previous Chicago CoC Ranking Policies	Dave, Karen	7/16/2018		
	Determine data needed to develop ranking policies	Dave, Karen	7/16/2018		
	Request data from HMIS or CoC Team	Karen	7/16/2018		
	Review data	Dave, Karen	7/22/2018		
	Develop and finalize ranking policies	Dave, Karen	<b>7/22/2018</b>		
<b>Approve &amp; Apply Ranking Policies</b>	Send final ranking policies to CoC BoD	Dave			
	BoD approves ranking policies	Dave			
	Approved ranking policies to AC for application	Dave			
	Ranking policies applied to CoC funded projects	Karen			
	Ranking document of policies and projects created	Karen			
	Ranking document of polices and projects posted to AC website.	Karen			



System Performance, Data, and Research Action Plan: Project Prioritization Workgroup  
July 2018

Project Managers:  
Karen Kowal (kkowal@allchicago.org)  
Liz Oo (eoo@allchicago.org)

	Ranked projects submitted into CoC Application for FY 2018 NOFA	Karen			
S4: Develop a Plan for (Expanded) Voluntary and Involuntary Reallocation					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Review data on grant spending and reallocation	Gather data from last three years	Karen			
	Publicize the amount sent back to HUD to the community				



System Performance, Data, and Research Action Plan: Program Models Chart  
July 2018

Project Managers:  
Karen Kowal (kkowal@allchicago.org)  
Liz Oo (eoo@allchicago.org)

Strategy 0: Finalize work of Program Model Chart Work Group					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Review & finalize work of PMC Work Group	Review PMC Work Group recommendations	Karen & Adriana / SPEC	4/6/4018	Reviewed work	Completed
	Make recommendations for next version of PMC	Karen & Adriana / SPEC	4/6/2018	Approved work thus far and determined next steps	Completed
Strategy 1: System-wide analysis of program models					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Review current housing program models	Place current models into system vision	Karen	6/8/2018	Completed draft placement	Completed
	Review purpose of PMC in relation to system	Karen & Liz	6/8/2018	Discussed and determined it is foundational/baseline document	Completed
	Review and update PMs on the following factors: - Population - Service Package - Outcome(s) - Indicators (of outcome)	Karen & Liz			
	Review PSH based on factors	Karen & Liz	6/8/2018	Completed PSH	Completed
	Review YIPSH, SH, RRH based on factors	Karen & Liz	6/15/2018	Completed YIPSH, SH, RRH	Completed
	Review PHwSS, Interim Housing (all types) based on factors	Karen & Liz	6/22/2018	Completed PHwSS. Interim Pending	
	Review Youth TH (all types based on factors)	Karen & Liz	7/9/2018		
	Send questions on models to lines of action	Karen & Liz	7/16/2018		
	Incorporate feedback into PMC	Karen & Liz	7/31/2018		
Determine and add new housing program models	Brainstorming additional models with SPEC	Karen	5/4/2018	Completed	Completed
	Add youth models through YHDP	Karen / Elizabeth Perez	7/9/2018		
	Determine other potential new or exisiting models	Karen & Liz			
Review models of crisis response system					
Review coordinated entry models					
Develop Core Values for Homeless System					
Strategy 2: System-wide analysis of performance by intervention					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
	Request data from HMIS	Karen			
	Receive data from HMIS	Padma/HMIS Team			



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Review data by program model	Present data to WG for discussion & collect feedback on program models	Karen			
	Prepare draft updates to PMC and present to WG	Karen			
Monitor data on changes to program models	Request data from HMIS	Karen			
	Receive data from HMIS	Padma/HMIS Team			
	Convene WG for discussion n program model data	Karen			
	Revise PMC as needed.				

Strategy 3: Refine performance data analysis to reflect subpopulation and family vs single adults for each intervention type

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Review data by subpopulation, household size by intervention.	Request data from HMIS	Karen			
	Receive data from HMIS	Padma/HMIS Team			
	Present data to WG for discussion & collect feedback on program models	Karen			
Make recommendations for priority subpopulations and/or household type by intervention type	Prepare draft updates to PMC and present to WG	Karen			
	Develop recommendations to add priority subpopulations and/or household type by intervention type	Karen/Work Group			

Strategy 4: Examination of program performance standards relative to target population and delivery methods

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Examine data relative to target population and delivery methods					



System Performance, Data, and Research Action Plan: Dashboards  
July 2018

Project Managers:  
Karen Kowal (kkowal@allchicago.org)  
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Strategy 1: Build dashboards for program performance by intervention type based on program model performance standards

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Develop draft dashboard	Request data from HMIS	Karen	1/15/2018	Request made	Complete
	Receive data from HMIS	Padma/HMIS Team	1/29/2018	Data received	Complete
	Present data to Quarterly CoC Partner Meeting for Feedback. for discussion & collect feedback on dashboard	Karen	1/31/2018	Data presented and received feedback from funded partners on de-identified data.	Complete
	Develop data points for project level performance dashboard to SPEC	Karen & Adriana	4/5/2018	Developed proposed data points	Complete
	Get feedback and recommendations from SPEC	Karen & Adriana / SPEC	4/6/2018	SPEC made suggestions to proposed data points	Complete
	Incorporate recommendations into data points	Karen & Adriana	4/9/2018	Added SPEC suggestions of participants and households to draft data points for first quarter.	Complete
	Request data from HMIS	Karen	4/9/2018	Requested data 4/11/2018	Complete
	Receive data from HMIS	Karen / HMIS Team	4/23/2018	Received 5/1/2018	Complete
	Develop draft project dashboard template for agencies	Karen	4/18/2018	Completed 5/8/2018	Complete
Present dashboard for feedback	Present dashboard (system and project views )at quarterly meeti	Karen	5/11/2018	Presented on 5/11/2018	Complete
	Get feedback from CoC providers on draft dashboard	Karen	5/11/2018	Received on 5/11/2018	Complete
	Present feedback from CoC providers to SPEC	Karen	6/8/2018	Presented on 6/7/2018	Complete
	Incorporate SPEC & community feedback into dashboards	Karen	6/15/2018		

Strategy 2 :Determine if program performance can be made public (If not, publish deidentified data, share program data with each agency, allow time for data clean up, and then publish identified data)

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Get feedback from providers on making data public	Get input from SPEC on publishhing dashboards	Karen / SPEC	6/7/2018	Developed draft time table	Completed
	Present dashboards to SPC for input and discuss identification	Karen	7/15/2018		
	Determine participants in focus group(s)	Karen / SPEC	7/1/2018		
	Hold focus group(s) of providers for input	Karen /	7/31/2018		
	Determine timeline for making performance public	Karen / SPEC	7/15/2018		
	Post de-identified dashboards on All Chicago website	Karen	7/31/2018		
Develop plan to work with individual agencies if data cannot be made public	Develop plan to work with individual agencies if needed.				
Present dashboards to individual agencies for feedback and data clean up	Develop plan to meet with agencies				
	Meet with agencies				
	Develop data clean up plan with agencies				
	Agencies clean up data				
	Get buy in for publishing identified data.				
Publish data dashboards quarterly					

Strategy 3: Publish at least quarterly to website and mark standard and threshold lines

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Publish de-identified dashboards on All Chicago's website	Ensure dashboards are branded	Karen, Liz, Jenna	7/15/2018		
	Test dashboard visualization on various platforms	Karen, Liz,	7/25/2018		
	Post dashboard to All Chicago website	Karen, Liz	7/31/2018		
	Promote dashboards	Karen, Liz, Jenna	7/31/2018		



System Performance, Data, and Research Action Plan: Monitoring  
July 2018

Project Managers:  
Karen Kowal (kkowal@allchicago.org)  
Liz Oo (eoo@allchicago.org)

Strategy 1: Implement year long monitoring process					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Create Monitoring Work Group	Consult SPEC on potential membership	Karen / SPEC	2/7/2018	Verified agencies and individuals interested in MWG from providers	Completed
	Set initial meeting	Renee	2/10/2018	First meeting set for 3/15/2018	Completed
	Publicize meeting for additonal members	Renee / All Chicago	2/10/2018	Decided to have group be by invitation	Completed
Determine steps & timeline to shift to monitoring	Review All Chicago recommendations regarding site visit	Karen / All Chicago / SPEC	1/31/2018	Presented at January SPEC meeting	Completed
	Determine next steps regarding three components of site visit	Karen / All Chicago	2/15/2018	Completed plan for documentation review and consumer sessions	Completed
	Review program monitoring components with & receive recommendations from Monitoring work group	Renee	3/31/2018	Review completed 4/11/2018	Completed
	Review finanical monitoring components with & receive recommendations from Financial Monitoring work group	Steve / All Chicago	5/15/2018	Meeting scheduled for 5/8/2018	Pending
	Revamp consumer engagement session with work group of LEC	Karen	7/31/2018		
Review monitoring process	Gather data from monitoring process	Renee	8/1/2018		
	Present data to WG for discussion & collect feedback		8/31/2018		
Strategy 2: Prepare a recommendation for a performance improvement process when agencies do not meet threshold throughout the dashboard monitoring cycle including possible timeline for probation and/or ability to compete if threshold is not met at time of NOFA.					
Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status



**System Performance, Data, and Research Action Plan: Evaluation Tool**  
July 2018

Project Managers:  
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**Strategy 1: Review other CoC's evaluation tools for NOFA performance and ranking**

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Review evaluation tools from other CoCs	Research other CoC evaluation tools (local and like-sized)	Karen	4/30/2018	Research completed and applications compiled	Completed
	Create cross-walk for review	Karen	5/31/2018	Draft crosswalk complete. Received input from Evaluation Tool Subcommittee	Completed
	Review HUD Project and Ranking Tool	Karen / Evaluation Tool	6/21/2018		
Develop recommendations for changes to the tool based on other CoC tools	Develop recommendations	Karen / Evaluation Tool	6/30/2018		

**Strategy 2: Refine NOFA scoring tool to reflect program models performance standards and thresholds and either weighted to allow for comparison across types or weighted to reflect prioritization.**

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Compare current evaluation tool to program model chart	Create list of changes needed to Evaluation tool to be in alignment with Program Models Chart	Karen / Evaluation Tool	9/1/2018		
Incorporate recommendations from other CoC and HUD tools	Determine how recommendations from other CoCs will be added to the Evaluation Tool	Karen / Evaluation Tool	10/1/2018		

**Strategy 3: Revise NOFA scoring timeline to reflect use of quarterly performance dashboards and thresholds.**

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Revise NOFA scoring timeline	Review current NOFA scoring timeline	Karen / Evaluation Tool	9/1/2018		
	Compare NOFA timeline to performance dashboards timeline.	Karen / Evaluation Tool	9/1/2018		
	Recommend changes to timeline	Karen / Evaluation Tool	9/15/2018		
	Create revised timeline	Karen / Evaluation Tool	9/30/2018		

**S4: Revise and Improve 2019 Evaluation Tool**

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Review 2018 Evaluation Tool	Review Appeals				
	Review Informational Questions				
	Review Questions, Responses, Score				
Incorporate Lessons Learned	CE-SSO as separate tool				
	Move some of tool to monitoring				
	Look at balance time for providers and AC				
	New process for data report				
Revise Tool	Schedule meetings to revise tool				
	Develop workplan for evaluation tool				
	Get approval/feedback from SPEC				



**System Performance, Data, and Research Action Plan: System Goals**  
July 2018

Project Managers:  
Karen Kowal (kkowal@allchicago.org)  
Liz Oo (eoo@allchicago.org)

**Task 1: Develop System Goals**

Action	Steps	Person/ Organization Responsible	Timeframe	Results	Status
Develop draft system goals	Develop exercise(s) to create system goals	Karen	2/2/2018	Developed exercise and quickly presented to SPEC. Need to confirm who is responsible for setting system goals	Complete.
	Set meeting(s) with SPEC members to go through exercise(s)	Karen & Adriana	3/9/2018	2 meetings set for March	Complete.
	Go through exercise(s) & make updates	Karen & Adriana / SPEC	3/16/2018	Most exercises complete.	Pending.
	Determine points for follow up and additional data	Karen & Adriana / SPEC	3/16/2018	Additional data needed to finalize metrics on goals. Follow up with Christine Riley on initial ideas for Crisis Response System.	Complete
	Request data from HMIS	Karen / HMIS (Kim)	3/19/2018	Data requested and finalized with KS	Complete
	Review requested data from HMIS	Karen & Adriana / SPEC & Kim	3/29/2018	Reviewed data.	Complete
	Review goals and make adjustments based on follow up	Karen & Adriana / SPEC	3/29/2018	Finalized all goals.	Complete
	Finalize draft goals to send to Action Agenda Team	Karen & Adriana / SPEC	3/29/2018	Created list of goals for AA Team review.	Complete
	Get feedback from other Action Agenda Project Leads and/or community groups	Karen	4/16/2018	Received and incorporated feedback	Complete
	Set meeting to incorporate Action Agenda PL feedback (if needed)	Karen	4/20/2018	Meeting not needed	Complete
	Finalize system goals	Karen & Adriana / SPEC	5/4/2018	SPEC approved system goals	Complete
Determine codification of system goals	Bring codification question back to Action Agenda Implementation Team after final goals are complete	Karen & Adriana	5/7/2018	PM Team decided this is not needed	Complete
	Determine answer and next steps for codification	KK & AC/ Action Agenda Implementation Team	5/7/2018	PM Team decided this is not needed	Complete
	Update SPEC on codification question	Karen	6/8/2018	PM Team decided this is not needed	Complete
Implement system goals	Add system goals to Dashboard to End Homelessness as appropriate	Karen / HMIS Team	6/30/2018		
	Incorporate system goals into New Project Application as appropriate	Karen & Dave	5/31/2018	Goals are part of LOI	Pending.
	Educate HEARTH FOTG on system goals and implications for ranking policies	Karen & Dave	5/31/2018		
	Incorporate system goals into local evaluation as appropriate	Karen & Dave			
	Communication plan of system goals	KK & AC and Jenna			