CHAPMAN UNIVERSITY TUITION AND FEE MASTER PAYMENT CONTRACT

Student Information Section *Please print neatly or type.*

1. Last Name First Name MI	2. Chapman ID#
3. Permanent Street Address (not a P.O. Box)	4. Home Area Code/Telephone Number
5. City State Zip Code	6. Cell Phone Number
	7. Email Address

8. I hereby authorize the university to hold any Federal Financial Aid credit balance that may appear on my student account for future billing charges, unless I request in writing that the credit balance be refunded to me.

Yes _____ No _____ (if question number 8 is left blank, the university will default to Yes)

(1) Responsible Party Information Section (if other than student)

9. Last Name First Name MI		10. Home Area Code/Telephone Number
11. Permanent Street Address (not a P.O. Box)		12. Cell Phone Number
13. City State Zip Code		14. Email Address
15. Employer (Name, Address, City, State, Zip)	16. Employer Telephone Number	17. Relationship to Student

General Information

Agreement - The Chapman University Tuition and Fee Master Payment Contract this "Contract" serves as both the application and the master promissory note for all tuition and fee payments due Chapman University "advances" and is valid until all education expenses and charges due are paid in full. I understand that I may receive one or more advances under this Contract, and that I must repay all advances that I receive.

University Records - Absent manifest error, Chapman University's records shall be conclusive evidence of all amounts due and payable by the student hereunder.

Payment Options – Chapman University offers two payment options. The first is payment in full for all tuition and fees: due dates are July 20th for Fall, December 20th for spring/interterm and May 20th for Summer. The second option is to enroll into Chapman University online payment plan. All payment options and payment due dates are posted on the Chapman University website at www.chapman.edu/sbs

Late Fee – a late fee is charged to the student account if payment is received after the published due dates (located at www.chapman.edu/sbs) The late fee may be adjusted annually each June 1.

Tuition Refund Policy – If the student withdraws from any classes (officially or unofficially), the student will be liable for tuition and fees according to the refund schedule listed in the university catalog and posted on the Chapman University website. Financial Aid revisions may result due on Federal regulations.

Chapman University Email Address – All students enrolled at Chapman University will receive a university issued email address. The university will send all email communications to this address.

Change of Status – The student and/or responsible party will inform the University of any change in name, address, telephone number, financial aid status or method of payment. A new responsible party may be authorized by submitting a new Chapman University Tuition and Fee Master Payment Contract.

Account Statement – The responsible party must make payment of their tuition and fees even if they do not receive a statement. Statement information is sent as a convenience and the responsible party is obligated to make payment even if no notice is received.

Acceptance

The undersigned Student and Responsible Party jointly and severally agree to pay all amounts that become due to Chapman University pursuant to this Contract. The undersigned represent that they have access to the University's website and will consult such website for fee information. In the event of default, the university may pursue payment from either or both the Student and/or Responsible Party, in its discretion.

I promise to pay to Chapman University all advances of my tuition and fees disbursed under the terms of this Contract, plus charges and fees that may become due as provided herein. I understand that more than one advance may be made to me under this Contract. I understand that by accepting any disbursement issued at any time under this Contract, I agree to repay the advance associated with that disbursement.

I authorize Chapman University to use my Financial Aid to pay all tuition and fees charged to my Student Account.

Students who have unpaid bills at Chapman University are subject to dismissal and, as long as such bills remain unpaid, may not enroll in further classes, receive any transcripts, University credit or diplomas. If I do not make a payment on amounts advanced to me under this Contract when such amounts are due, I agree to, pay to Chapman University all costs of collection with respect to such amounts, including reasonable collection costs, attorney's fees and court costs.

Pursuant to California Code of Civil Procedure 360.05, I hereby waive any and all defenses afforded by the statue of limitations to any demand for payment of this Contract or any part thereof of any sum payable hereunder.

I authorize Chapman University and their respective agents and contractors to contact me at the current or any future number that I provide for my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

Chapman University retains the right to terminate this Contract and my enrollment, and to accelerate all amounts due, if payments are not kept up to date.

I/we have read, understand and agree to all of the terms of this Contract. I/we hereby guarantee payment of all amounts due pursuant to this Contract and waive notice of protest and default.

Student Signature	Date	Responsible Party for Payment Signature	Date