

## Scholarship Award Letter

[Name]  
[Address]

[Date]

Dear \_\_\_\_\_:

The L. Robert and Della M. Nessler Memorial Law School Scholarship Trust (the “Charitable Trust”) is pleased to inform you that it has awarded you a scholarship award to assist you with your educational studies at **[name of educational institution]**.

The scholarship will provide you with a one-time cash payment of \$\_\_\_\_\_ to assist you in paying for expenses related to your enrollment and study at [name of educational institution] for the 20\_\_ semester. By accepting these funds you agree that they will be used for the following purposes;

- to pay tuition and fees required for enrollment at an educational institution; or
- to pay for fees, books, supplies and equipment required for courses of instruction at such educational institution.

Failure to use the funds for these purposes may result in them being considered taxable income that is reportable to the IRS.

By accepting the funds, you also agree that you will provide a report of the courses you take and the grades received in such courses for each academic semester covered by the scholarship grant. If you are not taking courses (i.e., preparing a doctoral thesis), then you must provide a brief report on the progress of the paper or project for each academic semester covered by the scholarship grant. Such report must be approved by the faculty member supervising your educational activities. You must also provide a final summary report once your thesis or project is complete.

You agree that the Charitable Trust may use your name in its fundraising and other materials, including, but not limited to identifying you as a scholarship recipient.

If this letter correctly sets forth your understanding of the arrangements made regarding this scholarship, please countersign and return the attached copy of this letter to The L. Robert and Della M. Nessler Memorial Law School Scholarship Charitable Trust, 1703 Monroe Ave., Rochester, NY 14618, ATTN: Douglas Hendee. The Charitable Trust will forward full payment of the scholarship amount to you upon receipt of a countersigned copy of this letter.

On behalf of the Charitable Trust, may I extend every good wish for your future success.

Sincerely,

THE L. ROBERT AND DELLA M. NESSLER  
MEMORIAL LAW SCHOOL SCHOLARSHIP  
CHARITABLE TRUST

By: \_\_\_\_\_

I have read this letter, understand it and agree to abide by its terms.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name