



Outside/Private Scholarship Information Form 2019-20

Please complete this form to notify the CIM Financial Aid Office of any and all outside or private scholarships you may have been awarded for the 2019-20 year, as soon as you become aware of the award.

While outside aid rarely affects CIM Institutional Scholarship / Grant aid, it must be included as a resource towards total aid awarded to each student. If federal need-based aid has been awarded and federal demonstrated need (Cost of Attendance minus FAFSA EFC) has been met, loans, work-study and/or federal/state grants (in that order) may need to be adjusted, reduced or canceled to prevent an "over-award," which federal law prohibits. Total aid may not exceed total cost. Federal Pell Grant and CIM Scholarship would be the last things reduced, if required.

If the outside aid being reported is coming from an individual person(s), (not a foundation, agency, etc.), and is for an international student documenting funding resources for I-20 purposes, this form is not applicable. Instead, documentation from sponsors shall be reported to CIM on the 2019-20 Sponsor Documentation Form.

If funds reported on this form (or any outside aid) later become unavailable for any reason, CIM shall not be asked or expected to replace such loss with its own funds.

Please instruct the payer of this award to send the check to: CIM Financial Aid Office, 11021 East Blvd., Cleveland, OH 44106

Note: If grades/ transcript must be sent, the student must submit a written request to the CIM Registrar's Office each time one is needed.

Student Name: _____

*Source (payer): _____ (Agency, foundation, etc. that awarded the scholarship)

*If being used for international student I-20 Documentation of Financial Support, an official letter from the source of the award detailing award amount, timing of payment and any conditions applicable to payment must be submitted in addition to this form.

Source Address: _____

Source Phone: _____

Source Email: _____

2019-20 Annual Amount of Scholarship: \$_____

(Unless otherwise noted in writing from source/payer of the award, all Outside Scholarships will be credited to the student billing account divided equally 50% to each semester.)

Payment Frequency: [] Annual payment to CIM (or co-payable to CIM) [] Semester payments to CIM (or co-payable to CIM) [] Payment to student directly -If this award has ALREADY been paid to student, check here: []

Is this award renewable for future years? [] Yes [] No [] Unknown

REMINDER: If Enrollment Verification is required by the agency, be sure you request that document from the CIM Registrar's Office (after the first day of classes) and submit to the agency in a timely manner. If any forms must be filled out by CIM, be sure to include with this form or forward, as applicable.

I give permission to CIM to discuss this award and/or any document(s) specific to processing of this payment with the source/agency noted above. This consent is only applicable to this award for this academic year.

Student Signature: _____ Date _____

Please return completed form and documentation of award to:

CIM Financial Aid Office Fax: 216-791-1530
11021 East Blvd. Or
Cleveland, OH 44106 Email: financialaid@cim.edu