

★ TUITION SCHOLARSHIP AGREEMENT ★

This agreement includes the child care provider, the child care facility, the Scholars for Excellence in Child Care (Scholars) program, and the Oklahoma State Regents for Higher Education. In the event funds to finance this agreement become unavailable, either in part or in full, due to reduction in appropriations, this agreement may be modified or terminated and such notice will be provided in writing to the parties herein.

Section I:

Administered by the Oklahoma State Regents for Higher Education, the Scholars for Excellence in Child Care program scholarship will:

1. Pay up to 80% of tuition/fees subject to the application of additional financial aid and scholarship funds as provided in Section II (2) and up to 100% of required text books toward CDA courses, a Certificate of Mastery, Director's Certificate of Completion (Directors & Assistant Directors only), associate of science or arts degree in child development, Director's Certificate of Mastery (through OSU-Oklahoma City – Directors, Assistant Directors, and Family Child Care Home Providers only), or an associate of applied science degree in center management or administration (Directors and Assistant Directors only). Note: All financial aid (Pell grant or other financial grants, scholarships, student loans) will be applied toward tuition, fees and books before the Scholars program scholarship.

2. Pay based on enrollment not to exceed six courses with two classes in the first fall or spring semester one class in the summer semester and up to three classes the third semester (fall or spring) toward a Certificate of Mastery (CoM). Subsequent contracts pay based on enrollment not to exceed six courses. Once a CoM is earned a scholar may pursue an associate degree in child development if the scholar has a minimum grade point average (GPA) of 2.0 or higher.

3. Provide a one-time educational stipend in the amount of six hundred dollars to eligible scholars who successfully complete a Certificate of Mastery, or an Infant-Toddler Certificate of Mastery, or a Director's Certificate of Mastery. The stipend is to be paid to the scholar within 60 days of confirmation of grades and /or certificate.

Section II:

I, _____, meet and agree to maintain the following scholarship eligibility requirements:

- Employed at a licensed child care facility at least six months before beginning coursework
- Work in a one-star plus or above, DHS licensed, military monitored, or tribal monitored child care facility with a minimum of 10 percent subsidy children at time of my application
- Work as a teacher, family child care provider (caring for children other than my own) or a director working at least 30 hours per week earning \$15.50 or less per hour
- Will be on a child development or early childhood education plan of study
- Agree to attend _____
(Community College)

and I further agree to the following:

1. Participate in the Scholars program beginning with the following semester:

Fall 20____ (August – December)

Spring 20____ (January – May)

Summer 20____ (May – July)

Continued on page two

2. Apply for financial aid each academic year and furnish completed FAFSA application documentation to the community college scholar coordinator. Respond promptly to all requests for additional information about FAFSA, SAR, state grants (such as OTAG and SEOG) and scholarships. If awarded, the **financial aid** (grants, scholarships, student loans, etc.) **will be applied toward tuition, fees and books before the Scholars program scholarship**. If for some reason, the Scholars program scholarship is applied and pays for the tuition, fees and books before the financial aid is received, I will refund said amount to the Scholars program.
3. Enroll in and successfully complete no more than six courses with two classes in the first fall or spring semester, one class in the summer semester and up to three classes the third semester (fall or spring). Subsequent contracts pay based on enrollment not to exceed six courses. If enrolling in additional hours, the scholarship is forfeited.
4. After successfully completing a CoM can then be approved to continue toward an associate degree if a minimum GPA is 2.0 or higher.
5. If remedial courses in reading and writing are required, follow the institutional guidelines as they pertain to remedial coursework. Students may not enroll in remedial math courses unless they have been approved to work toward an associate degree.
6. Submit a class schedule and any changes to enrollment status or class schedule to the community college scholar coordinator or Scholars program office each semester. If changes are not reported, tuition, fees, and book charges may not be covered by the Scholars program and depending on course changes the scholarship may be terminated.
7. Notify the community college scholar coordinator or Scholars program office of any changes in employment status. If changes are not reported, tuition, fees, and book charges may not be covered by the Scholars program.
8. Submit grades to the community college scholar coordinator or Scholars program office each semester. Payments for the current or next semester are not guaranteed if grades are not received.
9. Pass each class with a "D" or better and abide by the scholarship grade policy concerning making a "D", "F", "I", or "W". This policy can be found on the Informed Consent and online at www.okhighered.org/scholars/forms/grade-policy.pdf. Note: The institution grade policy may differ from this. The Scholars program will not pay for a class to be retaken. If approved for the associates degree must maintain a 2.0 or better GPA for continued scholarship eligibility. Eligibility will be checked at scholarship renewal.
10. Pay the community college up to 20% of tuition/fees subject to the application of additional financial aid and scholarship funds as provided in Section I (1) in accordance with the institutional policies. This includes late fees if applicable.

This agreement is in full force and effect for a one year period based on contract date, with one year renewal periods thereafter, may be modified in writing, and will remain in full force and effect as long as the scholarship applicant remains eligible for participation in the Scholars for Excellence in Child Care program, upon renewal, or at such time as the scholarship applicant decides not to continue his or her educational goals with the scholarship program.

I agree to the terms and conditions set forth above, and will adhere to all Scholars for Excellence in Child Care program policies. In addition, I understand that my scholarship will not be valid until I receive my official notification letter from the Oklahoma State Regents for Higher Education.

Child Care Professional/Scholarship Applicant

Date

Section III:

As the director of _____ child care facility, I agree that the undersigned child care professional from this facility can participate in the Scholars for Excellence in Child Care program. I agree to be supportive of the undersigned child care professional in his/her educational endeavors. I also agree to allow the scholar coordinator to meet with the scholar at this facility each semester to better ensure my staff's success in the Scholars program and courses enrolled.

Child Care Facility Director/Owner

Date