

## Invitation of Project Proposal for Implementing Girls Protect Programme in Kalikot District

### Terms of Reference

#### 1. Background

Plan International is an independent development and humanitarian organization that advances children's rights and equality for girls. The Country Strategic (FY 2018 to 2022) of Plan International Nepal aims to uphold children's right further and play a specific role in advancing equality for girls in particular contributing to transformative change children in Nepal. In line with the goal of our Country Strategy (FY 2018-2022) to reach 1 Million Girls through learn, lead, decide and thrive programmes for elimination of child, early and forced marriage in Nepal, Plan International Nepal will work to achieve the following programme objectives with gender transformative approach during the next five years:

1. Girls and boys grow up healthy from the start in an environment providing equal opportunities as parents socialize them in a gender equal and inclusive manner.
2. Girls and boys learn in gender-transformative and disability inclusive educational institutions that deliver quality education in developmental and humanitarian settings
3. The agency of children especially that of adolescent girls, is increased through asset-building, enhanced access to SRHR services, and growth in self-protection capabilities.
4. **Girls experience reduced levels of gender-based violence and discriminatory social norms and practices and grow up safely in communities free of child marriage, child trafficking and child labor.**
5. Girls and boys strengthen community resilience-building through gender-transformative and disability inclusive disaster risk management; climate change adaptation; and WASH promotion.

Plan global approach to program and influence informs all of our work across the organization and helps to deliver our global strategy. It combines the strengths of Child centered community Development with significantly increased capability to influence decision makers at all levels. Plan International Nepal, Karnali Field Office, Jumla, aims to implement projects to contribute in objective 4 of above mentioned programme objectives over the next five years focusing mainly in 2 Rural Municipalities and 1 Municipality of Kalikot with some programs/projects at district level in line with pre-consensus letter from District Coordination Committee, Kalikot and Project Agreement with Social Welfare Council. The organization will focus its programmes on children from Dalit families and children with disabilities, with special focus on girls. The programmes will be implemented in close coordination with concerned Municipality/Rural Municipalities, District Coordination Committee, Education Development and Coordination Unit, District Public Health Office and concerned stakeholders at district and community level. While working with targeted Rural Municipalities and Municipalities, focus will be made in those areas where similar projects are not being implemented by other INGOs/donor agencies to avoid duplication.

#### 2. Proposed Project Scope, Outcomes and Expected Results

Plan International Nepal Karnali Field Office, Jumla, invites for expression of interest and concept note from eligible NGOs to implement programmes on Child Protection. This TOR aims to select the partner to implement 2 or 3 projects of child protection. Preference will be given to experienced and locally working NGO for project partnership in Kalikot district with 1 NGO for the period of July 2019 to June 2023. The project period can change based on the availability of fund.

#### 1. Girls Protect Program

##### **Program Goal:**

Girls experience reduced levels of gender-based violence and discriminatory social norms and practices and grow up safely in communities free of child marriage, child trafficking and child labor.

<b>Specific outcomes expected from the project:</b>	
1	Improved Gender sensitive child protection systems especially child protection services at community level helping prevent and protect children from gender based violence and discriminatory social norms and practices. (local and provincial level)
2	Girls and young women are free from gender based violence and discriminatory social norms and practices especially child marriage ( including child trafficking and child labor)
3	All children especially girls, Dalits and CWD are studying regularly in safe and protective educational environments.
4	Agency of girls are capacitated and empowered to end child marriage.
5	Eliminate of labour, sex and OSEC related trafficking activities in Nepal through a multi- layered, comprehensive, community based model of support

<b>Expected Outputs</b>	
1	Establishment of gender sensitive child protection system especially child protection services at community level
2	Increased self-protection abilities of girls, boys and CWD (to prevent from and respond to GBV and HTP) particularly child marriage and child trafficking
3	Gender equality /girls rights and non- discriminatory practices promoted at family and community level.
4	Improved child protection system in education settings
5	Safe and inclusive school environment promoted with all school age children enrolled in schools.
6	Adolescent girls received knowledge on SRHR, negative consequences of child, early and forced marriage; and child early pregnancy and human trafficking.
7	Awareness on equal values of girls, child rights and CEFM and human trafficking raised among public with commitment to create safe environment for children, especially girls
8	Youth, especially girls, have relevant and marketable skills for decent incomes with access to investment capitals.
9	Boys and girls develop and exercise skills and knowledge in preventing and protecting themselves from child, early and forced marriage/child early pregnancy , human trafficking and gender inequality

## Program Approach and methodology

The project will promote child protection system at all levels. It will strengthen community based child protection structures and mechanisms and mobilize them for prevention, early intervention and protection of girls and young women from GBVs especially child marriage, child labour and child trafficking. System strengthening will be central to any projects related to child protection. Municipalities will be supported for developing child protection policy and action plan for ending child marriage, reducing child trafficking and child labour by integrating in local level planning process with resource allocation. Key child protection services at local level will be strengthened to make gender responsive and inclusive. The project will work with schools through education section of municipalities to ensure safe and protective environment. Media agencies will be collaborated for effective awareness and wider coverage and advocacy work.

This project will work with children and girls organisations and right holders organisations to aware and build their capacities so that they can claim for their rights and reduce gender based violence particularly harmful practices such as child marriage/chhaupadi, child trafficking and child labour. This project will work with close integration with the project Girls Act especially better life option program and child clubs for raising awareness on child marriage/chhaupadi, online protection and other protection components. Plan will conduct research and policy analysis related to GBV especially on child marriage and online protection for evidence based advocacy and to identify emerging issues and its root causes. The project will ensure gender transformative strategy and social inclusion in its implementation.

Plan will advocate and collaborate with the government agencies for policies and laws changes and implementation of those policies, laws and action plans on child marriage and strengthening child protection system jointly with interagency working group (like- minded organisations) and or through networks and coalitions. These networks will also monitor and advocate for meeting the national and international commitments related to child marriage, other GBV and child protection.

**The main target population of the project is as below:**

<i><b>Group</b></i>
Children and adolescent girls/young women
Boy/Men
Sponsored children/families
Government officials/elected representatives/local leaders
Child Protection Committee (8MCPC, WCPC)
One stop crisis management committee 1
Women and children service center/Police 4
Children with disabilities
Parents/Caregivers and community people
Children from Dalit Community
GBV survivors/child laborers
Religious leaders, faith healers, teachers
School management committee/Parent teacher Association

**1. Content of Concept note:**

The NGO is requested to read the terms of reference carefully and send a letter of interest and prepare a concept note not limiting to following outline (Page limit – 3 to 4 pages): Budget not required

- 1.1 Socio-economic background of Kalikot (half page)
- 1.2 Existing policy provisions on Child Protection, especially harmful traditional practices affecting girls, gaps and role of NGOs/INGOs to fulfil these gaps.
- 1.3 Child protection and gender equality situation of Kalikot in terms of issues affecting children, adolescent girls, young women, children from Dalit communities, children with disability' especially the girls .(Half Page)
- 1.4 Problem analysis of gender based discriminations against girls during parenting, school; exclusion of children from Dalit families, children with disabilities, gender based social practices and issues affecting girls. (One page)
- 1.5 Problem analysis of gender based discriminations against adolescent girls and young women; their employment/self-employment issues; gender based social practices and issues affecting adolescent girls, including SRHR and strengthening of child, young women and adolescent girls groups for collective advocacy in their leadership (One page)
- 1.6 A brief outline on research, program design and project implementation modality.
- 1.7 Strategies to address the problems (5 to 7 key strategies) including strategy to engage local leaders in program cycle for ownership and policy level influencing.
- 1.8 Project goal (impact level)
- 1.9 Specific objectives (Limit up to 5 objectives)
- 1.10 Project location: (Rural Municipalities, Municipality)
- 1.11 Target beneficiaries with disaggregation (specify the number)
  - Direct
  - Indirect

- 1.12 *Proposed project activities to support expected outcomes of the project (please explain each activity)*
- 1.13 *Project log frame*
- 1.14 *Project implementation and integration strategy (one page)*
- 1.15 *Risk assessment, opportunity identification and mitigation measures*
- 1.16 *Key Advocacy messages and advocacy strategy*
- 1.17 *Project monitoring plan (one page)*
- 1.18 *Project sustainability plan (one page)*
- 1.19 *Capacity building plan for community and stakeholders*
- 1.20 *Strengths of the organization in proposed programs and contributions*

Note: Plan International Nepal will form a contractual partnership agreement with selected NGOs for the project period, if the submitted proposal and capacity/experience of the organization can meet the set outline above. Though understanding for the partnership can be made for the entire project period, financial commitments are made on yearly basis. The NGO should be prepared to phase-out in a short time notice in case of unavailability of fund in any point of time.

## **8. Required supporting information in addition to proposal**

### ***Annex 1: Working experience and available human resource with qualification, experience and thematic expertise (1-2 pages only)***

The agency must have experience on the sector of skill and employment. Agency having experience of working on child protection system, child marriage, Chhaupadi, child trafficking and child labour is preferable. Capacity to influence policy makers at municipality, district and provincial level in favour of child protection system strengthening.

### ***Annex 2: Organization profile and regulatory compliances***

- a) Organization profile with relevant experiences description including profile of executive committee members and other members specifying the inclusiveness in executive and general memberships
- b) Signed CVs of the Project Coordinator
- c) A copy of Organization registration at government authority (district or national) with latest renewal
- d) SWC-N affiliation certificate (applicable for NGOs)
- e) A copy of Tax exemption certificate (If applicable )
- f) Tax clearance certificate
- g) VAT/ PAN registration with latest renewal (if applicable)
- h) Latest Audit report
- i) Policies of organization (HR/admin policy, Finance Management policy, child protection Policy etc.)
- j) Any other relevant legal documents

### ***Annex IV: Child Protection Policy and Its Implementation***

Mention whether the organization has a Safeguarding Children and Young People Policy and Code of Conduct. If yes, what are the measures in place to ensure child and young people protection within the organization and in projects/programmes?

**Annex V:** Details of affiliation of NGO with government agencies and CSO networks at different level in relation to EOI project/program theme. Written recommendation from at least one previous funding partner is required.

**Annex VI:** At least two references from concerned government agencies or existing/former funding agencies.

**Concept note screening and selection process**

A team of at least three Plan staff with a combination of program, finance and sectoral theme will review all the proposals and provide scores on a standard selection matrix of the organization. Potential NGOs, with a maximum of 3 NGOs, obtaining highest score in the short listing process will be invited for a 30 minute presentation and discussion. The panel members will also visit the office of the prospective NGOs scoring the highest marks for further organizational assessment and verification of information. On the basis of the score obtained in the presentation and assessment process during NGO office visit, the selection panel recommends for the approval of the potential NGOs for partnership to Country Management of Plan International Nepal. The selected NGO will be informed for finalizing project agreement process after necessary approval from that level. The process will be guided by Plan's standard Partner Selection Guidelines and Policy. Being an independent international organization with accountability towards the right holders, duty bearers and donors, NGO selection is an internal regular process of Plan. At the same time, it ensures that the selection process is fully impartial and compliant to its policies and guidelines so that the best NGO is selected.

The executive members or office bearers of NGO having kinship relationship with Plan International Nepal employee will disqualify from competition. Communication regarding selection process will not be entertained. Plan International Nepal deserves rights to accept or reject the proposal without stating any reason.

**Deadline for the submission of project proposal/concept note**

Hardcopies of the detailed concept note with the above requirement and a covering letter in a sealed envelope should reach to address as specified on published Notice for Expression of Interest. Project concept note through email will not be accepted.

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