Bank reconciliation – pro forma

Insert name of smaller authority: _____ PLUCKLEY PARISH COUNCIL _____

Financial year ending 31 March 2017

Prepared by___CAROLINE LEVETT, PARISH CLERK _____ (Name and role)

Date___24/05/2017 _____

Balance per bank statements as at 31 March 2017:	£	£
	8920	
	64947	
		73867
Petty cash float (if applicable)		0
Less: any unpresented cheques at 31 March 2017		
Cheque number 501229	(1000)	
		(1000)
Add: any un-banked cash at 31 March 2017		0
Net balances as at 31 March 2017 (Box 8)		72867

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)	50945
Add: Receipts in the year	54243
Less: Payments in the year	(32321)
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	72867