



Section 1 – Personal Details

Mr / Mrs / Miss / Ms /..... First Names:..... Surname:.....

Date of Birth:

Sex: M / F

Do you hold a full clean UK driving licence: yes No

Home Address:

Telephone Number:

How did you hear about B & D Mentors?

Home:

Friend

Volunteer Centre

Work:

Magazine

Leaflet

Mobile:

Social Worker

Newspaper

Email:

Other (please state).....

Post code:

Are you currently employed / unemployed / retired? Full-time / Part-time / other.....

Section 2 – Volunteering Experience

Have you/are you involved with any charity/voluntary work?
(Please give details)

Why are you interested in becoming a volunteer Mentor?

Section 3 – Further Experience

Please describe any experience you have of working directly with young people.(Including being a parent / carer)

Please tell us about your hobbies and interests.

Please give details of any other skills/experiences which may be useful in mentoring.

What other languages other than English do you speak / write?

Section 4 - Health

Do you have any medical / health problems? Please specify, giving details of any treatment and / or medication where applicable.

Section 5 - References

The nature of the work will bring you into direct contact with vulnerable young people. We require details of two referees. One must be a professional person, (either your current or last employer or tutor), who has known you for at least one year and is not a close friend or family member. The other must be someone who knows you well in either a professional or personal capacity. References will be taken up before you can start mentoring.

<u>Referee 1.</u>	<u>Referee 2.</u>
Name:	Name:
Address:	Address:
Postcode:	Postcode:
Telephone:	Telephone:
Email:	Email:
How do they know you?	How do they know you?
How long have they known you?	How long have they known you?

Section 6 – Rehabilitation of Offenders

The Rehabilitation of Offenders Act 1974

This position is exempt from the provisions of the above Act. You must therefore disclose any criminal convictions, including spent convictions, suspended sentences and bind-over orders.

Have you ever been convicted of a criminal offence? YES / NO

If "yes" please give details here:-

PLEASE NOTE – Disclosures made in Section 6 (above) does not necessarily mean that you will not be able to become a Mentor.

You will be required to complete a Disclosure and Barring Service (**DBS**) form previously known as **CRB** form as part of the recruitment process.

Section 7 – Personal Statement

Please use this section to give us any further information which you feel may be of interest to us.

Declaration

I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading, any offer of becoming a Mentor may be withdrawn or terminated.

Signature:.....Date.....

Recruitment Monitoring Form

Equal Opportunity Policy

The Council is committed to ensuring equal opportunities in employment, and in order for us to ensure that all groups are represented we need to monitor people applying to work with us. We will also use this information to make the best match possible with a young person to ensure both parties diversity requirements are respected. By completing this section you are helping us to ensure the effectiveness of our Equal Opportunities Policy.

The information requested below will not be used in the selection process and your personal data will not be shared with any other party, without your express permission. This information is covered by the Data Protection legislation, therefore the Council can only legally use the information for the purpose stated.

Thank you for your co-operation.

Personal details

Status: (tick only one)

Single	Divorced	Legally Separated	Married/Civil Partnership	Prefer not to say
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Gender:	Female	Male
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Name:

Age: (Please tick)

16 to 19	50 to 59
20 to 29	60 to 65
30 to 39	66+
40 to 49	

Do you live in the Borough of Barking & Dagenham?	YES	NO
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Are you employed by the London Borough of Barking & Dagenham?	YES	NO
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Ethnic origin – I would describe my ethnic origin as the following:

Sexual Orientation – Please select the description which best suits your sexual orientation.

Bisexual	Lesbian	Gay Man	Heterosexual (Straight)	Prefer not to say	Other Please specify
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Faith/Religion – I would describe myself as belong to the following faith group

Caring Responsibilities – Do you have caring responsibilities for someone?

A carer is defined as someone who "...cares for or is expected to care for, a husband, wife, or partner, a relative such as a child, uncle, sister, parent-in-law, son-in-law or grandparent, or someone who falls into neither category but lives at the same address as the carer."