



Community Fundraising Proposal and Agreement

Before you start organising your fundraising event, you need to complete and return this form. We will send you a letter of approval with a Fundraiser ID number to confirm we have received your details and are happy for you to proceed. Additionally a fundraising ID Card will be forwarded with your approval letter.

Fundraiser/ Event Coordinator:

Title: _____

First Name: _____

Surname: _____

Company/Organisation Name: _____

Address: _____

Postcode: _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____

Website (if applicable): _____

Position with Company/Organisation: _____

Have you raised funds for Lifeline before? ☐ No ☐ Yes (*Please give details*):

What has inspired you to raise funds for Lifeline? _____

How did you hear about Lifeline? _____

Fundraising / Event Details:

Tell us more about how you plan to raise funds for Lifeline: _____

Title of fundraiser/ event: _____

Proposed date/ timeframe of your fundraising event: _____

Address/ venue of fundraising event: _____

Estimated number attending: _____

How much do you hope to raise?: \$ _____

How do you intend to promote your fundraiser / event?: _____

Tell us briefly about your fundraising event (plan, how funds will be raised etc):

Disclaimer and Fundraising Agreement:

I have read Lifeline Australia's Fundraising Guidelines carefully and understand their content. I agree to conduct my fundraising event in accordance with these Guidelines by signing below. I understand that Lifeline Australia reserves its right to withdraw its approval for the Fundraising event at any time if Lifeline Australia considering in its sole discretion that there is a likelihood of the Fundraiser failing to adhere to any term of the Guidelines. I understand that I, my agents or personal representatives, cannot claim against Lifeline Australia or its directors, officers, staff, volunteers and agents for loss, damage or injury, however occurring, as a direct or indirect result of this fundraising event. I further verify that I am in proper physical and mental condition to participate in the fundraiser and acknowledge that I am aware of the risks involved and voluntarily agree to assume those risks.

If you are under the age of 18 you must get parental or guardian consent to register to fundraise. By entering your parent or guardian's details below, they agree that they have read Lifeline Australia's Fundraising Guidelines carefully and understand their content, and understand that they are responsible for your actions while you are fundraising for Lifeline Australia. Your parent or guardian therefore agrees that under their supervision, you will conduct your event or activity in accordance with these guidelines, as indicated by signing below. They understand that you and they cannot claim against Lifeline Australia or its directors, officers, staff, volunteers and agents thereof for any loss, damage or injury, however occurring, as a direct or indirect result of this fundraising event. You further verify that you are in proper physical and mental condition to participate in the fundraiser and acknowledge that I am aware of the risks involved and voluntarily agree to assume those risks.

1. I, _____

(Event Coordinator's name) accept the terms and conditions of the fundraising guidelines.

2. I agree to conduct my fundraising event (name of fundraising event) in accordance with those terms and conditions and in a manner which upholds the integrity, professionalism and values of Lifeline Australia.
3. I have read and I agree to abide by the fundraising guidelines of Lifeline Australia and indemnify Lifeline Australia from and against any claims for injuries or damage arising at or from the event/fundraiser that is the subject of this application.

Signature: _____

Name (please print): _____

Date: _____

Before you return this form to Lifeline Australia – are there any other resources you need from us to make your fundraising event a success?

☐ Community Fundraising Kit

☐ Literature on our Services

☐ Receipt Books

☐ Other (please specify): _____

If you would like to receive copies of Lifeline Australia's regular electronic newsletter, please provide your email address: _____

Please photocopy this agreement and keep a copy for yourself. Email, post or fax the completed Community Fundraising Proposal and Agreement form to Lifeline Australia's National Fundraising team. Details as follows:

Post:

Lifeline Australia National Fundraising Team
Lifeline Australia
PO Box 173
Deakin West ACT 2600

Email:

fundraising@lifeline.org.au

Facsimile:

02-6215-9401

Note: Lifeline Australia reserves its right to not approve or withdraw its approval for a fundraising event at any time if it appears that there is a likelihood of the event organiser failing to adhere to any of the terms and conditions as set out in the Fundraising Proposal and Agreement form. In the event that this does occur, written notification will be provided by Lifeline Australia.

If you have any questions or would like further information, please contact the National Fundraising Team direct on: 1800 800 768 or 02 6215 9400

Thank you for supporting Lifeline Australia.