



## AGENDA DETAILS

# EXECUTIVE COMMITTEE MEETING AGENDA

**DATE:** April 28, 2020

**TIME:** 12:00 PM

**LOCATION:** Via Teleconference see below  
for number if GUEST

**(Please have all cell phones on silent and remove them from the table – if on teleconference mute line)**

### **I. Call to order – Dean Wrobbel, Chair**

- a.** Accept agenda
  - i.** Agenda additions

### **II. Approval of minutes from January 28, 2020**

### **III. Reports**

- a.** Financial update – John Peura
  - i.** FSA account balance – Dean Wrobbel, Chair
- b.** Executive Committee – Dean Wrobbel, Chair
- c.** License renewal update – Margaret Koele, License Coordinator
- d.** Training Committee – Dean Wrobbel, Chair
- e.** Executive Director – Steve Flaherty
  - i.** Leadership course update
  - ii.** Certification board transition update
  - iii.** Qualified Instructor update
  - iv.** Target Solutions update

### **IV. Old business**

- a.**

### **V. Public Comment**

### **VI. New business**

- a.** Discuss fiscal 21 budget
- b.** Unused FY20 funding due to COVID-19
- c.** Discuss video conferencing
- d.** COVID-19 related MBFTE matters

### **VII. Adjournment**

Some members of the committee may participate by telephone or other electronic means. Any person, other than a committee member, who desires to monitor the meeting electronically from a remote location should send a written request to Steve Flaherty at: [steve.flaherty@state.mn.us](mailto:steve.flaherty@state.mn.us) .

Conference call in is available for the meeting at: 888-742-5095, enter the conference code: 1336294054 and follow the call-in-instructions to join the conference call.

Minnesota Board of Firefighter Training and Education  
445 Minnesota St., Ste. 146  
St Paul, MN 55101

(web-site) [www.mbfte.org](http://www.mbfte.org) (email) [fire-training.board@state.mn.us](mailto:fire-training.board@state.mn.us) (phone) 651-201-7257 (fax) 651-215-0525