



Please send your completed form to either **mentoring@cii.co.uk**  
or FREEPOST, CII Membership Department

# Mentor Application Form

MENTOR/001 (10/11)

For any queries please refer to **www.cii.co.uk/mentoring**

**Important note:** To ensure that your application is processed correctly please enter your PIN at the top of each page in the space provided.

## Section A – Personal details (Please complete all fields.)

Please give your CII permanent identity number (PIN) if known

PIN

Mr/Mrs/Miss/Ms  Surname

Forenames  Date of birth

Job title

Employer/Place of work (if applicable)

Postcode  Country

### Preferred contact details

Tel  Ext  Mobile

Email

Contact address

Postcode  Country

## Section B – Work experience

Or supply CV if preferred

Please use continuation sheet if necessary.

PIN

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Section C – Particular insurance specialities

(For example, marine, business, retail)

Section D – Area of business

(For example, underwriting, broking, London Market)

Section E – Areas of professional expertise

(For example, technical, product development, business development, change management)

Section F – Personal statement

Why do you want to be a mentor and what do you think you can bring to a mentoring relationship?

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## Section G – Previous experience of mentoring

(if any)

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## Section H – Mentor contact preferences

Please indicate how you would be interested in approaching your Mentoring Partnership:

☐ Distance (phone)☐ Distance (email)☐ Face-to Face meetings

### Types of mentoring offered

☐ Technical☐ Management☐ Personal development☐ Qualifications/Revision☐ Business development☐ General/All

### Frequency of contact

How often would you be prepared to meet with your mentee?

☐ Once a week☐ Twice a month☐ Once a month☐ 6 times a year☐ Less – to be agreed

### Number of mentees

How many mentees would you be prepared to mentor at any given time?

Please indicate

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## Section I – Mentoring speciality preferences

Please indicate areas of interest:

☐ Business Development☐ Leadership☐ Qualifications/examinations guidance☐ Management☐ Technical

## Section J – Mentor declarations

Signed

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Date

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### Disclaimer

The CII agrees to facilitate a mentoring scheme through the voluntary and non-compulsory introduction of parties and the provision of a suggested non-obligatory framework within which to conduct a mentoring relationship. The CII takes reasonable steps to ensure the quality and accuracy of the information provided to the parties during the mentoring scheme but neither the CII, nor its employees, contractors or associated parties, will be responsible for the suitability of the introductions or the framework nor of the completeness or accuracy of any information whether provided by the CII or by a third party. Further, the CII, its employees, contractors or associated parties will not be responsible for the success or otherwise of any mentoring partnership or relationship, nor for any loss, damage, costs, expenses or claims for compensation howsoever arising from the performance or non-performance of the mentoring relationship. Except in respect of death or personal injury caused by the CII's negligence, the CII shall not be liable to any mentor or mentee by reason of any representation (unless fraudulent) for any indirect, special or consequential loss or any other loss however caused under the mentoring scheme.

PIN

## Section K – Continuation sheet