



Event Sponsorship Proposal Form

Legal organization name: _____

Organization address: _____

Website: _____

Contact name: _____

Contact email: _____

Contact phone number: _____

Tax ID (EIN number): _____

Founding date of organization: _____

Mission: _____

Event title: _____

Date: _____

Time: _____

Where will this event take place? _____

Please briefly describe the nature of the event: _____

What is the amount of sponsorship support you are seeking? _____
(please list additional levels if available)

What recognition will Bethpage receive for sponsorship? _____

What other sources of funding have you secured or are you seeking to secure? _____

How will the funds raised be used by your organization?

What percentage of the funding will be used for administrative costs?

Have you received support from Bethpage in the past for this event or another event? If so, please explain: _____

Event budget: _____

Is there an honoree at this event? If so, please list the person's name, company and title:

Did someone refer you to the Heart of Bethpage Philanthropy Program? If so, please list the person's name, company and title:

Along with this form please be sure to submit:

- A brief paragraph or two describing the details of your event and what takes place
- List of your current Board of Directors (Trustees)
- Copy of IRS 501 (c) 3 certification letter
- W9 form filled out and signed
- Most recent audited financials or Annual Report
- Organization Chart

This form and the additional required documents listed above may be submitted as attachments via email to: charitablegiving@bethpagefcu.com or via mail to:

Toriann Gullo, Business Development Coordinator
Bethpage Federal Credit Union
899 S. Oyster Bay Road, Bethpage, NY 11714

Or

Robert Suarez, AVP, Community Development
Bethpage Federal Credit Union
899 S. Oyster Bay Road, Bethpage, NY 11714