

# SARAH A. SAGEHEN

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## EDUCATION

**Pomona College**, Claremont, CA

Bachelor of Arts in Media Studies, *May 2018*

**Brooklyn Preparatory High School**, Brooklyn, NY

Graduated Valedictorian, *June 2014*

- National Honor Society, Principal's Honor Roll, QuestBridge National College Match Recipient, QuestBridge College Prep Scholar, Quest for Excellence NYC Award winner

## RELEVANT EXPERIENCE

**Brave New Films**, Culver City, CA

Post-Production Intern, *January 2015 – May 2015*

- Reviewed, edited, and provided creative input on audio/video content for film projects and promotional videos
- Investigated and relayed critical information about organizations and individuals that will be the focus of campaign projects and featured films

**Pomona College Career Development Office**, Claremont, CA

Employer Relations Intern, *January 2015 - Present*

- Research, brainstorm, develop and recommend strategies for increased employer participation on campus
- Initiate and maintain employer information database and liaise with employers interested in posting jobs/internships

**Claremont Colleges TV**, Claremont, CA

Editor/ Boom Operator, *September 2014 – Present*

- Edit video footage and audio footage for select shows including *Hidden Gems* and *Far From The Tree*
- Enhance sound capture to complement video footage using a boom microphone and other sound equipment

**Claremont Colleges Screenwriting Guild**, Claremont, CA

Writer, *September 2014 – Present*

- Collaborate with other screenwriters on group screenplays and writing projects
- Engage in weekly discussions about the writing process and format/style of famous screenplays

## ADDITIONAL EXPERIENCE

**Kirkland & Ellis LLP**, New York, NY

Case Assistant Intern, *October 2013 – June 2014*

- Revised and organized deeds, trusts, and acquisitions for real estate attorneys
- Aided Legal assistants with pro-bono cases centering around domestic disputes and divorce

**DoSomething.org**, New York, NY

High School Intern, *September 2012 – December 2012*

- Designed banners and packaged hundreds of promotional items for Human Rights and Anti-Bullying campaigns
- Assisted in managing DoSomething.org's website, answering text messages, and responding to emails from people seeking help or information from the organization

**American Diabetes Association**, New York, NY

High School Intern, *November 2011 – May 2012*

- Organized health-care data, made phone calls, and package over 100 promotional items for New York EXPO

## SKILLS/INTERESTS

- Proficient in Microsoft Office and Adobe Acrobat, proficient in Spanish
- Knowledgeable with Social Media networks, familiar with Adobe Premiere Pro, Photoshop, and Audacity