MILTON KEYNES COUNCIL

Minutes of the meeting of the PROCUREMENT COMMITTEE held on TUESDAY 3 SEPTEMBER 2013 at 5.30 pm

Present: Councillor A Geary (Chair)
Councillors Bald, Brock, Dransfield

Officers: S Gerrard (Interim Head of Legal Services), S Thirlway (Assistant Director [Integrated Support & Social Care]), B Matthews (Head of Transportation Services), M Dolling (Head of Capital and Infrastructure [Capital Projects Director]), C Southern (Head of Strategic Procurement), K Cook (Project Leader [Children and Families: EEP and CFU]), S Taylor (Senior Joint Commissioner), P Wong (Commissioning Officer), S Heap (Democratic Services Manager) and T Milner (Committee Manager).

Also Present: Councillor Miles and 1 Member of the Public

PC41 MINUTES

RESOLVED –

That consideration of the Minutes of the meeting of the Cabinet Procurement Committee held on 6 August 2013, be deferred to the next meeting of this Committee to allow:

(a) clarification to Minute PC35 (Extension of Contracts – Milton Keynes Under 25s Contraceptive and Sexual Health Service); and

(b) the amendment of Minute PC31 (Invitation to Tender – Corporate Cleaning Contract Ref: CU2328), to reflect that consultation should be with both the Cabinet Member responsible for the service and the Cabinet Member responsible for procurement.

PC42 INVITATION TO TENDER – SHORT BREAK PROVISIONS FOR CHILDREN AND YOUNG PEOPLE WITH DISABILITIES AND ADDITIONAL NEEDS (REF: CU 2357)

The Committee considered inviting tenders for Short Break Provisions for Children and Young People with Disabilities and Additional Needs.

The Committee heard that currently the service was provided by grant funding and eight external organisations and four special schools. A voucher scheme for parents also existed. It was reported that organisations will be welcome to tender either as a single source provider, with sub-contracting arrangements: or as a consortium, with the service being funded from the Revenue Budget.

The Committee heard that the specification was to include the provision of a range of respite and activities which supported children and young people with disabilities and their families.

The Committee also heard that other options had been considered and that single stage open tendering was the preferred option for this contract.

The Cabinet Member responsible for procurement, supported by the Chair, requested that officers design the evaluation criteria on the delivery of outcomes, and that any future contract management be on an exception basis and all future tenders for services should have an outcome based approach to evaluation and delivery.

RESOLVED –

That the commencement of tender processes for the procurement of short break provisions for children and young people with disabilities and additional needs be approved.

PC43 EXTENSION OF CONTRACTS – MILTON KEYNES SUBSTANCE MISUSE SERVICES (REF: ASC4 AND ASC5)

The Committee considered the extension to contracts to CRI for provision of Milton Keynes Substance Misuse Services to adults, and to Compass for provision of services to young people.

The Committee heard that both the CRI and Compass contracts had service outcomes, that were recovery focused and an element of the payment was based on outcomes.

The Committee also heard that alternative options had been considered and the preferred option was to extend the contracts beyond April 2014 to allow time for the services to be re-designed around current needs assessments, recent service reviews and up-to-date strategies.

RESOLVED –

That the contracts for substance misuse services for adults provided by CRI and drug and alcohol services for young people provided by Compass be extended until 31 March 2015.

PC44 AWARD OF CONTRACT - A421 PINCH POINT SCHEMES: PROCUREMENT OF DESIGN SERVICES CONTRACT

The Committee considered awarding the contract for the A421 Pinch Point Schemes Procurement of Design Services Contract, and heard that the schemes were to be 50% funded from a Department of Transport (DfT) grant, and monies should be spent by the end of the financial year 2014/15.

The Committee was reassured that lessons had been learnt from the contract and risk management of M1, Junction 14 project (Northfields Roundabout), and expressed the importance that the scheme did not over-run, was delivered on time within the specified

budget, and that the £17.4m expenditure and risk to the Council should be managed effectively.

The Committee also heard that alternative procurement options had been considered which included an open tender process. However, the preferred option to procure the services through the Midlands Highways Alliance (MHA) Professional Services Partnership framework (PSP1) would bring value for money and use contractors who had demonstrated high quality performance in the delivery of similar schemes.

RESOLVED –

That the award of a services contract using the MHA PSP1 framework for the procurement of project management, design and contract document preparation services for the A421 and Kingston Roundabout Pinch Point schemes be approved.

PC45 EXCLUSION OF PUBLIC AND PRESS

RESOLVED -

That the public and press be excluded from the meeting by virtue of Paragraph 3 (Information Relating to the Financial or Business Affairs of the Authority) of Part 1 of Schedule 12A of the Local Government Act 1972, in order that the Committee may consider the Annexes to the following reports:

(a) Award of Contract – Expansion of Denbigh School (Ref: CU2121)

(b) Award of Contract – New Bradwell Community Centre Roof Repairs (Ref: CU2369)

PC46 AWARD OF CONTRACT - EXPANSION OF DENBIGH SCHOOL (REF: CU2121)

The Committee considered awarding the contract for the Expansion of Denbigh School (an Academy school), and heard that the creation of two further forms of entry would accommodate 300 additional secondary pupil places.

The Committee heard that the contract contributed to meeting a predicted shortfall of secondary pupil places in the Milton Keynes area, which was important for the Milton Keynes area, due to a predicted shortfall in school places nationally, both at primary and secondary school levels.

The Committee also heard that lessons learnt from previous projects had been built into the tender exercise, and consequently, the contract was tendered as a design and build contract via a mini competition procedure.

RESOLVED –

That the contract for the capital works to facilitate the expansion of Denbigh School be awarded to the highest scoring tenderer in accordance with the Most Economically Advantageous Tender

(MEAT) criteria for the scheme, subject to the approval of Denbigh School Governors and Trustees.

(Councillor Dransfield disclosed a personal interest as a Trustee of Denbigh School.)

PC47 AWARD OF CONTRACT – NEW BRADWELL COMMUNITY CENTRE ROOF REPAIRS (REF: CU2369)

The Committee noted that only two tenders were submitted for this scheme, to repair the roof of the New Bradwell Community Centre roof, and that one of those tenders was not of a quality to be considered a truly comparable tender, when it was in the Council's Constitution to receive at least three tenders for projects of this nature to ensure value for money.

The Committee was also of the view that any tenders received should be for specialist roofing contractors, with experience in dealing with listed buildings.

The Committee recognised that the roof was in a poor state of repair and that it was important that there should be no undue delay in commencing the works.

The Committee was disappointed that a relevant senior officer did not attend the meeting to present the item and to support the recommendation. In future, items might not be taken if relevant senior officers were not present.

RESOLVED –

That, subject to officers confirming that there will be no detrimental impact on the building, the contract for New Bradwell Community Centre Roof Repairs be not awarded, to allow three further quotations to be obtained from appropriate suppliers for consideration at a future meeting of the Committee.

THE CHAIR CLOSED THE MEETING AT 6:14 PM