



## Environmental Policy Statement

### Our organisation

The Department of the Prime Minister and Cabinet (PM&C) is responsible for providing advice to and support for the Prime Minister and the Cabinet.

We are committed to the principles of sustainable development and recognise our responsibilities to the Australian Government and the wider community to make a contribution to minimise the impact of our operations on the environment.

### Environmental Management System

We will address our impacts on the environment through an Environmental Management System (EMS) that meets the requirements of the international standard AS/NZS ISO 14001.

We will set objectives and targets and review them annually in order to improve our environmental performance and will regularly assess the environmental impacts of our operations.

### Scope of this policy

This Environmental Policy covers the activities, products and services of our office-based operations at One National Circuit Barton.

### Our environmental commitment

We will:

- conserve energy, water, paper and other natural resources while still providing a comfortable working environment;
- minimise waste through recycling and using recycled products and materials wherever practical;
- prevent and minimise pollution from our activities;
- provide an environmentally sound workplace, and progressively implement a range of environmentally sound work practices;
- include environmental impacts in our purchasing policies where appropriate;
- comply with all relevant Australian Government, State and Territory environmental legislation, regulations, policies and initiatives;
- foster an environmentally responsible culture throughout PM&C and encourage staff to develop new ideas and initiatives; and
- communicate this Policy to staff and the public.

Secretary

August 2007