

## Pre-Sentence Report Checklist

You must complete Part A and Part B to complete this checklist successfully.

This checklist is to be used when requesting legal aid to fund a pre-sentence report.

### PART A PRE-SENTENCE REPORT REQUIREMENTS

ALL of the following must be ticked:

- The client's history discloses gross abuse/trauma.
- A report will have a significant impact on the sentence.
- Failure to obtain a report would be a possible ground of appeal.

### PART B REPORT WRITER

Tick one of the following:

- The report will be written by a psychologist.
- The report will be written by a social worker.

For auditing purposes the practitioner's file must contain evidence supporting this checklist. Eg. Signed statements, references, medical reports, medical certificates, etc..

### CERTIFICATION

**CLIENT NAME :** \_\_\_\_\_

I, \_\_\_\_\_ of (firm name) \_\_\_\_\_ certify:

1. I am a practitioner with the abovementioned firm.
2. I have indicated on this form the basis on which I believe the applicant has eligibility to be granted legal aid,
3. I make this certification on the basis material currently held by this firm in relation to this applicant.

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