

Minutes of 102th Staff Meeting held on dated 09.01.2017-at 10:00 AM under the Chairmanship of Dr. Arjun Singh Saini, Director General Horticulture, Haryana at Directorate of Horticulture, Haryana, Panchkula.

List of Participants is attached.

At the outset, Joint Director Horticulture/HQ welcomes the Worthy Director General Horticulture in the meeting. DGH stated the house that the progress of all schemes shall be reviewed as per physical & financial achievements mentioned in PPT prepared by each DDH/field & DHOs. Further, DGH instructed to JDH/HQ to review the progress as per agenda wise in meeting as DGH was busy in another important meeting with Govt. JDH/HQ reviewed the progress with following agenda.

Agenda No. 1: Confirmation of the last meeting held on dated 14.12.2016.

The minutes of last Staff meeting which was held on 14.12.2016 were confirmed.

Agenda No. 2: Action taken report/reply of last staff meeting in particular beneficiary list.

Action taken report of previous meetings was not received & all concerned officers were instructed to submit Action Taken Report on the concerned points as per prevailing minutes of meeting.

(Action to be taken: All concerned officers)

Agenda No. 3: Review of progress of departmental projects & schemes.

JDH/HQ reviewed progress of all departmental schemes on component basis pertaining to all districts & projects.

- i. The scheme and district wise expenditures incurred against fund released during 2016-17 is as under:

• RKVY

Sn	District	AAP 16-17	Funds Released	Expenditure	Expenditure % over fund released
1.	Rewari	35243855	8581128	6834579	79.65
2.	Ambala	2903980	1664640	920916	55.32
3.	Palwal	3088330	2011865	1061650	52.77
4.	Y/ Nagar	3568380	2320290	938028	40.43
5.	Panchkula	3914430	2666340	940750	35.28
6.	Kaithal	34706080	28805690	9627854	33.42
7.	Panipat	3680880	1772790	541621	30.55
8.	Sonepat	6612980	5661890	1695240	29.94
9.	Sirsa	3725194	2483797	730733	29.42
10.	Gurgaon	2895880	1804040	421348	23.36
11.	Narnaul	2324255	1316665	266899	20.27
12.	Karnal	5368580	4134865	813000	19.66
13.	Rohtak	3391417.5	2183089	339709	15.56
14.	Hisar	5142380	10035915	1498047	14.93
15.	Jhajjar	2891380	1799540	204850	11.38
16.	Fatehabad	3027280	5817940	270022	4.64
17.	Bhiwani	4133480	2643840	106210	4.02
18.	Mewat	2746630	3638165	90841	2.50
19.	Faridabad	19221580	3051740	22000	0.72

20.	Jind	2736130	1659665	0	0.00
21.	K/kshetra	4578830	7780115	0	0.00
	Total	155901931.5	101834009	27324297	26.83

- i. *Most of the DHOs told that farmers are liked to purchase the soluble fertilizers of private companies instead of IFFCO products. After detailed discussion, it was decided that in addition to IFFCO products, farmers are free to purchase soluble fertilizers for using through drip irrigation system from any source after prior permission from DHO concerned and submit bill to DHO concerned. After checking the material physically DHO concerned, subsidy amount shall be released directly into the account of concerned beneficiary through DBT.*
- ii. *In district Sirsa, the target of corrugated boxes for vegetables (Phy. 1411 & Fin. Rs. 9598/-) and flowers (Phy. 2380 and Fin. Rs. 1,19,000/-) were converted into targets of corrugated boxes for citrus as demanded by DHO Sirsa.*
- iii. *In district Yamunanagar, the target of corrugated boxes for flowers (Phy. 2380 and Fin. Rs. 1,19,000/-) were converted into targets of plastic crates as demanded by DHO, Yamunanagar.*
- iv. *In district Narnaul, the target of corrugated boxes for Fruits, Vegetables & flowers were converted into targets of 2000 plastic crates & corrugated boxes for strawberry as demanded by DHO, Narnaul.*
- v. *In district Fatehabad, the target of 2100 Sqm of NVPH converted into target of INPH. Target of 11500 nos. of corrugated boxes for citrus and target of 2380 nos. of corrugated boxes for flowers converted into target of plastic crates as demanded by DHO, Fatehabad.*
- vi. *In district Hisar, the target of 7800 Sqm of NVPH converted into target of INPH as demanded by DHO, Hisar.*

DHO, Sirsa, Yamunanagar, Narnaul, Fatehabad, & Hisar were instructed to achieve these targets and utilized 100% funds timely as per norms and guidelines of the scheme.

(Action to be taken by concerned DHOs)

• **IHD**

A. Non-NHM Districts

Sn	District	AAP 16-17	Funds Released	Expenditure	Expenditure % over fund released
1.	Kaithal	22158400	22158400	12712280	57.37
2.	Rewari	22468400	22468400	3415670	15.20
3.	Faridabad	11598920	11598920	1298782	11.20
	Total	56225720	56225720	17426732	30.99

B. Promotion of Horticulture in Shivalik Area IHD 2016-17

Sn	District	AAP 16-17	Funds Released	Expenditure	Expenditure % over fund released
1.	Ambala	2826000	2826000	649500	22.98

2.	Panchkula	10425375	10425375	592707	5.68
3.	Y/ Nagar	2582250	2582250	0	0.00
	Total	15833625	15833625	1242207	7.84

• **SCSP**

Sn	District	AAP 16-17	Funds Released	Expenditure	Expenditure % over fund released
1.	Panchkula	3698525	3698525	3352900	90.66
2.	Y/ Nagar	2874525	2874525	2448525	85.18
3.	Rewari	1048525	1048525	829725	79.13
4.	Palwal	1325525	1325525	878225	66.25
5.	K/kshetra	2827525	2827525	1303025	46.08
6.	Narnaul	1048525	1048525	433825	41.37
7.	Ambala	2585500	2585500	998094	38.60
8.	Sirsa	1048525	1048525	400525	38.20
9.	Hisar	1674525	1674525	611700	36.53
10.	Karnal	2773525	2773525	949725	34.24
11.	Fatehabad	1325525	1325525	450100	33.96
12.	Kaithal	798525	798525	238475	29.86
13.	Gurgaon	1825525	1825525	505125	27.67
14.	Sonepat	2881525	2881525	621425	21.57
15.	Jind	1325525	1325525	259700	19.59
16.	Panipat	2548525	2548525	449500	17.64
17.	Rohtak	1548525	1548525	215525	13.92
18.	Jhajjar	1325525	1325525	170620	12.87
19.	Faridabad	717525	717525	79200	11.04
20.	Mewat	1825525	1825525	116500	6.38
21.	Bhiwani	1575525	1575525	0	0.00
	Total	38603000	38603000	15312439	39.67

In district Kaithal, on request of DHO, Kaithal, out of total 10 units (Fin. target Rs. 2,50,000/-) of stacking in vegetable, the physical and financial target of 5 units have been converted into mushroom trays (Phy. 631 trays & Fin. Rs. 1,25,000/-). Further, DHO, Kaithal was instructed to achieve these targets timely as per norm and guidelines of the scheme.

(Action to be taken by DHO Kaithal)

• **National Ayush Mission (NAM)**

Sn	District	AAP 16-17	Funds Released	Expenditure	Expenditure % over fund released
1.	Panipat	726459.5	102650	92000	89.62
2.	Ambala	870627	637347	450201	70.64
3.	Hisar	474162.25	176191	86954	49.35
4.	Fatehabad	391194.75	212607	88244	41.50
5.	Bhiwani	1759046.5	193681	0	0
6.	Faridabad	932240.625	133097	0	0
7.	Palwal	816849.25	168597	0	0
8.	Gurgaon	427634.5	149012	0	0
9.	Mewat	561638.125	97312	0	0
10.	Y/ Nagar	431132.5	293075	0	0
11.	Jhajjar	448593.125	121482	0	0
12.	Jind	459092.25	147660	0	0
13.	K/kshetra	237870.75	248938	0	0
14.	Karnal	316844.5	197302	0	0
15.	Kaithal	506397.875	117130	0	0

16.	Narnaul	335136.75	154821	0	0
17.	Panchkula	373654.75	309930	0	0
18.	Rohtak	256954.75	136059	0	0
19.	Rewari	440157.5	159370	0	0
20.	Sonepat	758438.25	166308	0	0
21.	Sirsa	384427	152581	0	0
	Total	12053552.5	4075150	717399	17.60

With respect to this Directorate Memo No. 316-36/Hort./ Medicinal/14/I/2016-17 dated 06.01.2017 DHO, Panipat, Sonapat, Fatehabad, Ambala, Hisar, Gurugram, Bhiwani and Narnaul only have bring report regarding conversion of targets of one crop to other crop under cultivation component within the total AAP outlay of 2015-16 and 2016-17. It was instructed, if any other DHO wants to convert the targets accordingly will submit report within two days accordingly. So that targets may be changed accordingly. Those DHOs will not submit report, they have to achieve physical and financial targets as per AAP 2015-16 and 2016-17 already issued as per norms and guidelines of the scheme.

(Action to be taken by concerned DHOs)

• **GAP**

Sn	District	Funds Released	Expenditure	Expenditure % over fund released
1.	Panipat	480000	29808	6.21
2.	Ambala	35000	35000	100
3.	Hisar	500000	50000	10
4.	Fatehabad	45000	30000	66.66
5.	Bhiwani	25000	25000	100
6.	Faridabad	45000	30000	66.66
7.	Palwal	25000	25000	100
8.	Gurgaon	55000	40000	72.72
9.	Mewat	60000	45000	75
10.	Y/ Nagar	80000	64250	80.31
11.	Jhajjar	45000	20664	45.92
12.	Jind	45000	41196	91.54
13.	K/kshetra	45000	21647	48.10
14.	Karnal	890000	36282	4.07
15.	Kaithal	40000	39400	98.5
16.	Narnaul	45000	45000	100
17.	Panchkula	45000	0	0
18.	Rohtak	930615	265615	28.54
19.	Rewari	35000	35000	100
20.	Sonepat	77000	30000	38.96
21.	Sirsa	45000	29277	65.06
	Total	3592615	938139	26.11

- i. *After due deliberations, it was decided that under component of Pheromone Traps and Light Traps in Horticulture Crops to reduce the Pesticide Residual Effect under GAP 2016-17, farmers are free to purchase the material from any source after prior permission of DHO concerned and submit bill to DHO. After checking the material physically DHO concerned, subsidy amount shall be released directly into the account of concerned beneficiary through DBT.*

• **Per Drop More Crop under PMKSY**

Sn	District	Physical Targets (ha.)	Physical Achievement (ha.)	Financial Target (lacs)	Financial Achievement upto 6 th January, 2017 (lacs)
1	Ambala	376.00	2.40	179.59	1.01
2	Panchkula	158.00	2.00	74.62	0.52
3	Yamunanagar	350.00	2.80	160.51	1.18
4	Kurukshetra	575.00	1.60	290.38	1.34
5	Kaithal	582.00	6.80	283.71	3.49
6	Karnal	639.00	0.38	316.94	3.76
7	Panipat	809.00	6.81	407.72	2.89
8	Sonepat	622.00	10.12	295.59	9.23
9	Rohtak	612.00	1.00	315.38	0.70
10	Jhajjar	638.00	23.31	381.61	7.54
11	Faridabad	90.00	0.00	45.06	0.00
12	Mewat	1132.00	0.00	547.32	0.00
13	Gurgaon	600.00	29.78	294.33	11.74
14	Rewari	1300.00	0.00	799.31	0.00
15	M.Garh	1685.00	105.10	1046.03	55.55
16	Bhiwani	1712.00	485.25	1015.48	248.37
17	Jind	569.00	6.96	255.33	3.44
18	Hisar	1098.00	62.47	661.51	24.35
19	Fatehabad	536.00	0.00	261.01	0.00
20	Sirsa	1006.00	27.70	451.83	5.64
21	Palwal	141.00	0.40	65.34	0.22
	Total	15230.00	774.88	8148.60	380.97

DDH/MI has taken a serious review on low achievements of targets in all districts. Further, it was directed to all DHOs to conduct scheduled farmer field campaign training programmes under Per Drop More Crop of PMKSY & achieve financial targets till end of financial year.

(Action to be taken by All DHOs)

The progress of RKVY, IHD, SCSP, PDMC (PMKSY), GAP, & NAM Schemes reviewed. The overall progress was not upto the mark under these schemes.

DGH took it very seriously and directed all DHOs to achieve 80% progress up to 25.01.2017. Those DHOs whose performance below 50% explain their position within 7 days, and disciplinary action may be taken against those DHOs whose performance below 20%.

(Action to be taken by all DHOs and DDH/field)

- **Project & Nursery**

DDH/P&N instructed to All DHOs send the auction schedule and cropping plan of the GGN/Centres and make an Annual Action Plan of targets of propagation of fruit plants and income target of GGN/Centres. It is also instructed to concerned DDH to give the target of vegetables seedlings at HTGH, Gurgaon, Samargopalpur (Rohtak), CEF, Mangiana, CEV, Gharaunda.

(Action to be taken by concerned DHOs & DDHs)

DDH/P&N also instructed to make a requirement/proposal of contractual labour for labour work after deciding the work of regular employee under outsourcing policy at GGN/Centers.

(Action to be taken by concerned DHOs & DDHs)

- **Performance Ranking**

On the basis of performance in progress of all plan schemes (except PDMC under PMKSY) and MIDH upto 09.01.2017 the ranking of District is as under:

Sn	District	%age achievement in all departmental schemes	%age achievement in MIDH	Average %age of total	Ranking
1	Ambala	32.44	87.42	59.93	1
2	Y/ Nagar	42.34	75.27	58.81	2
3	Hisar	18.14	73.97	46.05	3
4	Kaithal	43.56	0	43.56	4
5	Karnal	22.50	63.23	42.87	5
6	Narnaul	29.07	56.15	42.61	6
7	Sirsa	31.11	50.24	40.68	7
8	Palwal	55.65	23.84	39.74	8
9	Sonepat	26.71	51.1	38.90	9
10	Panchkula	28.50	45.39	36.94	10
11	Rewari	34.42	0	34.42	11
12	Jind	9.47	54.12	31.79	12
13	Fatehabad	11.33	51.08	31.20	13
14	Bhiwani	2.96	58.46	30.71	14
15	Gurgaon	25.21	32.94	29.08	15
16	K/kshetra	12.15	43.76	27.96	16
17	Jhajjar	12.03	31.83	21.93	17
18	Rohtak	17.11	24.76	20.93	18
19	Panipat	22.69	7.84	15.27	19
20	Faridabad	9.20	0	9.20	20
21	Mewat	4.49	12.57	8.53	21

Agenda No. 4: Preparation of Annual Action Plan:

On the basis of component wise physical targets received from DHOs, DDHs and Principal, HTI, Uchani, Karnal and keeping in view of future plan, the tentative physical & financial targets of all schemes/projects were discussed and finalized.

Agenda No. 5: Any other item with the permission of chair.

Further, after deliberately discussion following decisions were taken:

- i. *There is no funds will surrender under RKVY, SCSP, IHD and NAM. All DHOs were strictly directed to utilize 100% funds as per norms and guidelines of these schemes.*

(Action to be taken by All DHOs)

- ii. *In district Kurukshetra and Bhiwani farmer share of corrugated boxes has not deposited till date under RKVY during the year 2015-16. DHO Kurukshetra and Bhiwani were directed to look into the matter seriously and send the case of embezzlement of responsible officer/official to HQ for further necessary action.*

(Action to be taken by concerned DHOs)

- iii. *DDH, IBDC, Ramnagar, Kurukshetra was directed to submit the food grade packing and packaging materials specification along with rates and capacity for packing of honey within two days. So that the targets may be included in AAP 2017-18 under RKVY scheme for providing subsidy to bee-keepers in the State.*

(Action to be taken by concerned DDHs)

- iv. *All Subject Matter Specialists were directed to submit their work agenda alongwith Annual Action Plan and shall be present in every staff review meeting.*

(Action to be taken: All SMSs)

- v. *It came to in notice during review that HDO, Bawal and their sub-ordinates are not marking attendance on AEBAS, therefore, W/DGH instructed to all staff to mark attendance on AEBAS daily on priority basis.*

(Action to be taken: All Staff)

- vi. *HQ team from Plant Protection Branch shall monitor the training programme of Rs. 15,000/- covered under GAP scheme in district Jind.*

(Action to be taken: DDH/PP)

- vii. *An amount of Rs. 2.5 lacs was allotted to Fruit Technologist, Sirsa for conducting training programmes.*

(Action to be taken: BO)

viii. *DGH allowed a period of 15 days to DHO, Bhiwani, Hisar, Palwal & Mewat to rectify the shortcoming in expenditure under PMKSY so that Audited Utilization Certificate for the year 2015-16 may be sent to GOI at earliest.*

(Action to be taken: Concerned DHOs)

ix. *On behalf of Horticulture Officers Association, Sh. Raghuvir Singh, DHO, Bhiwani appraised the house for confirmation of Govt. services of technical officers working in the department. W/DGH instructed to EO to put-up proposal for further necessary action.*

(Action to be taken: EO)

x. *DHO, Hisar demanded budget for reimbursement of pending medical claim with his office, DGH instructed to BO to make necessary arrangement of funds from any schemes.*

(Action to be taken: BO)

-----Meeting ended with vote of thanks to chair-----

• **MIDH**

Sn	District	AAP 16-17	EXP.	Percentage
1	Ambala	52158251	45595000	87.42
2	Palwal	66191447	15783000	23.84
3	Y/ Nagar	47703602	35907000	75.27
4	Panchkula	53347818	24213000	45.39
5	Panipat	47040216	3688000	7.84
6	Sonepat	109300096	55851000	51.10
7	Sirsa	60056232	30170000	50.24
8	Gurgaon	57918812	19076000	32.94
9	Narnaul	61683353	34638000	56.15
10	Karnal	61280133	38746000	63.23
11	Rohtak	30229847	7484000	24.76
12	Hisar	45047528	33323000	73.97
13	Jhajjar	43974104	13999000	31.83
14	Fatehabad	64701266	33051000	51.08
15	Bhiwani	61955178	36220000	58.46
16	Mewat	39341580	4945000	12.57
17	Jind	62638969	33900000	54.12
18	K/kshetra	44547898	19493000	43.76
	Total	1009116330	486082000	48.17

-----*Meeting ended with vote of thanks to chair*-----