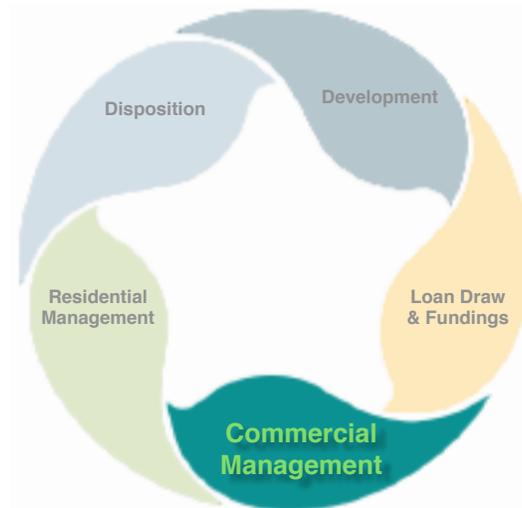


# Budgetrac Property Management Software



The one solution that address the complete life cycle of your real estate assets

## Commercial Property Management Report Samples



Budgetrac is a fully integrated web-based end-to-end solution that provides a comprehensive tool set that delivers quick and accurate development accounting, property management, and financial reporting software for development, commercial and residential property management to any real estate organization.

## COMMERCIAL PROPERTY MANAGEMENT

Exceptional property management reports are a requirement for accountants and property managers. Your managers need to focus on up-to-the-minute information to make profitable decisions, without putting extra demands on the accounting department--the data needs to be at their fingertips. Budgetrac's property reports and dashboards deliver on this requirement.

The Property Manager homepage is an excellent example that showcases Budgetrac's ease-of-use pages and one-click access to pertinent information and reports. This homepage allows you to manage all aspects of your properties such as lease administration, space management, expense recoveries, property attributes and correspondence management, just with the click of your mouse. All summary and detailed key performance indicators of your properties are presented in a simplified format - not a data entry screen. Property Management reports are only one-click away.

**Property Manager Homepage**

Home Dashboards Search and Edit Listings Transactions Setup Reports System Help Logout
Welcome: Joe Nittany Admin PROD Demo 140103

Friday, June 29, 2018

**Arcadia Building**

3400 Arcadia Way  
Radnor PA 19001

Properties  Groups

Properties	
3300	3300 Flagler Avenue
3400	Arcadia Building
3500	One Metro Tower
3600	3600 Walnut Street
3700	3700 Chestnut Street

Page 1 of 3 (12 items)

Occupancy	Spaces	Sqft	
Occupied	9	14,000	88 %
Vacant	3	2,000	13 %
Reserved	0	0	0 %
Offline/Model	0	0	0 %

Receivables		
Current	20,500	20 %
Over 30 Days	20,500	20 %
Over 60 Days	20,500	20 %
Over 90 Days	43,575	41 %
<b>Total</b>	<b>105,075</b>	<b>100 %</b>

Property Notifications	
Leases Expiring 120 Days	3
Leases Options Expiring 150 Days	5
Month-To-Month Leases	4
Tenant Insurance Expiring 90 Days	2

Work Orders	
Today	0
Yesterday	1
2 Days	0
3 or More Days	0

Alerts and Task		Due
▶ Review Vendor Insurance		12-15-2017
▶ Review Elevator Contract		12-20-2017

Page 1 of 1 (2 items)

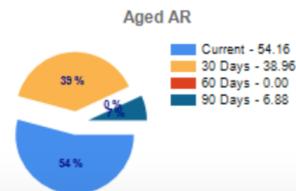
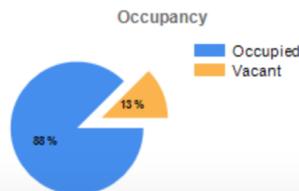
## COMMERCIAL PROPERTY MANAGEMENT

The Commercial Rent Roll is one of the core property management report. Budgetrac provides additional insightful information by indicating if a vacant suite has signed lease within the next 30, 60, or 90 days from the report date or the option to display graphs. Like most Budgetrac reports, the Rent Roll is date-sensitive which enables you to run reports as of prior, current and future dates.

### Commercial Rent Roll

#### Rent Roll Summary March 31, 2018

Space	Lease	Space Sqft	Monthly Rent	Yr Rent /Sqft	CAM	Taxes	Insurance	Other Charges	Total Charges	Lease Start	Lease Expire	Deposit
<b>3400 Arcadia Building</b>												
101	AZA Advisors, LLC	2,000	2,900.00	17.40	400.00				3,300.00	1/01/2016	12/31/2018	2,500.00
102	AZA Advisors, LLC	2,000	2,900.00	17.40	375.00				3,275.00	1/01/2016	12/31/2018	2,500.00
103	Bridge Insurance Group	2,000	3,200.00	19.20	400.00				3,600.00	1/01/2016	12/31/2019	2,000.00
104	Vacant - No Future Lease	2,000		0.00					0.00			
105	Faulkner Associates	2,000	3,000.00	18.00	400.00				3,400.00	10/01/2017	9/30/2019	3,000.00
106	Indigo Capital Group	2,000	3,100.00	18.60	425.00				3,525.00	3/01/2018	3/30/2018	3,100.00
107	Vacant F60 - Future Lease in 60	2,000		0.00					0.00			
108	Leonardo Studios	2,000	3,000.00	18.00	400.00				3,400.00	7/01/2017	6/30/2019	3,000.00
<b>Total Office</b>		<b>16,000</b>	<b>18,100.00</b>		<b>2,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,500.00</b>			<b>16,100.00</b>
P01	AZA Advisors, LLC- Parking	0	100.00						100.00	1/01/2016	12/31/2018	
P02	Bridge Insurance Group- Parking	0	100.00						100.00	1/01/2016	12/31/2019	
P03	Vacant - No Future Lease	0		0.00					0.00			
P04	Vacant - No Future Lease	0		0.00					0.00			
<b>Total Parking</b>		<b>0</b>	<b>200.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>			<b>0.00</b>
<b>Total Building</b>		<b>16,000</b>	<b>18,300.00</b>		<b>2,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,700.00</b>			<b>16,100.00</b>
<b>Total 3400</b>	<b>Arcadia Building</b>	<b>16,000</b>	<b>18,300.00</b>		<b>2,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,700.00</b>			<b>16,100.00</b>



## COMMERCIAL PROPERTY MANAGEMENT

The Rent Roll Detail report provides a detailed account of each tenant's recurring charges for the date selected. Like the Rent Roll Summary, this detail report is date-sensitive which enables you to run as of prior, current and future dates.

### Commercial Rent Roll Detail

Rent Roll Detail March 31, 2018												
Space	Lease	Space Sqft	Monthly Rent	Yr Rent /Sqft	CAM	Taxes	Insurance	Other Charges	Total Charges	Lease Start	Lease Expire	Deposit
3400 Arcadia Building												
102	<b>AZA Advisors, LLC</b>	2,000	2,900.00	17.40	375.00	0.00	0.00	0.00	3,275.00	1/01/2016	12/31/2018	2,500.00
	BASERENT Base Rent		2,900.00	17.40				0.00	2,900.00			
	CAMEST CAM Estimate				375.00			0.00	375.00			
	DEPOSIT Security Deposit							0.00	0.00			2,500.00
103	<b>Bridge Insurance Group</b>	2,000	3,200.00	19.20	400.00	0.00	0.00	0.00	3,600.00	1/01/2016	12/31/2019	2,000.00
	BASERENT Base Rent		3,200.00	19.20				0.00	3,200.00			
	CAMEST CAM Estimate				400.00			0.00	400.00			
	DEPOSIT Security Deposit							0.00	0.00			2,000.00
105	<b>Faulkner Associates</b>	2,000	3,000.00	18.00	400.00	0.00	0.00	0.00	3,400.00	10/01/2017	9/30/2019	3,000.00
	BASERENT Base Rent		3,000.00	18.00				0.00	3,000.00			
	CAMEST CAM Estimate				400.00			0.00	400.00			
	DEPOSIT Security Deposit							0.00	0.00			3,000.00
106	<b>Indigo Capital Group</b>	2,000	3,100.00	18.60	425.00	0.00	0.00	0.00	3,525.00	3/01/2018	3/30/2018	3,100.00
	BASERENT Base Rent		3,100.00	18.60				0.00	3,100.00			
	CAMEST CAM Estimate				425.00			0.00	425.00			
	DEPOSIT Security Deposit							0.00	0.00			3,100.00
108	<b>Leonardo Studios</b>	2,000	3,000.00	18.00	400.00	0.00	0.00	0.00	3,400.00	7/01/2017	6/30/2019	3,000.00
	BASERENT Base Rent		3,000.00	18.00				0.00	3,000.00			
	CAMEST CAM Estimate				400.00			0.00	400.00			
	DEPOSIT Security Deposit							0.00	0.00			3,000.00

The Rent Roll Step-Up report list the schedule of charges that will occur in a selected time frame. You can use this report to review calculated charges for previous, current and future periods, all in one report. This report displays the charge frequency including monthly, quarterly, semi-annual and annual charges.

### Rent Roll Step-Up Detail

Rent Roll Step-Up Detail From 1/1/2016 To 12/31/2020											
Space	Lease	Leased Sqft	Monthly Rent	Rent /Sqft	Expense Recovery	Escalations & % Rent	Misc Charges	Total Charges	Start Date	End Date	Frequency
3400 Arcadia Building											
102	<b>AZA Advisors, LLC</b>	2,000							1/01/2016	12/31/2018	
	BASERENT Base Rent		2,750.00	16.50	0.00	0.00	0.00	2,750.00	1/01/2016	12/31/2016	Monthly
	BASERENT Base Rent		2,850.00	17.10	0.00	0.00	0.00	2,850.00	1/01/2017	12/31/2017	Monthly
	BASERENT Base Rent		2,900.00	17.40	0.00	0.00	0.00	2,900.00	1/01/2018	12/31/2018	Monthly
	CAMEST CAM Estimate		0.00	0.00	375.00	0.00	0.00	375.00	1/01/2016	12/31/2018	Monthly
	<b>Total</b>		<b>8,500.00</b>		<b>375.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,875.00</b>			
103	<b>Bridge Insurance Group</b>	2,000							1/01/2016	12/31/2019	
	BASERENT Base Rent		3,000.00	18.00	0.00	0.00	0.00	3,000.00	1/01/2016	12/31/2016	Monthly
	BASERENT Base Rent		3,100.00	18.60	0.00	0.00	0.00	3,100.00	1/01/2017	12/31/2017	Monthly
	BASERENT Base Rent		3,200.00	19.20	0.00	0.00	0.00	3,200.00	1/01/2018	12/31/2018	Monthly
	BASERENT Base Rent		3,300.00	19.80	0.00	0.00	0.00	3,300.00	1/01/2019	12/31/2019	Monthly
	CAMEST CAM Estimate		0.00	0.00	400.00	0.00	0.00	400.00	1/01/2016	12/31/2019	Monthly
	<b>Total</b>		<b>12,600.00</b>		<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,000.00</b>			

## COMMERCIAL PROPERTY MANAGEMENT

The Lease Expiration report lets you review future lease expirations. The report displays the amount of monthly rent and square footage expiring by month. The report also displays month-to-month leases as well as expiring option.

### Lease Expiration by Month

#### Lease Expiration by Month Expiring Until 11/30/18

Property	Space	Lease Name	Start Date	Expiration Date	Monthly Rent	Months To Expire	Leased Sqft
<b>Expiration Date 6/30/2018</b>							
3300 - 3300 Flagler Avenue	102	Mason Dixon Surveyors	7/01/2016	6/30/2018	3,600.00	0	2,010
3500 - One Metro Tower	101	George Washington LLC	7/01/2016	6/30/2018	2,700.00	0	1,000
3600 - 3600 Walnut Street	102	Delta LLC	7/01/2016	6/30/2018	1,500.00	0	1,000
<b>Total Expiring as of 6/30/2018</b>					<b>7,800</b>		<b>4,010</b>
<b>Expiration Date 9/30/2018</b>							
3300 - 3300 Flagler Avenue	101	Zeno's Publishing	10/01/2016	9/30/2018	1,850.00	3	1,250
3300 - 3300 Flagler Avenue	P01	Zeno's - Parking	10/01/2016	9/30/2018	200.00	3	0
3600 - 3600 Walnut Street	104	Gamma LLC	10/01/2016	9/30/2018	1,500.00	3	1,000
<b>Total Expiring as of 9/30/2018</b>					<b>3,550</b>		<b>2,250</b>
<b>Month To Month</b>							
3300 - 3300 Flagler Avenue	105	<input checked="" type="checkbox"/> Sargents Advisors	1/01/2017	12/31/2018	3,750.00		4,000
3400 - Arcadia Building	106	<input checked="" type="checkbox"/> Indigo Capital Group	3/01/2018	3/30/2018	3,100.00		2,000
<b>Total Month To Month</b>					<b>6,850</b>		<b>6,000</b>
<b>Options</b>							
3300 - 3300 Flagler Avenue	102	<input checked="" type="checkbox"/> Boikus, Diller, and Mann	7/01/2018	11/30/2018	0.00	5	2,000
<b>Total Options</b>					<b>0</b>		<b>2,000</b>

The Lease Expiration report can group the expiring leases by property as well.

### Lease Expiration by Property

#### Lease Expiration by Property Expiring Until 11/30/2018

Space	Lease Name	Lease Status	Start Date	Expiration Date	Monthly Rent	Months To Expire	Leased Sqft
<b>Property: 3300 - 3300 Flagler Avenue</b>							
102	Mason Dixon Surveyors		7/01/2016	6/30/2018	3,600.00	0	2,010
101	Zeno's Publishing		10/01/2016	9/30/2018	1,850.00	3	1,250
P01	Zeno's - Parking		10/01/2016	9/30/2018	200.00	3	0
102	<input checked="" type="checkbox"/> Boikus, Diller, and Mann	Expansion	7/01/2018	11/30/2018	0.00	5	2,000
105	<input checked="" type="checkbox"/> Sargents Advisors	Month-to-Month	1/01/2017	12/31/2018	3,750.00		4,000
<b>Property: 3400 - Arcadia Building</b>							
106	<input checked="" type="checkbox"/> Indigo Capital Group	Month-to-Month	3/01/2018	3/30/2018	3,100.00		2,000

## COMMERCIAL PROPERTY MANAGEMENT

The Property Aging report shows the status of open charges for each tenant. Each charge transaction is aged according to the charge date. It can be used to analyze delinquent charges. Displaying payments is a report option.

The Property Aging report is useful in providing backup for open receivable balances in general ledger. Like most Budgetrac reports, the Rent Roll is date-sensitive which enables you to run reports as of prior, current and future dates.

Aged lease charge details and all the contact information via Budgetrac's integrated CRM are only one-click away with drill-down access. The report has an option to display all the open charge details.

**Property Aging Summary**

**Property Aging Summary**  
**June 30, 2018**

Space	Lease	Expire / Chrg Date	Total Due	Current	Over 30 Days	Over 60 Days	Over 90 Days	Contact	Phone
<b>3400 Arcadia Building</b>									
101	AZA Advisors, LLC	12/31/2018	16,500.00	3,300.00	3,300.00	3,300.00	6,600.00	Jim Peters	610.234.5678
102	AZA Advisors, LLC	12/31/2018	16,375.00	3,275.00	3,275.00	3,275.00	6,550.00	Jim Peters	
103	Bridge Insurance Group	12/31/2019	17,000.00	3,400.00	3,400.00	3,400.00	6,800.00	Sue Baker	610.444.1234
105	Faulkner Associates	9/30/2019	20,000.00	3,400.00	3,400.00	3,400.00	9,800.00	Leslie Johnson	610.223.4455
106	Indigo Capital Group	3/30/2018	17,200.00	3,525.00	3,525.00	3,525.00	6,625.00		
108	Leonardo Studios	6/30/2019	17,000.00	3,400.00	3,400.00	3,400.00	6,800.00	Paul Leonardo	215.678.9800
P01	AZA Advisors, LLC- Parking	12/31/2018	500.00	100.00	100.00	100.00	200.00	Jim Peters	
P02	Bridge Insurance Group- Parking	12/31/2019	500.00	100.00	100.00	100.00	200.00	Sue Baker	
<b>Total 3400 Arcadia Building</b>			<b>105,075.00</b>	<b>20,500.00</b>	<b>20,500.00</b>	<b>20,500.00</b>	<b>43,575.00</b>		

102	AZA Advisors, LLC	12/31/2018						Jim Peters	
	BASERENT Base Rent	2/01/2018	2,900.00				2,900.00		
	CAMEST CAM Estimate	2/01/2018	375.00				375.00		
	BASERENT Base Rent	3/01/2018	2,900.00				2,900.00		
	CAMEST CAM Estimate	3/01/2018	375.00				375.00		
	BASERENT Base Rent	4/01/2018	2,900.00			2,900.00			
	CAMEST CAM Estimate	4/01/2018	375.00			375.00			
	BASERENT Base Rent	5/01/2018	2,900.00		2,900.00				
	CAMEST CAM Estimate	5/01/2018	375.00		375.00				
	BASERENT Base Rent	6/01/2018	2,900.00	2,900.00					
	CAMEST CAM Estimate	6/01/2018	375.00	375.00					
	<b>Total</b>		<b>16,375.00</b>	<b>3,275.00</b>	<b>3,275.00</b>	<b>3,275.00</b>	<b>6,550.00</b>		

**Property Aging Amount**

Current	41.47%
+30 - 60	19.51%
+60 - 90	19.51%
+90	19.51%

**ORGANIZATION**

Organization **AZA Advisors, LLC** Phone: **610.234.5678**

Address **3400 Arcadia Way** Fax:

**Suite 101** Mobile:

**Radnor PA 19001** Email:

Organization Contacts
Organization Addresses
Organization Phone #'s
Organization Email's

Contact Type	Name	Title	Phone	Mobile	Email
Primary	Jim Peters	Regional VP	6102345678		jpeters@azaadvisors.com
Accounting	Christine Moore	Accounting	2125553121		cmoore@azaadvisors.com
Other	Gordon Waters	General Manager	2125553122		gwaters@azaadvisors.com

## COMMERCIAL PROPERTY MANAGEMENT

The Lease Profile Report provides you an overview of an abstracted lease and the various related elements.

### Lease Profile

## LEASE PROFILE

### Boikus, Diller, and Mann 3300 Flagler Avenue

Lease ID <b>33001006</b>	Category <b>Office</b>	Lease Date <b>8/17/2015</b>
Address <b>3300 Flagler Avenue</b>	DBA	Start Date <b>10/01/2015</b>
<b>Suite 104</b>	NAICS	End Date <b>9/30/2020</b>
<b>Philadelphia, PA 19125</b>	National <b>8/17/2015</b>	Approval Date <b>8/17/2015</b>

Spaces										
	Space		Building		Area	Measured Sqft	Leased Sqft	Occupied Sqft	Occupied Date	Vacated Date
Current	104	Suite 104	3300.1	Flagler Building	Office	4,000	4,000	4,000	10/1/2015	
Current	P02	Spot 02	3300.1	Flagler Building	Parking				10/1/2015	

Recurring Charges										
Space	Code	Name	Reference	Amount	Start Date	End Date	Frequency	Late Fee	Mgmt Fee	
104	BASERENT	Base Rent	BaseRent	3,500.00	10/01/2015	9/30/2017	Monthly	✓	✓	
104	BASERENT	Base Rent	BaseRent	3,700.00	10/01/2017	9/30/2019	Monthly	✓	✓	
104	BASERENT	Base Rent	BaseRent	4,000.00	10/01/2019	9/30/2020	Monthly	✓	✓	
104	CAMEST	CAM Estimate	Estimated CAM	350.00	1/01/2017	9/30/2020	Monthly	✓	✓	
P02	PARKING	Monthly Parking	Monthly Parking	200.00	10/01/2015	9/30/2020	Monthly			

Amendments						
Type	Reference	Amendment Date	Start Date	End Date	Approval Date	
Original		08/17/2015	10/1/2015	9/30/2020	8/17/2015	
Adjustment	After Hours Building Access	10/01/2015	10/1/2015	9/30/2020	10/1/2015	
Renewal	Lease Renewal	10/01/2015	10/1/2020	9/30/2022	10/1/2015	

Options									
Type	Reference	Option Date	Start Date	End Date	Expire Date	Exercised Date	Declined Date	Notice Date	
Expansion	Expansion to 102	10/1/2015	7/1/2018	11/30/2018	11/30/2018				

Comments						
Source	Date	Time	Type	Summary	Details	User
Email	2/20/2018	01:57 PM	Late Payment	Late Payment Notice		Mary Property Mgr
Telephone	1/23/2018	07:05 AM	Late Payment	Called Client for Late Rent Payment		Mary Property Mgr
Letter	1/23/2018	07:02 AM	Signed Received	Executed Renewal Option		Victor Commercial
Letter	1/23/2018	07:00 AM	Option Notice	Renewal Option Notice		Alice Property Acct
Letter	1/23/2018	06:57 AM	Signed Received	Executed lease		Joe Nittany Admin
Email	1/23/2018	06:56 AM	Signature FUP	Sent Reminder for Signed Lease		Mary Property Mgr

Clauses			
Section	Title	Details	Date
2	Liability Insurance		4/1/2016

## COMMERCIAL PROPERTY MANAGEMENT

Budgetrac simplifies the expense recovery task by automating the process with a user-friendly and intuitive design.

Track, estimate and reconcile CAM expenses and Pass-Throughs quickly and more accurately.

Our design enables you access CAM expense and income transactions all in one place.

Manage your most complex leases by taking advantage of our comprehensive functionality which enables you to configure each expense account at the lease level.

The Expense Recovery Estimate report displays the intended recurring CAM estimate as well as the one-time charge retro charge, before automatically created these charges. The Expense Recovery CAM - Reconciliation report is similar to this report.

Expense Recovery -Estimate Worksheet										
Recovery Cycle Estimate										
Property 3400 Arcadia Building			Pool Year 2017			Estimate Locked <b>NO</b>				
Pool CAMRECON CAM Reconciliation			Pool Cycle 1			Reconciliation Locked <b>NO</b>				
Cycle 2017 2017 Annual CAM Reconciliation			Estimate Pool Cycle CAMEST CAM Estimate							
Frequency Yearly			Estimate Frequency Monthly			Date Range 1/1/2017 - 12/31/2017				
Account	Sub	Description	2016 Actuals	2017 Budgets	2017 Estimates	Non Controllable		Excluded		
5030	0	Cleaning Expenses	0.00	0.00	4,000.00					
5050	0	Trash Removal	4,800.00	6,000.00	6,400.00					
5110	0	Repairs/Maintenance	12,000.00	12,600.00	13,000.00					
5130	0	Elevator/Escalator Contract	4,800.00	4,800.00	5,000.00					
5150	0	HVAC Contract/Materials	4,800.00	6,000.00	6,000.00					
Totals			26,400.00	29,400.00	34,400.00					
Space	Description	Lease	Description	Cycle Days	Total Estimate	Recurring Est Charge	Retro Charge			
101	Suite 101	34001001	AZA Advisors, LLC	365	3,387.00	282.25	(2,613.00)			
102	Suite 102	34001002	Benson Capital	365	4,869.30	405.78	(755.70)			
103	Suite 103	34001003	Bridge Insurance Group	365	4,869.30	405.78	(1,130.70)			
108	Suite 108	34001005	Leonardo Studios	184	2,212.70	184.39	(2,493.65)			
Totals					16,565.61	1,380.48	(9,086.22)			
Account	Description	Space SqFt	Property SqFt	Calculate Proration	Override Proration	Lease Proration	Lease Estimate	Allocated Estimate	Recurring Est Charge	Retro Charge
101 Suite 101 - 34001001 AZA Advisors, LLC										
5030	0 Cleaning	2,000	16,000	0.13		0.13	4,000.00	500.00	41.67	0.00
5050	0 Trash	2,000	16,000	0.13	0.08	0.08	6,400.00	512.00	42.67	0.00
5110	0 Repairs/Mai	2,000	16,000	0.13		0.13	13,000.00	1,625.00	135.42	0.00
5130	0 Elevator/Esc	0	14,000				5,000.00			0.00
5150	0 HVAC	2,000	16,000	0.13		0.13	6,000.00	750.00	62.50	0.00
							34,400.00	3,387.00	282.25	0.00
102 Suite 102 - 34001002 Benson Capital										
5030	0 Cleaning	2,000	16,000	0.13		0.13	4,000.00	500.00	41.67	0.00
5050	0 Trash	2,000	16,000	0.13	0.20	0.20	6,400.00	1,280.00	106.67	0.00
5110	0 Repairs/Mai	2,000	16,000	0.13		0.13	13,000.00	1,625.00	135.42	0.00
5130	0 Elevator/Esc	2,000	14,000	0.14		0.14	5,000.00	714.30	59.53	0.00
5150	0 HVAC	2,000	16,000	0.13		0.13	6,000.00	750.00	62.50	0.00
							34,400.00	4,869.30	405.78	0.00
103 Suite 103 - 34001003 Bridge Insurance Group										
5030	0 Cleaning	2,000	16,000	0.13		0.13	4,000.00	500.00	41.67	0.00
5050	0 Trash	2,000	16,000	0.13	0.20	0.20	6,400.00	1,280.00	106.67	0.00
5110	0 Repairs/Mai	2,000	16,000	0.13		0.13	13,000.00	1,625.00	135.42	0.00
5130	0 Elevator/Esc	2,000	14,000	0.14		0.14	5,000.00	714.30	59.53	0.00
5150	0 HVAC	2,000	16,000	0.13		0.13	6,000.00	750.00	62.50	0.00
							34,400.00	4,869.30	405.78	0.00

## GENERAL LEDGER

When all aspects of your business--financial management, project control and office accounting--affect your bottom line, you can't settle for anything less than a system that manages them all. And you don't have to. Budgetrac brings out the best of each area in one easy-to-use system.

Whether you need to see every fine detail, consolidate several entities into one financial statement, or produce an owners' position in the portfolio, Budgetrac serves you well. You control how financial reporting is done; the software doesn't control you.

### Balance Sheet Consolidated (Including Drill-Down)

Balance Sheet Consolidated			
For The Period Ending 12/31/2017			
Account Description	Current Year	Prior Year	
Eastern Portfolio - Entity Group		Accrual Basis	
<b>ASSETS</b>			
<b>Cash &amp; Equivalents</b>			
Cash- Operating	1,194,595	645,130	
<b>Total Cash &amp; Equivalents</b>	<b>1,194,595</b>	<b>645,130</b>	
<b>Accounts Receivable</b>			
Tenant Receivables	350	0	
<b>Total Accounts Receivable</b>	<b>350</b>	<b>0</b>	
<b>TOTAL ASSETS</b>	<b>1,194,945</b>	<b>645,130</b>	
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Accounts Payable - Trade	0	200	
Accrued Liabilities	820,320	357,100	
Tenant Deposits Payable	41,200	21,400	
<b>Total Current Liabilities</b>	<b>861,520</b>	<b>378,700</b>	
<b>TOTAL LIABILITIES</b>	<b>861,520</b>	<b>378,700</b>	

Entity Account Balances			
For The Period Ending 12/31/2017			
Entity	Current Year	Prior Year	
2250-0 Accrued Liabilities	Eastern Portfolio - Entity Group		Accrual Basis
3300 Flagler Avenue LLC	238,920	109,900	
3400 Arcadia Way LLC	172,200	76,800	
3500 Metro Tower LLC	271,200	108,000	
3600 Walnut Street LLC	138,000	62,400	
<b>Total</b>	<b>820,320</b>	<b>357,100</b>	

General Ledger Detail								
For The Period 1/01/2017 through 12/31/2017								
Journal Type	Post Date	Description	Source	Document	Debit	Credit	Balance	
3300 Flagler Avenue LLC								Accrual Basis
2250-0 Accrued Liabilities							(108,000.00) Beg Balance	
JE Recurring	165	01/01/2017	2017 Fees and Expenses			9,910.00		
JE Recurring	166	01/01/2017	2017 Building Depreciation			1,000.00		
JE Standard	167	02/01/2017	2017 Fees and Expenses			9,910.00		
JE Recurring	168	02/01/2017	2017 Building Depreciation			1,000.00		

## GENERAL LEDGER

Budgetrac's report navigation feature allows quick access to related information with just one click. This navigation enables your users to browse and access related reports, in context, directly from a report currently displayed on screen--no need to exit the report, re-enter report filters and then run a new report.

Project group reports, like all individual reports, are date sensitive. Reports can be prepared to provide inception-to-date perspective from any date in the past up to current, including future projections. Reports can also display the results for any specific date range.

### Income Statement Consolidated

Income Statement Consolidated For The Period Ending 12/31/2017									
Account	Description	MTD Actual	MTD Budget	MTD Variance	% Var	YTD Actual	YTD Budget	YTD Variance	% Var
Entity Group - PARTA		Partner A Position				Accrual Basis			
<b>Revenues</b>									
<b>Rental Income</b>									
	Base Rent Income	26,968	25,770	1,198	105 %	306,233	309,240	(3,008)	99 %
	CAM Reimbursements	2,808	2,607	201	108 %	31,599	31,284	315	101 %
	Parking Income	360	395	(35)	91 %	3,060	3,480	(420)	88 %
	NSF and Late Fees	0	160	(160)	0 %	0	1,920	(1,920)	0 %
	Miscellaneous Rental Income	0	0	0	0 %	140	0	140	0 %
	Interest Income	1,837	1,095	742	168 %	18,345	13,140	5,205	140 %
	Other Income	0	218	(218)	0 %	0	2,610	(2,610)	0 %
	<b>Rental Income Total</b>	<b>31,973</b>	<b>30,245</b>	<b>1,728</b>	<b>106 %</b>	<b>359,377</b>	<b>361,674</b>	<b>(2,297)</b>	<b>99 %</b>
	<b>Total Revenues</b>	<b>31,973</b>	<b>30,245</b>	<b>1,728</b>	<b>106 %</b>	<b>359,377</b>	<b>361,674</b>	<b>(2,297)</b>	<b>99 %</b>

### Income Statement Comparison

Income Statement Comparison For The Period Ending 12/31/2017						
Account	Description	YTD Actual	YTD Actual	YTD Actual	YTD Actual	Total
Accrual Basis		3300	3400	3500	3600	PARTA
Partner A Position		Flagler	Arcadia	Metro	Walnut	Total
		40.00 %	35.00 %	70.00 %	15.00 %	
<b>Revenues</b>						
<b>Rental Income</b>						
	Base Rent Income	91,920	45,990	158,760	9,563	306,233
	CAM Reimbursements	8,568	6,195	15,036	1,800	31,599
	Parking Income	960	840	1,260	0	3,060
	NSF and Late Fees	0	0	0	0	0
	Miscellaneous Rental Income	140	0	0	0	140
	Interest Income	4,388	3,493	9,583	881	18,345
	Other Income	0	0	0	0	0
	<b>Total Rental Income</b>	<b>105,976</b>	<b>56,518</b>	<b>184,639</b>	<b>12,244</b>	<b>359,377</b>
	<b>Total Revenues</b>	<b>105,976</b>	<b>56,518</b>	<b>184,639</b>	<b>12,244</b>	<b>359,377</b>

## ACCOUNTS PAYABLE

All accounting systems have ways to record costs for a property. But not all of them make it easy to enter project invoices or provide a powerful ability to track and audit the detail with the click of a button.

Budgetrac is designed to handle the complex and detailed situations that occur in managing real estate properties. It allows for easy correction of data, differences in timing, and exceptions that are often the rule in the property management industry.

With Budgetrac, convenience and ease of use are the foundation of the system's design.

### Vendor Aging Detail by Entity Report (including Invoice Detail Drill-Down)

Aged By Posting Date
**Vendor Aged Detail by Entity**
As of Date 3/31/2018

Vendor	Invoice Date	Due Date	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Due	Aprv	Hold
<b>3400 Arcadia Way LLC</b>									
<b>AAA AAA Mechanical</b>									
23762	R002	2/1/2018	2/28/2018	0.00	600.00	0.00	0.00	600.00	
23762	R003	3/1/2018	3/31/2018	600.00	0.00	0.00	0.00	600.00	
<b>AAA Mechanical</b>			<b>Total</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	
<b>BLACK James Black</b>									
REVIEW1		3/7/2018	4/6/2018	4,000.00	0.00	0.00	0.00	4,000.00	
STEVE01		3/7/2018	4/6/2018	4,000.00	0.00	0.00	0.00	4,000.00	
<b>James Black</b>			<b>Total</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	
<b>BUBBA Bubba General</b>									
70002	R002	2/1/2018	2/28/2018	0.00	1,200.00	0.00	0.00	1,200.00	
70002	R003	3/1/2018	3/31/2018	1,200.00	0.00	0.00	0.00	1,200.00	
<b>Bubba General</b>			<b>Total</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,400.00</b>	

**AAA Mechanical**  
1776 Freedom Way  
Suite 300  
Philadelphia, PA 19776

### INVOICE

OPEN

Invoice # **23762 R002**  
Invoice Date **02/01/2018**  
Due Date **2/28/2018**  
Terms **23762 R002**  
Approval Needed **No**

Vendor	Invoice Description	Tax Amt	Discount Amt	Retention Amt	Invoice Amt
AAA	Monthly HVAC Maintenance	0.00	0.00	0.00	600.00

**Distributions**

Entity	Description	Depart	Account	SubAcct	Description	Amount	Referencee
3400	Arcadia Way LLC	0	5150	0	HVAC Contract/Materials	600.00	Monthly HVAC

**Payments**

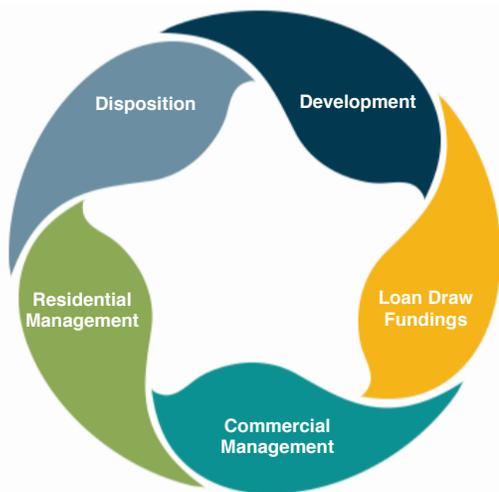
## PROPERTY MANAGEMENT FROM START TO FINISH



To run your business profitably, you need quick access to meaningful information. Yet, this need is often overlooked in many systems. Too many are designed for just one use, and few are designed for the critical areas of property management.

Budgetrac gives you a complete set of property-aware applications designed to help you maximize the potential of your real estate properties.

These system highlights offer you a consistent and convenient way to handle the most complicated business situations with ease.



Budgetrac is a fully integrated, web-based, end-to-end solution that delivers quick and accurate project accounting, property management, and financial reports. It's ready to handle your real estate development, commercial and residential property management needs.

Thank you for your interest in Budgetrac. If you are considering a new real estate development solution and want more information, we are available to answer your questions. Feel free to give us a call at 800-683-0239 to speak with us today!



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