



**EQUIPMENT RENTAL
PROPOSAL AND CONTRACT
(WHEN EXECUTED)
(INSTRUCTIONS ON PAGE 5)**

**(THIS PROPOSAL INCLUDES
INSTRUCTIONS TO BIDDERS)**

A. DEPOSIT OF PROPOSALS.

All envelopes containing Bid proposals shall be
clearly marked "Bid Proposal for Equipment
Leasing Opening of _____
April 20, 2017
(DATE) ."

North Centre Township, Columbia County
MUNICIPALITY (NAME & TYPE)

Sealed Proposals will be received on or before
3:00pm _____, on the above Date.
TIME

Connie Kline
SECRETARY
1059 state Route 93
ADDRESS
Berwick, PA 18603
ADDRESS

Proposals will be opened and read at approximately
06:30pm _____, on the above Date.
TIME

PROPOSALS MUST BE MAILED OR OTHERWISE
DELIVERED TO THE ABOVE ADDRESS.

B. NAME OF CONTRACTOR (To be completed by the bidder.)

Proposal of _____
(NAME OF CONTRACTOR)

(ADDRESS)

C. SPECIFICATIONS. (To be completed by the MUNICIPALITY before proposals are distributed.)

The contractor hereby proposes and agrees.

1. To provide on a rental basis equipment described in the attached Schedule of Equipment on an as needed basis, where directed, within the geographic area described in the Schedule of Equipment for a period beginning April 24, 2017, and ending on December 31, 2017.
2. To maintain this equipment in good mechanical and operating condition and to make all repairs and / or replacements at the CONTRACTORS expense.
3. The equipment described in the Schedule of Equipment shall be provided to the MUNICIPALITY upon three (3) days oral notice for all its operations, except snow removal operations, for which purpose the equipment will be provided with two (2) hours notice of oral notification.
4. To furnish all fuel, anti-freeze, operator(s) and necessary operating attachments.
5. The CONTRACTOR shall permit the MUNICIPALITY to review all records relating to labor and equipment utilized under the terms of this agreement.
6. The CONTRACTOR shall provide adequate insurance coverage in the form of Property Damage and Bodily Injury Insurance. If required by the MUNICIPALITY, evidence of such coverage, in the form of a certificate of a qualified insurance company, must be provided when the CONTRACTOR is notified by MUNICIPALITY that his bid has been accepted.
7. The CONTRACTOR is responsible for all costs incurred in the delivery and return of the equipment.
8. When accepted by the MUNICIPALITY, this proposal will constitute a contract binding on the CONTRACTOR, their executors, administrators, successors or assignees.
9. Accompanying this proposal is a certified check or bid bond payable to the MUNICIPALITY in the amount of _____ None _____, as a proposal guarantee which, it is understood, will be forfeited in the event the CONTRACTOR is awarded the contract and fails to provide the necessary performance bond, as required in Paragraph 10.

MS-970 (9-02)

10. The successful bidder shall, within 0 days of the award of the contract, submit a guarantee of performance of the terms of the contract in the form of a bond or certified check payable to the MUNICIPALITY in the amount of \$0.00. A Performance Bond shall be on the attached form (MS-970) or its equivalent. If a certified check is submitted, it will be forfeited to the MUNICIPALITY to cover any added costs to the MUNICIPALITY in the event it determines by written notice to the CONTRACTOR that any equipment was not available when needed or that its performance was unsatisfactory.

D. CERTIFICATION. (To be completed by the bidder.)

1. The only person(s) having an interest in this proposal, including owners of equipment leased by the CONTRACTOR is (are).

(NAME) (ADDRESS)

(NAME) (ADDRESS)

(NAME) (ADDRESS)

2. None of the above persons are employees of the MUNICIPALITY.
3. The CONTRACTOR has provided Workmen's Compensation Insurance for the operators of this equipment to be provided under the terms of this contract. (Where required by Law.)
4. The CONTRACTOR will comply with all the requirements of the laws and implementing regulations of the Commonwealth of Pennsylvania and of the United States relating to human relations, equal opportunity and non-discrimination in employment, and will pay to workmen employed in the performance of the contract the wages to which they may be entitled.
5. All equipment bid on is of a size and/or capacity at least as great as indicated in Col. C of the Schedule of Equipment.

WITNESSED OR ATTESTED BY:

TITLE:

(SEAL)

BY:

OWNER

TITLE:

(SEAL)

E. ACCEPTANCE. (To be completed by appropriate Municipal Officers only in the event the above proposal is accepted.)

ACCEPTED ON

(DATE)

ATTESTED BY:

TITLE: Township Manager

(SEAL)

BY:

TITLE: Township Supervisor

TITLE: Township Supervisor

TITLE: Township Supervisor



SCHEDULE OF EQUIPMENT

A. TO BE FILLED IN BY THE MUNICIPALITY BEFORE PROPOSALS ARE DISTRIBUTED.			B. TO BE FILLED IN BY BIDDER			
BID ITEM	C. DESCRIPTION OF EQUIPMENT INCLUDING SIZE AND / OR CAPACITY	D. ESTIMATED TONS	E. MODEL OR SERIES	F. YEA R MFG	G. PER TON BID	H. ESTIMATED TOTAL
1.	Delivery only per ton of pre-purchased #8 Stone & 2A Subbase material (EXCLUDING contracts packaged as material WITH delivery)					
2.	to Township stockpile from:					
3.	American Asphalt - 500 Chase Road Shavertown, PA 18708 (#8 AGGR.)	1750 (more or less)				
4.	Newport Aggregate - 76 Main Road Glen Lyon, PA 18617 (2A Subbase)	2000 (more or less)				
5.						
6.						
7.						
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16.						
17.						

I certify that the equipment described above will be made available to the MUNICIPALITY and meet all terms described in the agreement to which this schedule is attached.

(SIGN) _____ CONTRACTOR
Equipment.



INSTRUCTIONS TO BIDDERS

1. **Proposal.** (Pages 1 & 2).

- (a) Complete all items in Sections B and D.
- (b) Two (2) copies of Part D must be executed by the bidder.

2. **Schedule of Equipment.** (Page 3).

- (a) Complete items B and E through H.
- (b) Bidders may bid on one or more items of equipment described on the Schedule of Equipment. Low bids will be determined on each item, unless otherwise specified on the Schedule of Equipment.
- (c) An hourly rate must be listed in Column G for each item of equipment the bidder wishes to bid on.
- (d) Sizes and capacities listed are minimums. Larger equipment may be provided.
- (e) Two (2) copies of the Schedule of Equipment must be signed by the bidder.

NOTE: ONLY TYPEWRITTEN OR LEGIBLY PRINTED BIDS WILL BE ACCEPTED.