

Short Welcome Speech for Guest

Good [morning/afternoon/evening] everyone,

It is my honor to welcome each of you today, especially our esteemed guest, [guest's name]. We are thrilled to have [him/her/them] with us, and we are looking forward to hearing [his/her/their] insights on [mention relevant topic or purpose of their visit].

[Guest's name] has made an incredible impact in [mention field or area of expertise], and having [him/her/them] here with us today is a true privilege.

Thank you all for being here to share in this special occasion. Let's give a warm welcome to [guest's name]!