

Objective

Outline the policy regarding vehicle safety inspections at the University of Michigan (U-M).

Policy

1. Vehicles owned or leased and furnished by the U-M need to be inspected prior to operation.
2. A daily inspection should be performed to ensure the safe operation of the vehicle.
3. Before operating the vehicle, confirm that the following features are working properly: brakes, lights, signals, wipers, mirrors and horn. Also inspect the vehicle for damage, evidence of fluid leaks and confirm tire inflation and pressure.
4. Any issues should be reported to your supervisor immediately.
5. If there are mechanical issues that prohibit the safe operation of the vehicle, contact Garage Service at (734) 764-2490 for further direction.