

8.8 Risk assessment for indoor and outdoor environment

Policy statement

At Flying Start we want our children to have the interest and enthusiasm to try out and access the play equipment we have indoors and outdoors. While they use our equipment and play materials we aim to enrich children's learning and help them to start managing their own risks. We aim to provide equipment that gives both familiar and new experiences and challenge the children to try our new things.

Our accident book will alert us of any reoccurring problem areas in our environment.

Our aim is to be safe but challenging.

Indoors

Risk identified	Who is at risk	Level of risk	Control measure and persons responsible	Review
Safety of Indoor equipment	chn	low	Equipment is set out and put away daily so any damages or inappropriate equipment is dealt with on a daily basis.	
Cleaning of premises	Chn and staff	low	Contract cleaner cleans toilets, cloakroom, kitchen and empty bins every day. Floors are cleaned once a week by caretaker. Flying start staff sweep up and mop any spillages instantly.	
Safety at entrance door	Chn	medium	Front door is locked with safety catch after all parents have left. Door is always manned by a member of staff with register. Collection book always checked before chn leave premises- and more than one member of staff on door at pick up times.	
Safety of children in office	Chn and staff	low	No chn without adult Locked filing cabinet with medicines/ confidential information. Stock safety packed away on shelves- no children in that area. Wide base step ladder to access high shelves- two members of staff present.	
Safety in toilet area	Chn and staff	low	Labelled mop for spills Radiator guard Doors have finger guards Low level steps for toilets Non slip steps for taps. Liquid soap provided Hand drier/ paper towels.	

Safety in lobby area	chn	low	Radiator guards General use seating stacked sideways against wall. Entrance to kitchen closed Notice boards in non trip area. Children only use this area if a member of staff is present.	
Safety in kitchen	Chn and staff	medium	Cooker always switched off Fridge temperature checked daily Separate sink for food and paints. Hazardous equipment stored in high up cupboards. Landlord arranges regular vermin check Electrical equipment pat tested. Food/ cooking tasks closely supervised. Medical cupboard regularly checked and re-stocked.	
Safety in main Hall	Chn and staff	low	Windows above head height of children Warm air system- boiler portioned off by landlord Fire exit signed Exit to play area locked Double doors hooked back Wall sockets 3 feet high- covers provided.	
Safety in storage cupboard and of equipment	staff	medium	Staff regularly checks equipment being put out and away. Equipment layout designed to allow access around room safely. Nursery staff trained to lift equipment safely. Heavy furniture on wheels. Stacking tables lightweight and stored on trolley. Equipment cleaned and stored away every half term. Play sand changed termly. Playdough new every week. Carpets rolled to prevent curved corners when laid flat. No children in cupboard,	
Hygiene at snack time	chn	low	Hygienic preparation and cleaning away afterwards All children made to wash hands- helped if needed. Tables washed and disinfected.	

Outdoors

Risk identified	Who is at risk	Level of risk	Control measure and persons responsible	Review
Safety on climbing equipment	chn	medium	<p>Staff daily checks condition and safety of equipment- and check chippings at bottom.</p> <p>Staff to monitor and Supervise new or younger/ smaller chn until they are able and confident.</p> <p>Non slip surface of pirate ship plank.</p> <p>Children helped down fireman's pole if needed.</p> <p>Staff verbally remind chn of how to use equipment safely.</p>	
Sun exposure	Chn and staff	low	<p>New large canopy</p> <p>All chn wear hats in sunny weather</p> <p>Chn encouraged to stay in shade</p> <p>Additional gazebo added during sunny weather.</p>	
General safety in garden	Chn and staff	low	<p>Sand swept away form paths as and when needed</p> <p>Sand covered overnight</p> <p>Fence and gate checked</p> <p>Planting area check for poisonous plants/ animal faces/ vermin.</p> <p>Garden is only used with supervision of an adult.</p> <p>Chn encouraged washing hands when they go back inside.</p>	