

Risk Assessment Form – Sport & Physical Activity Indoors and Outdoors

Venue Outwood academy Ripon 04/07/2018 1:00pm – 3:00pm	Activity/event Harrogate SSP Year 3/4 Change4life 'Adventure' Festival	Persons involved Participant's: year 3.4, Team Managers, young leaders, event staff.
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Risk prior to measures	Who may be harmed	Precautions	Any further actions/venue specific risk	Risk rating after measures
Hair, clothing or jewellery entangled in equipment	Participants	Visual check of participants, they should wear appropriate clothing and shoes, remove jewellery and tie back long hair.	Deliverers to check clothing is suitable and no jewellery	Trivial
Participants colliding with each other or equipment / obstacles	Participants	Draw attention to obstacles. Control numbers of people active in the space. Refereeing close to the rules		Low
Collisions with non-participants	Participants & Non-participants	Ensure area is free from other users, instructor to remain vigilant to those who may enter area. Halt session if required.	Use designated areas only	Trivial
Tripping and falling onto a hard surface	Participants	Make participants aware of dangers e.g. slipping, tripping.		Low
Contact with foreign elements/objects on the playing surface	Participants	Inspect area prior to start of session, remove isolate any hazards		Trivial
Misuse or lack of control of equipment leading to purposeful or accidental striking of other people.	Participants	Reinforce safety message and game rules. Establish safe spacing between each group. Discipline any negative or potentially dangerous behaviour,	Use officials, follow code of conduct for participants regarding behaviour etc.	Trivial
Muscular injury though excessive stress/strain. Injury though incorrect execution of activity.	Participants	Follow aerobic and mobilising warm up exercises. Use appropriate size/weight equipment. Follow governing body guidelines and adhere to safe practice. Reinforce safety messages.	Assess quality and appropriateness of equipment.	Low
Showing a negative physical response to exercise – overly heavy breathing, dizziness etc.	Participants	Observe physical responses.	First aid provision on day.	Trivial

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Fall on sports hall floor	Participants	Make participants aware of dangers eg; tripping falling. Games/activity should be well controlled by deliverers.		low
Young person becoming separated from their group	Participants	Advise team managers to keep control of young people and be conscious of their whereabouts at all times.	All staff wear blue SSP uniforms to be identifiable to lost individuals	Trivial
Falling object or projectiles (eg balls etc)	Participants	Games / activities to be played in designated areas only under supervision.		Trivial
Twist/turn of joint eg ankle, knee, wrist.	Participant	Suitable warm ups and activities to be delivered by qualified coaches.	First Aid provision	Low
Cold / wet / icy conditions	Participants/ Leaders/ deliverers	Team Managers to ensure participants wear appropriate clothing for weather conditions. Coaches to be aware of impact weather has on session safety.	Indoor activities	Trivial
Hot / humid conditions	Participants/ Leaders/	Team Managers to ensure participants wear appropriate clothing for weather conditions. Coaches to be aware of impact weather has on session safety.		Trivial
Moving vehicles	Participants/ Leaders/ deliverers	Car park upon entry. Parents, teachers, staff and adults to be extra vigilant.	Clear instructions on where to go given prior to the event	Low
Event of a fire	Participants, non- participants, leaders, delivers	School Fire alarm system. Follow fire drill procedure. Meeting point for staff on netball courts away from buildings, staff to take register of pupils. NO entry to any school building	Outline fire safety procedure i.e. fire exits, assembly points.	Low

Please note that the Harrogate SSP strongly recommends that school groups are accompanied by at least 2 adults or in line with school policy for trips/ fixtures. It is the responsibility of the schools to ensure up to date medical details, requirements & emergency contacts of participants are brought to every event. Schools also retain the responsibility to inform the event organiser of any children who do not give consent for photographs to be taken of them. Member of staff attending from the school retains the responsibility of the pupils from their school.