



<b>Wolfson College</b>	<b>Version No.: 3</b>	<b>Date: 17/05/2021</b>	<b>Review Date: Ongoing</b>
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**Risk Assessment: Operating the college gym during the COVID19 Pandemic**

<p><b>Description of the activity, equipment, or area under assessment</b> Usage of college gym, including weights room and cardio machines</p>
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Significant Hazards	Who is at risk	Existing Control Measures	Risk Level	Additional Measures Required
<b>Keeping up to date with Guidance</b>				
Not able to keep up to date information regarding the virus	Staff Contractors Students Users	<ul style="list-style-type: none"> <li>• Specific, competent staff assigned to continually monitor Government and industry advice.</li> <li>• Staff assigned to keep in contact with University Sports Service, from whom guidance and support is available.</li> <li>• Network of Senior College staff monitoring and communicating with each other and discussing working practices.</li> </ul>	<b>Low</b>	
<b>Prevention of virus spread</b>				
Inadequate access controls increasing potential spread of bacteria/virus	Staff Contractors Students Users	<ul style="list-style-type: none"> <li>• Gym access is by advanced booking only and maximum capacity limits set per 80-minute session (2 user in each room – 4 in total/5 users from the same household).</li> <li>• Swipe card access allows for capacity testing and NHS test and trace monitoring</li> </ul>	<b>Low</b>	
Multiple contact points including door mechanisms, surfaces, equipment, storage etc... creating increased risk of bacteria/virus contamination	Staff Contractors Students Users	<ul style="list-style-type: none"> <li>• Complete assessment of gym space undertaken in advance of opening</li> <li>• Complete a 'Ventilation Risk Assessment for Covid-19 Multi Occupancy Space'</li> </ul>	<b>Low</b>	

		<ul style="list-style-type: none"> <li>• Reduced capacity to ensure social distancing, monthly deep cleans added, increased inhouse cleaning (for 30 mins twice a day),</li> <li>• Self-cleaning introduced with signage.</li> <li>• Users to bring their own water bottles.</li> </ul>		
Lack of hand washing and equipment hand sanitation facilities leading to increased risk of spread of bacteria/virus		<ul style="list-style-type: none"> <li>• Hand sanitisation stations in place and staff always monitor to ensure adequately stocked.</li> <li>• Signage in place advising of guidance on hand washing.</li> <li>• Cleaning staff supplied with PPE (where appropriate) Clear and effective cleaning schedule in place.</li> </ul>	<b>Low</b>	
Ineffective rules, supervision and gym etiquette (e.g. individuals clean all equipment after each use) in place allowing spread of bacteria/virus		<ul style="list-style-type: none"> <li>• Rules, expectations and responsibilities clarified in writing to users prior to use and reinforced by signage.</li> <li>• Penalties in place for non-compliance also made clear and enforced.</li> </ul>		
<b>Student/Staff behaviours</b>				
Individuals (including staff) accessing facility despite being symptomatic.	Staff Contractors Students Users	<ul style="list-style-type: none"> <li>• College has procedures to manage all symptomatic students and staff in line with Government isolation rules/guidance.</li> <li>• College-level procedure in place to ensure that individuals awaiting test results are not able to access facilities.</li> <li>• Relevant external signage installed.</li> </ul>	<b>Low</b>	
<b>Management of 'high risk' individuals</b>				
Individuals at higher risk of severe illness potentially exposed to greater risk of contracting virus in facility.	Staff Contractors Students Users	<ul style="list-style-type: none"> <li>• College has procedures to manage all staff and students with known health conditions and has applied effective management to access of the facility.</li> </ul>	<b>Low</b>	
<b>First Aid</b>				
Staff unable to give appropriate first aid due to unclear guidance/conflicting guidance relating to virus control.	Staff Contractors Students	<ul style="list-style-type: none"> <li>• Staff are effectively trained in First Aid.</li> <li>• Staff have been given up-to-date guidance regarding changed protocols due to coronavirus.</li> </ul>	<b>Low</b>	

	Users	<ul style="list-style-type: none"> <li>First aid kits kept fully stocked with PPE, including additional face masks.</li> </ul>		
<b>Cleaning and Waste Management</b>				
Ineffective or inadequate cleaning of facilities, increasing risk of virus spread	Staff Contractors Students Users	<ul style="list-style-type: none"> <li>Facility high level clean, deep clean and sterilisation all undertaken prior to opening.</li> <li>Full cleaning schedule in place, aligned with operational hours.</li> <li>Where additional staff undertake cleaning, they have been trained in all necessary cleaning tasks (inc COSHH).</li> <li>All cleaning equipment and consumables selected with bacterial management in mind.</li> <li>All cleaning staff and those undertaking additional cleaning tasks have appropriate PPE.</li> <li>All waste management procedures reviewed, and practices improved as necessary to improve hygiene control.</li> <li>All bins are lidded.</li> <li>Waste disposal contract in place.</li> </ul>	<b>Low</b>	
Reduced levels of cleaning staff available increasing risk of being unable to provide adequate cleaning services				
Untrained staff using cleaning substances and equipment				
Inappropriate disposal of waste, used tissues increasing risk of contamination				

Name of assessor:	Signature:	Date
Darren Smith		17/05/2021

Line Manager:	Position:	
Jo Cheffins	Bursar	