EMPLOYEE TRAINING AND REIMBURSEMENT AGREEMENT

This Employee Staff Development and Reimbursement Agreement (the "Agreement") dated _____, 20_____, ("Effective Date") is by and between, Alleghany County Schools ("Organization"), a nonprofit organization created under the laws of the State of NC and located at 85 Peachtree Street, Sparta, NC 28675 and _____ ("Employee") residing at,_____ a current employee of Alleghany County Schools.

RECITALS

WHEREAS, Employee has requested and the Organization has agreed to pay for the Employee to attend a conference, meeting, seminar, workshop, training, educational course, or similar instructional class (collectively, "Training"); and

WHEREAS, in consideration for the Organization's payment for the Training, Employee acknowledges that through attendance at such Training, Employee will acquire skills and enhance his or her professional skills or knowledge making the Employee more marketable; and

WHEREAS, Employee agrees to reimburse the Organization for the cost of such Training in the event that employee willfully cancels beyond the cancellation time frame or does not attend without prior authorization or providing documentation of medical illness, death of immediate family member or weather related conditions or natural disasters that are beyond the Employee's control.

AGREEMENT

NOW THEREFORE, in consideration of the above recitals and the individual and mutual covenants of the parties hereinafter set forth, and for other good and valuable consideration, it is hereby agreed by and between the parties hereto:

Cost of Training and Expenses. The Organization agrees to pay for the following Training:

Name of Training: _____

Training Provided by: _____

Training Location: _____

Date(s) of Training: _____

In addition to the Cost of the Training, the Organization agrees to pay all reasonable expenses related to attendance at such Training; provided that, the Employee submits the appropriate expense reports and all receipts for the expenses associated with the Training and such expenses are reimbursable pursuant to the Organization's travel expense policies as set forth in the Alleghany County Schools Board of Education Policies.

IN WITNESS WHEREOF, the Organization and Employee hereto have caused this Agreement to be executed on the date and year first above written.

Employee

_____
Signature

_____
Printed Name

_____
Date

Organization

_____
Representative Signature

_____
Printed Name

_____
Date