

# Mentoring Action Plan Worksheet

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Name: \_\_\_\_\_

Date: \_\_\_\_\_

Career Goal: \_\_\_\_\_

<b>Knowledge to Gain/Skills to Build/Attitudes to Develop to Accomplish my Career Goal.</b> <i>(What must I acquire/improve?)</i>	<b>Projected Outcome</b> <i>(How will I know I did it?)</i>	<b>Action Steps</b> <i>(How will I actually gain/build/develop these?)</i>	<b>Resources Needed</b> <i>(Besides the help of my mentor, I will need what?)</i>	<b>Target Completion Date</b> <i>(When will I be there?)</i>