

Classroom Observation Report Template

[DEPARTMENT NAME]

[SEMESTER]

[OBSERVER NAME]

[OBSERVED FACULTY MEMBER NAME]

Instructions. Several days prior to the classroom visit, the instructor should provide the observer(s) with a copy of the course syllabus containing course objectives, content, and organization.

Procedure. The observer(s) should meet with the instructor several days **in advance** of the visit to learn the instructor's classroom objectives as well as the teaching methods to be used. Within several days **after** the visit, the observer(s) should meet with the instructor to discuss observations and conclusions.

Please feel free to use the reverse side of this page to elaborate on your comments

1. Describe the instructor's content mastery, breadth, and depth.
2. Describe the method(s) of instruction.
3. How clear and well organized is the presentation?
4. Describe the form and extent of student participation.
5. What specific suggestions would you make to improve this instructor's teaching?

Adapted with permission from: University of Minnesota, Center for Teaching & Learning (2013).
Classroom Observation Report. Retrieved August 27, 2013, from
<http://www1.umn.edu/ohr/teachlearn/resources/peer/guidelines/index.html>