2022 Budget Planning Worksheet
Golden Memorial UMC

How Our Budgeting Will Work for 2022

- **Each ministry** will submit a budget request from the following template.

Sample Budget Template: Worship Ministry

Ministry Event/Need	**Event/Activity Request Categories**	**Total Expected Event Cost**	**Sum Total Column**
Worship Ministry	1. Candles 2. Communion Cups	$100.00 $200.00	
Nametags	1. Supplies	$50.00	**$250.00**

Sample Budget Template:

Children/Youth Ministry

Ministry Event/Need	**Items Needed From List Below**	**Total Expected Ministry Cost**	**Sum Total Column**
Youth Conference	1. Guest Artist 2. Food 3. Equipment Rentals 4. Advertisement/Marketing 5. Audiovisuals	$500.00	
Lock-in	1. Food 2. Space Rental	$200.00	
Mission Trip Expenses			
			$700.00

Submission Request Date: Saturday, 15 September 2021:
Email or Drop off at the Church Re: Shilah Prothro:

- Golden_finance@bellsouth.net

2022 Ministry Budget Template

Ministry Name: _____

Ministry Chairperson: _____

Ministry Co-Chair: _____

2022 Budget Request Sum Total: _____

Ministry Event/Need	Date for Ministry Event/Need	Event/Activity Request Categories from Below	Total Expected Ministry Cost	Sum Total Column
1.				
2.				
3.				
4.				
5.				
6.				
6.				

Activity Request Categories:

Printing
Decoration
Speakers
Musicians
Guest Artist
Equipment Rentals
Space Rentals
Food
Advertising & Marketing
Instructional Materials
Audio Visuals
Supplies
Postage

Travel Expenses
Membership Fees
Gift Expense
Flowers
Training, Development & Conferences
Telephone
Contributions
Uniforms