



CITY OF SANIBEL  
BUILDING & PLANNING DEPARTMENT  
CONDOMINIUM ASSOCIATION AUTHORIZATION  
FOR MANAGEMENT COMPANY  
TO ACT AS DESIGNATED REPRESENTATIVE FOR PERMIT(S)

**DATE:** \_\_\_\_\_

**TO:** CITY OF SANIBEL

**PROPERTY OWNER / CONDOMINIUM ASSOCIATION:**

\_\_\_\_\_  
(Legal Name)/Print

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(E-mail Address)/Print

\_\_\_\_\_  
(Phone No.)

**RE: All of the common elements and Condominium Association owned and controlled property at the following location:**

\_\_\_\_\_  
(Property Street Address) /Print

\_\_\_\_\_  
(Property Tax Parcel Number)

The following property management company is hereby authorized and designated as the representative of the above Condominium Association to apply for permits on behalf of the Condominium Association and to act in its behalf with regard to all applications. This authorization and designation shall remain in full force and effect until a written revocation is delivered to and acknowledged by the City of Sanibel (to be sent to the City of Sanibel Building Department; Attn: Building Director).

\_\_\_\_\_  
(Printed Legal Name of Designated Representative)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(E-mail Address)

\_\_\_\_\_  
(Contact Phone No.)

The above-named Designated Representative shall also be authorized to consent to and approve, on behalf of the Condominium Association, construction or other work located or performed within an individual owner's condominium unit as being in compliance with Condominium Association rules and requirements. However, Condominium Association and its Designated Representative do not act in the place of an individual condominium unit owner and cannot and do not provide owner authorization for permits within any individual condominium unit.

**I certify that I am an Officer of the Condominium Association authorized to execute this document on behalf of the Association.**

\_\_\_\_\_  
(Signature of Officer)

\_\_\_\_\_  
(Printed Name of Officer)

**(NOTE: FACSIMILE OR E-MAIL OF ORIGINAL DOCUMENT SHALL CONSTITUTE AN EXECUTED ORIGINAL DOCUMENT)**