



54 LOCKE STREET CHELSEA, MASSACHUSETTS 02150

PHONE: (617) 884-5617

FAX: (617) 889-8158

TDD: (617) 884-0586

## MUTUAL TERMINATION AGREEMENT

The lease held between \_\_\_\_\_  
Property Owner

and \_\_\_\_\_  
Tenant

For the apartment located at:

\_\_\_\_\_  
\_\_\_\_\_

shall by this agreement be mutually terminated as of \_\_\_\_\_.  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature – Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature - Tenant

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**Instructions: If you would like to move and have lived in your apartment for less than one year, you can only terminate the lease by mutual termination; you must have the property owner's consent. A copy of a mutual termination agreement must be received by CHA at least one calendar month prior to your move. For example, if you would like to move effective June 1<sup>st</sup>, the mutual termination agreement must be signed and submitted to CHA by April 30<sup>th</sup> (allowing a full calendar month's notice).**

**NOTE: This form is intended as an example, however, any other letter submitted as a mutual termination agreement must contain the same information.**