

GOVERNMENT ONLINE PASSPORT APPLICATION FORM

In order to start your Passport Application, you first need to Register on Government Online Passport website. Thus, for Applicant's convenience, the **Sample Government Online Passport Application Form** is divided into **two parts**:

Part 1: Two step process to get registered on Government Online Passport website to apply for Passport Services.

Part 2: Steps by Step process to fill Government Online Passport Application Form.

PART 1

Step 1: Enter the details below to successfully **REGISTER** yourself on Government Online Passport Seva website. Kindly enter **CORRECT** details on the form.

Only Indians living abroad are eligible to apply for Passport Services using Passport Seva System under the jurisdiction of the respective Indian Missions (Embassy/High Commission) or Posts (Consulate Generals) abroad.

Fields marked with asterisk (*) are mandatory

Embassy/Consulate *

Given Name (Max 45 Characters) *

Surname (Max 45 Characters)

Date of Birth (DD/MM/YYYY) *

E-mail Id (Max 35 Characters) *

Do you want your Login Id to be same as E-mail Id? * ☐ Yes ☒ No

Login Id *

Password *

Confirm Password *

Hint Question *

Hint Answer *

Enter Characters Displayed *

Close Register

Select your correct Jurisdiction

Enter your Given name (first name) and surname.

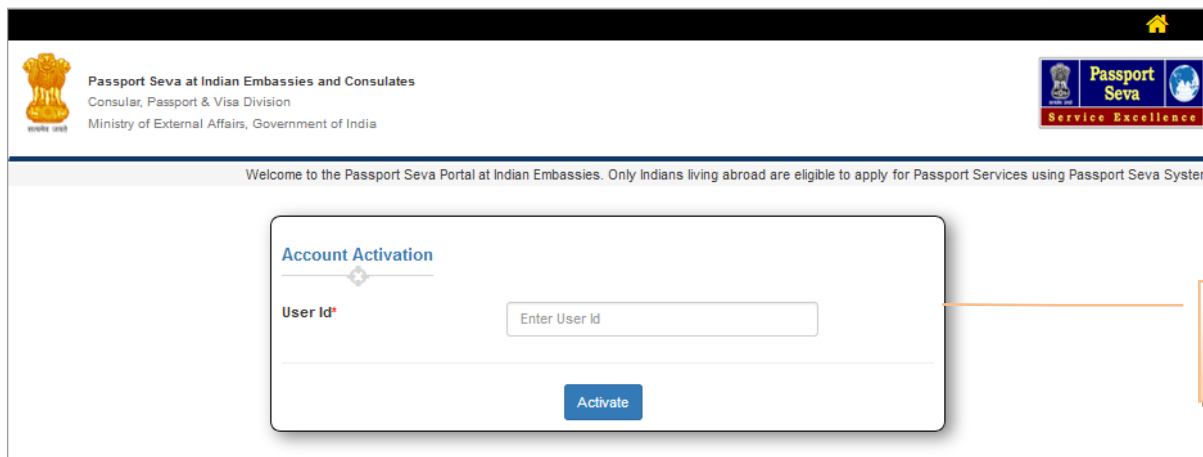
Manually enter or select your Date of Birth

Enter your correct email Id. You will receive account activation link on this email id.

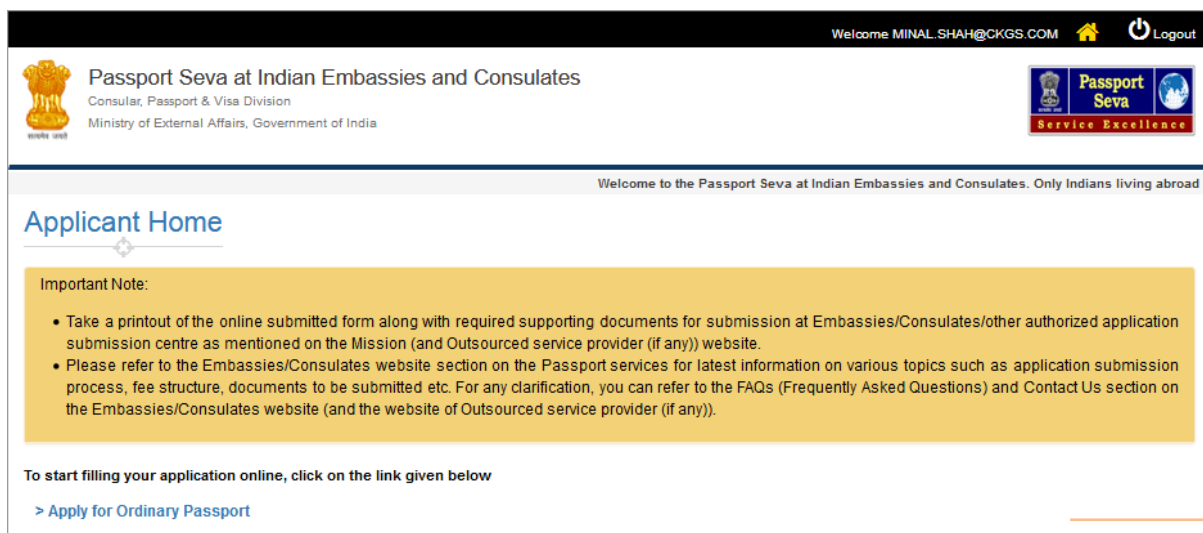
Select Yes, if you want your login Id and to be the same as your email id OR Enter Login Id, desired password and Hint Question

Click on Register to receive an account activation mail.

Step 2: Once you click on Register, you will receive an Account Activation Mail with a link from “Global Passport Seva Registration” Click on that link, Enter your User ID. You will then receive a **confirmation** mail of “Account Activation”.



The screenshot shows the 'Account Activation' page of the Passport Seva portal. The header includes the Government of India logo, the text 'Passport Seva at Indian Embassies and Consulates', and the 'Passport Seva Service Excellence' logo. A welcome message states: 'Welcome to the Passport Seva Portal at Indian Embassies. Only Indians living abroad are eligible to apply for Passport Services using Passport Seva System'. The main content area is titled 'Account Activation' and contains a form with a 'User Id*' label, an input field with the placeholder 'Enter User Id', and an 'Activate' button. An orange callout box points to the input field with the text: 'Enter your User Id (email Id) and click on Activate.'



The screenshot shows the 'Applicant Home' page of the Passport Seva portal. The header includes the Government of India logo, the text 'Passport Seva at Indian Embassies and Consulates', and the 'Passport Seva Service Excellence' logo. A welcome message states: 'Welcome to the Passport Seva at Indian Embassies and Consulates. Only Indians living abroad are eligible to apply for Passport Services using Passport Seva System'. The main content area is titled 'Applicant Home' and contains an 'Important Note' section with two bullet points: 'Take a printout of the online submitted form along with required supporting documents for submission at Embassies/Consulates/other authorized application submission centre as mentioned on the Mission (and Outsourced service provider (if any)) website.' and 'Please refer to the Embassies/Consulates website section on the Passport services for latest information on various topics such as application submission process, fee structure, documents to be submitted etc. For any clarification, you can refer to the FAQs (Frequently Asked Questions) and Contact Us section on the Embassies/Consulates website (and the website of Outsourced service provider (if any)).'. Below the note, there is a link '> Apply for Ordinary Passport'. An orange callout box points to this link with the text: 'Click the link “Apply for Ordinary Passport” to begin your government online Passport application.'

Part 2:

NOTE:

Government Online Passport Application Form must be accurately and completely filled. Information must be identical as available in supporting documents. Mistakes on the form may lead to rejection or delay in application processing.

Please provide a **document of proof of change** for **"Selected Personal Particulars"** like Name change, addition or deletion of spouse name, surname change, date of birth, place of birth, address, signature or appearance or any other "Change in Existing Personal Particulars".

The screenshot shows the 'Passport Type' step of the online application process. At the top, it says 'Passport Seva at Indian Embassies and Consulates', 'Consular, Passport & Visa Division', and 'Ministry of External Affairs, Government of India'. A progress bar at the top indicates the steps: 1. PASSPORT TYPE, 2. APPLICANT DETAILS, 3. FAMILY DETAILS, 4. APPLICANT ADDRESS DETAILS, 5. EMERGENCY CONTACT, 6. PREVIOUS PASSPORT DETAILS, 7. OTHER DETAILS, 8. PASSPORT PREVIEW, and 9. PASSPORT DETAILS VERIFICATION. The main form area is titled 'Passport Type' and includes a note: 'Fields marked with asterisk (*) are mandatory'. It contains three sections: 'Applying for*' with radio buttons for 'Fresh Passport' and 'Re-issue of Passport'; 'Type of Application*' with radio buttons for 'Normal' and 'Tatkaal'; and 'Type of Passport Booklet*' with radio buttons for '36 Pages' and '60 Pages'. At the bottom are 'Clear' and 'Next' buttons. Three orange callout boxes with arrows point to the 'Re-issue of Passport' option, the 'Tatkaal' option, and the '60 Pages' option.

Please select the Passport Type you want to apply for.

Please select correct type of application as per your requirement.

Please select the type of Passport booklet.

Click on Clear to select the options again.

Click on Next to continue with your Government Online Passport Application.



Fields marked with asterisk (*) are mandatory

Passport Type

Applying for* ☐ Fresh Passport ☒ Re-issue of Passport

Reissue Reason

☒ Change In Existing Personal Particulars
☒ Validity Expired Within 3 Years/Due To Expire
☐ Exhaustion Of Pages
☐ Damaged Passport
☐ Lost Passport
☐ Validity Expired More Than 3 Years Ago

Please Specify

<input type="checkbox"/> Given Name	<input type="checkbox"/> Address
<input type="checkbox"/> Spouse Name	<input type="checkbox"/> Signature
<input type="checkbox"/> Delete Ecr	<input type="checkbox"/> Appearance
<input type="checkbox"/> Date Of Birth	<input type="checkbox"/> Surname
<input type="checkbox"/> Others	

Type of Application* ☒ Normal ☐ Tatkaal

Type of Passport Booklet* ☐ 36 Pages ☒ 60 Pages

For re-issue Passport service, select the re-issue reason.

If you select Re-issue reason as **“Change in existing Personal Particulars”** then please specify the personal particulars you want to change. You can select **multiple** options here.

Applicant Details

Fields marked with asterisk (*) are mandatory

Given Name*

Surname

Gender* ☐ Male ☐ Female ☐ Transgender

Have you ever been known by other names (aliases)?* ☐ Yes ☐ No

Have you ever changed your name?* ☐ Yes ☐ No

Is your Place of Birth out of India?* ☐ Yes ☐ No

Date Of Birth (DD/MM/YYYY)*

Place of Birth (Village/Town/City)*

Marital Status*

Citizenship of India by* ☐ Registration/ Naturalization ☐ Descent ☐ Birth

PAN (if available)

Voter Id (if available)

Employment Type*

Educational qualification*

Is either of your parent (in case of minor)/spouse, a government servant?* ☐ Yes ☐ No

Is applicant eligible for Non-ECR category?* [Click here](#) ☐ Yes ☐ No

Visible distinguishing mark

Aadhaar Number (if available)

I, the holder of above mentioned Aadhaar Number , hereby give my consent to Passport Seva to obtain my Aadhaar Number, Name and Fingerprint/Iris for authentication with UIDAI. I have no objection using my identity and biometric information for validation with Aadhaar (CIDR) database only for the purpose of authentication.

I Agree ☐ Yes ☐ No

[Back](#) [Save](#) [Next](#)

Please enter your First Name(Given Name) and Surname to be printed on your Passport.

Please select correct gender to be printed on your Passport.

Please enter the correct "Date of Birth" and "Place of Birth" to be printed on your Passport.

Please enter your Marital Status to be printed on your Passport.

Please enter your **10 digit alpha-numeric PAN** Card number if available.

Please enter your **10 digit alpha-numeric Voter ID** Card number if available.

Select YES, if you fall under any of the below list. Click on link "**Click Here**" to see the Non-ECR category list.

Click Back to go to previous page.

Click on Next to continue with your online application.

Click to save in order to save your information in case of "expired session" OR exit in case you wish to fill the form later. Note your Temporary ID.



Family Details Fields marked with asterisk (*) are mandatory

Note: Please enter Father, Mother or Legal Guardian Names as applicable (specifying at least one of these is mandatory).

Father's Given Name <small>(First Name + Middle Name)</small>	Father's Surname
<input type="text"/>	<input type="text"/>
Mother's Given Name <small>(First Name + Middle Name)</small>	Mother's Surname
<input type="text"/>	<input type="text"/>
Legal Guardian's Given Name <small>(if applicable)</small>	Legal Guardian's Surname
<input type="text"/>	<input type="text"/>
Spouse's Given Name*	Spouse's Surname
<input type="text"/>	<input type="text"/>

[Back](#) [Save](#) [Next](#)

Please enter your father's Given Name (a combination of First name +Middle name) and Surname to be printed on your Passport.

Please enter your father's Given Name (a combination of First name +Middle name) and Surname to be printed on your Passport.

In case you select **married, divorced, widow or separated** then please enter your Spouse's Given Name (a combination of First name +Middle name) and Surname.

Click Back to go to previous page.

Click on Next to continue with your online application.

Click to save in order to save your information in case of "expired session" OR exit in case you wish to fill the form later. Note your Temporary ID.

IF PASSPORT PRINTABLE ADDRESS IS IN INDIA

1 PASSPORT TYPE 2 APPLICANT DETAILS 3 FAMILY DETAILS 4 APPLICANT ADDRESS DETAILS 5 EMERGENCY CONTACT 6 PREVIOUS PASSPORT DETAILS 7 OTHER DETAILS 8 PASSPORT PREVIEW 9 PASSPORT VERIFICATION

Applicant Address Details

Fields marked with asterisk (*) are mandatory

Passport Printable Address Details

Is your passport printable address out of India? ☐ Yes ☒ No

Fields marked with # will be printed on Passport.

# House No. and Street Name*	# Village/Town/City*
<input type="text"/>	<input type="text"/>
# State/UT *	# District *
<input type="text"/>	<input type="text"/>
#PIN Code*	<input type="text"/>
Telephone Number	Mobile Number *
<input type="text"/>	<input type="text"/>
E-mail Id *	Police Station *
<input type="text"/>	<input type="text"/>

Other Address Details

Is your other address out of India? ☐ Yes ☒ No

House No. and Street Name*	Village/Town/City*
<input type="text"/>	<input type="text"/>
State/UT*	District*
<input type="text"/>	<input type="text"/>
Police Station*	PIN Code*
<input type="text"/>	<input type="text"/>
Mobile Number *	Telephone Number
<input type="text"/>	<input type="text"/>

Select NO, if you want to print passport address which is in India.

Please enter your correct address. This address will be printable on your passport. In case of change of address, please enter your new address with change of address proof.

Please enter the telephone number (with ISD Code +STD code with 0 prefix) and mobile number (starting with ISD Code). The number must be contactable and reachable.

Please enter the name of nearest police station nearest to your current Indian address.

IF THE PASSPORT PRINTABLE ADDRESS IS OUT OF INDIA



Applicant Address Details Fields marked with asterisk (*) are mandatory

Passport Printable Address Details

Is your passport printable address out of India? ☒ Yes ☐ No

Country *

Fields marked with # will be printed on Passport.

Address Line 1* (House No. and Street Name)

Address Line 2* (Village/Town/City etc.)

Address Line 3 (ZIP code and Country etc.)

Telephone Number Mobile Number *

E-mail Id *

Other Address Details

Is your other address out of India? ☒ Yes ☐ No

Address Line 1* (House No. and Street Name) Address Line 2* (Village/Town/City etc.)

Address Line 3 (ZIP code and Country etc.) Country *

Mobile Number * Telephone Number

[Back](#) [Save](#) [Next](#)

Select **YES**, if you want to print passport address which is out of India.

Select the country to be printed on your Passport.

Enter the Address to be printed on your Passport.



Emergency Contact Details Fields marked with asterisk (*) are mandatory

Name and Address: *

Mobile Number: *

Email:

Telephone Number:

[Back](#) [Save](#) [Next](#)

Please enter Name, address, mobile number, email id and telephone number details which is **contactable**. Emergency contact details are used in case if your registered details are not reachable.

Click Back to go to previous page.

Click on Next to continue with your online application.

Click to save in order to save your information in case of "expired session" OR exit in case you wish to fill the form later. Note your Temporary ID.



Other Details

Fields marked with asterisk (*) are mandatory

Provide the following details if there are any criminal proceedings pending against the applicant.
Have you ever been charged with criminal proceedings or is any arrest warrant/summon pending before a court in India? *

☐ Yes
☐ No

Provide the following details if the applicant has been convicted by a court in India.
Have you at any time during the period of 5 years immediately preceding the date of this application been convicted by a court in India for any criminal offence and sentenced to imprisonment for two years or more? *

☐ Yes
☐ No

Provide the following details if the applicant has been refused/denied passport.
Have you ever been refused/denied passport? *

☐ Yes
☐ No

Provide the following details if applicant's passport has ever been impounded/revoked.
Has your passport ever been impounded or revoked? *

☐ Yes
☐ No

Provide the following details if applicant has applied for or been granted political asylum.
Have you ever applied for or been granted political asylum to/by any foreign country? *

☐ Yes
☒ No

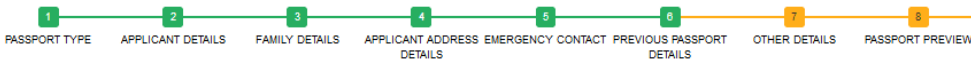
Provide the following details if applicant has returned to India on Emergency Certificate.
Have you ever returned to India on Emergency Certificate (EC) or were ever deported or repatriated? *

☐ Yes
☐ No

[Back](#) [Save](#) [Next](#)

Please select **YES**, in case you have any criminal proceeding pending against you in court and enter its details otherwise select **NO**.

Click **YES**, if you are denied of Indian Passport and provide the reason for denial otherwise select **NO**.



Previous Passport Details

Fields marked with asterisk (*) are mandatory

Enter details of latest held/existing/lost/damaged Ordinary Passport. *

Passport Number: Place of Issue (Village/Town/City):

Date of Issue (DD/MM/YYYY) Date of Expiry (DD/MM/YYYY)

File Number:

Details of Previous/Current Diplomatic/Official Passport: *

☐ Details Available
☐ Details Not Available / Never Held Diplomatic/Official Passport

Have you ever applied for passport, but not issued? : *

☐ Yes
☐ No

[Back](#) [Save](#) [Next](#)

Enter the details in your previous Passport which can be lost/damaged or expired or whose pages are exhausted.

Passport Preview Details

भारत गणराज्य REPUBLIC OF INDIA			
<div>Applicant's Photo</div>	टाइप/Type	राष्ट्र कोड/CountryCode	पासपोर्ट नं./PassportNo.
	P	IND	
	उपनाम/Surname		
	DOE		
<div>Applicant's Signature</div>	दिया गया नाम/Given Name(s)		
	JOHN		
	राष्ट्रीयता/Nationality	लिंग/Sex	जन्मतिथि/Date of Birth
	INDIAN	F	11/11/1990
जन्म स्थान/Place of Birth			
HOME, MAHARASHTRA			
जारी करने का स्थान/Place of Issue			
जारी करने की तिथि/Date of Issue			
समाप्ति की तिथि/Date of Expiry			
पिता/कानूनी अभिभावक का नाम/Name of Father/Legal Guardian			
JO DO			
माता का नाम/Name of Mother			
पति या पत्नी का नाम/Name of Spouse			
पता/Address			
12			
HOME, MUMBAI			
PIN:400056, MAHARASHTRA, INDIA			
पुराने पासपोर्ट का नं. और इसके जारी होने की तिथि एवं स्थान/Old Passport No with Date and Place of Issue			
46456453 11/11/2018 MUMBAI			
फाइल नं./File No.			

Back

Next

Please **verify** the information on the Passport Preview Detail page. In case of any edit/correction in the information then kindly click **back** option and edit the details. Your new passport will look similar to this passport preview page.

1

2

3

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9

PASSPORT TYPE

APPLICANT DETAILS

FAMILY DETAILS

APPLICANT ADDRESS DETAILS

EMERGENCY CONTACT

PREVIOUS PASSPORT DETAILS

OTHER DETAILS

PASSPORT PREVIEW

PASSPORT DETAILS VERIFICATION

Applicant Form Summary

Passport Type

Applying for
REISSUE

Type of Application
NORMAL

Type of Passport Booklet
60 Pages

Reissue Reason

If Re-Issue, specify reason(s) : VALIDITY EXPIRED WITHIN 3 YEARS/DUE TO EXPIRE

Applicant Details

Given Name
JOHN

Surname
DOE

Gender
FEMALE

Date Of Birth
11/11/1990

Have you ever been known by other names?

N

Have you ever changed your name?

N

Is your Place of Birth out of India?

N

Place of Birth (Village/Town/City)
HOME

State/UT
Maharashtra

District
Mumbai

Marital Status
SINGLE

Educational Qualification
GRADUATE AND ABOVE

Citizenship of India by
BIRTH

PAN

Voter Id

Employment Type
SELF EMPLOYED

Is either of your parent (In case of minor)/spouse,
a government servant?

N

Is applicant eligible for Non-ECR category?

Y

Visible distinguishing mark

Aadhaar Number

Applicant Family Details

Father's Given Name
JO

Father's Surname
DO

Mother's Given Name

Mother's Surname

Legal Guardian's Given Name

Legal Guardian's Surname

Applicant Address Details

Passport Printable Address Details

Is your passport printable address out of India?

N

House No. and Street Name
12

Village/Town/City
HOME

State/UT
Maharashtra

District
Mumbai

Police Station
BYCULLA

Mobile Number
124234235345345

PIN Code
400056

Email-Id
M.S@C.COM

Telephone Number
312423423423452

Other Address Details

Is your other address out of India?

N

House No. and Street Name
11

Village/Town/City
HOME

State/UT
Maharashtra

District
Mumbai

Police Station
BHOIWADA

Mobile Number
123243534534

PIN Code
400068

Telephone Number
312423435345345

Applicant Emergency Contact Details

Name and Address
MINAL

Mobile Number
123123123424234

Email-Id

Telephone Number

Applicant Previous Passport Details

Details of latest held/existing/lost/damaged Ordinary Passport.

Passport Number
46456453

Issue Place
MUMBAI

Issue Date
11/11/2018

Expiry Date
11/11/2021

File Number
111111111111111

Details of Previous/Current Diplomatic/Official Passport

N

Have you ever applied for passport, but not issued?

N

Applicant Other Details

Have you ever been charged with criminal proceedings or is any arrest warrant/summon pending before a court in India?

N

Have you at any time during the period of 5 years immediately preceding the date of this application been convicted by a court in India for any criminal offence and sentenced to imprisonment for two years or more?

N

Have you ever been refused/denied passport?

N

Has your passport ever been impounded or revoked?

N

Have you ever applied for or been granted political asylum to/by any foreign country?

N

Have you ever returned to India on Emergency Certificate (EC) or were ever deported or repatriated?

N

Please read the declaration carefully.

I declare:

- That I owe allegiance to the sovereignty, unity and integrity of India, and have not voluntarily acquired citizenship or travel document of any other country. I have not surrendered or been deprived of the citizenship of India and I affirm that the information given by me in this form and the enclosures is true and I am solely responsible for its accuracy, and I am liable to be penalized or prosecuted if found otherwise. I am aware that under the Passports Act, 1967 it is a criminal offence to furnish any false information or to suppress any material information with a view to obtaining passport or travel document.

I understand:

- That Ministry of External Affairs (MEA) (or its implementation partner agencies/stakeholders/third parties) may undertake required checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application.
- That the information I provide, including biometric data (if any), will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other implementation partner agencies/stakeholders/third parties to enable MEA or those bodies to perform their duties.
- That providing biometric information, if collected as part of an application, is confirmation of my consent to getting the biometric information checked to verify identity.
- That the Passport and related services applications may be handled by the Indian Mission/Post abroad/ Passport Office/other offices including outside of the country in which I have applied and that this may involve the transfer of my application and supporting documents to and from the respective offices.
- That my details may, in certain circumstances, be passed to Police, Intelligence and other Fraud Detection & Prevention agencies. I also understand that such agencies may provide related information about me to MEA.

☐ I agree

Place

Date

21/11/2018

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Submit

Click here to agree with the Terms and Conditions of the Government Passport Application Form

Click Submit to Complete your Online Government Passport Application form.

Please Enter the Place