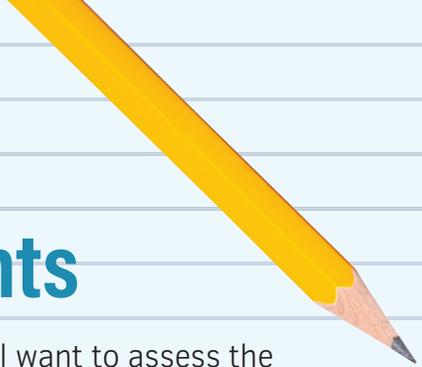


a guide to planning authentic assessments



When developing an authentic assessment in a work setting, you will want to assess the student's ability to complete specific work tasks while also demonstrating understanding of workplace readiness skills and work expectations. Follow the steps below to create an authentic assessment in an employment environment.

1. Identify the standards for learning

Begin with the end in mind. Identify what you want the student to know or be able to do.

2. Design and select authentic tasks

Secure an employment site that matches the student's interests and goals. Develop task(s) for the student to perform and demonstrate achievement towards standards.

3. Set the criteria

Visit the worksite and observe workers completing the specific task(s). Identify the characteristics of good performance.

4. Instruct

Develop a task analysis based on the student's individual strengths and needs. Provide instruction to match the student's learning preferences.

5. Evaluate progress

Use data gathered in the task analysis to determine if the student is making progress towards task completion and independence.

6. Analyze data

Continuously analyze data to determine achievement towards meeting the standards for learning. If additional reinforcement is necessary, practice the skill or task in the classroom or school environment.