



The following is an example of information to be provided to a publication.

- Use abbreviations as appropriate in the text of ad.
- Clauses in [ ] are optional.
- Refer to Instructions to the Sample Advertisement for specific information.

## ADVERTISING COPY REQUEST FOR PROPOSALS

The State of Oklahoma, on behalf of Oklahoma Commission on Children and Youth, wishes to lease approximately 5,337 net usable square feet of office space in the Oklahoma City area (within a 10-mile radius from the state Capitol). Initial proposals must be submitted in writing by the close of business on Thursday, Feb. 20, 2020 to:

Ramona Parker	P.O. Box 53448, Oklahoma City, OK 73152	405-521-3819	<a href="mailto:ramona.parker@omes.ok.gov">ramona.parker@omes.ok.gov</a>
Agency contact	Address	Phone and fax	Email

These proposals are for consideration only. The state will negotiate with one or more respondents on a possible lease.

### TO BE PUBLISHED IN:

<i>The Daily Oklahoma</i>	Thursday	2/7/2020	Legal section
Name of newspaper	Day and date of publication		Section of each publication in which ad is to be placed
<i>The Journal Record</i>	Thursday	2/13/2020	Legal section
Name of newspaper	Day and date of publication		Section of each publication in which ad is to be placed
Name of newspaper	Day and date of publication		Section of each publication in which ad is to be placed

Please send a copy of the tear sheet and invoice to:

OMES REALS  
(Agency name or division)

Ramona Parker [ramona.parker@omes.ok.gov](mailto:ramona.parker@omes.ok.gov)  
(Agency contact name)

P.O. Box 53448  
(Agency P.O. or street)

Oklahoma City, OK, 73152  
(City, state, ZIP)