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Report Landing Page

When you enter the Report area, you'll see a menu of all available reports.

Use the **VIEW REPORT IMAGES** and **VIEW REPORT DESCRIPTIONS** to customize your view.

Select the **INFORMATION ICON** to see a description of the report.

Select the **GO** button beneath a report to generate that report.

The screenshot displays the 'Generate a Report' page in the MyTeachingStrategies application. The page features a top navigation bar with icons for 'Teach', 'Assess', 'Develop', 'Report', and 'Family'. The 'Report' tab is currently active. In the top right corner, the user's profile is identified as 'Preschool SJ'. On the left side, there is a sidebar with the heading 'I want to...' and two options: 'View Report Images' and 'View Report Descriptions'. The main content area is titled 'Generate a Report' and contains a grid of nine report cards. Each card shows a preview of the report's content, an information icon (a small 'i' in a circle), and a 'Go' button. The reports available are: Class Profile, Individual Child, Report Card, Development and Learning, Documentation Status, Assessment Status, Snapshot, Snapshot By Dimension, and Alignment. A blue question mark icon is located in the bottom left corner of the interface. The footer of the page includes links for 'Home', 'Contact Us', 'Terms of Use', and 'Privacy Policy', along with the copyright notice 'Copyright © 2000-2017 Teaching Strategies, LLC'.

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The Reports Queue provides an overview of the reports you have generated that require aggregated data or large data outputs – specifically, the Snapshot and Alignment reports. The Reports Queue provides status information and links to the report output.

To access the Reports Queue, select **REPORTS QUEUE** from the Report sub-navigation menu.

Select **TABLE** or **GRAPH** from the Output column to see the report results.

The screenshot shows the MyTeachingStrategies interface. At the top, there is a navigation bar with icons for 'Teach', 'Assess', 'Develop', 'Report', and 'Family'. The 'Report' icon is highlighted. To the right of the navigation bar, it says 'Pre-K Class' and 'MT'. Below the navigation bar, there is a 'Reports Queue' section. The 'Reports Queue' section contains a table with the following data:

Title	Generated On	Status	Output
Alignment	12/16/2016@04:19 PM	Completed	Table
Alignment	12/16/2016@04:13 PM	Completed	Table
Alignment	12/16/2016@04:11 PM	Completed	Table
Snapshot	12/16/2016@03:47 PM	Completed	Table Graph
Alignment	12/04/2016@10:30 PM	Completed	Table