

STANDARD FORM OF APPLICATION

Date

To
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Sir,
I beg to apply for the post of and
furnish the facts as below. In case of any false statement, I am liable to any action Government may deem
fit and proper, A Treasury Challan of Rs. (Rupees
.....) vide T.V. No. is attached herewith.

Signature of Applicant.

1. Full name (in Capital Letters) with Address; if any :- Surname First.
(Please do not use any initials)
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2. Date of Birth :-
..... Year MonthDate
3. Place of Birth :-
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Village / Town Police Station District State
4. Father's / Mother's / Husband's name (in case of married female) :-
(Please do not use any initials)
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5. Personal Description :-

A. Height :MCM

B. Colour of Eyes :

C. Colour of hair :-

D. Visible distinguishing marks; if any :
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6. A. Permanent Address in full :
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- B. Present Address in full :
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- C. If you have not resided at the above address continuously for the last four year, please give the
other address where you have resided during the period :-
From : To : Address :

7. Reference – Name & Address of two responsible persons in your localities who would be prepared to vouch for you :-

A. B.
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8. Educational & other qualifications (Please attach copies of Certificates, Marksheets, etc. :-

Name of Institution & Address	Date of Entering	Date of Leaving	Examination Passed	Division	Subjects Taken

9. Are you a member of SC / ST ? Answer ‘Yes’ or ‘No’. If ‘Yes’, give particulars supported by a certificate (Copy to be enclosed :-

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10. Present occupation; if any :-

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11. Previous appointment held; if any :-

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12. Are you a temporary/retrenched personal of a Temporary Department of the Government of Meghalaya ? Answer ‘Yes’ or ‘No’; if ‘Yes’, give particulars :-

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Signature.