

This document can be utilized as a “**guide, template or example**” of how an artist or organization can submit a Statement of Qualification (SOQ) for the 2022-2023 Art on Atlanta BeltLine Request for Qualifications (RFQ). For requirement information view:
<https://vrapp.vendorregistry.com/Bids/View/Bid/0db6b3a1-0931-4e97-b832-81d7be267c7a?isBuyerAction=True>

REQUEST FOR QUALIFICATIONS (RFQ)

Art on the Atlanta BeltLine 2022-2023

**STATEMENTS OF QUALIFICATIONS (SOQs)
SUBMISSION FOR**

***LIST ARTIST/FIRM NAME HERE
LIST ARTIST/FIRM CONTACT NAME HERE
LIST ADDRESS HERE
LIST CONTACT PHONE HERE
LIST CONTACT EMAIL HERE
LIST WEBSITE HERE (IF APPLIES)***

DATE OF SUBMISSION

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<LIST THE FOLLOWING BELOW IN THIS SECTION>

1. COVER LETTER

A cover letter shall include the following:

- RFQ Name / Project Title – **Art on the Atlanta BeltLine/Category**
(list the exhibition category for one or any of the following exhibition categories listed below.)

BeltLine Public Art Residency Program- The Atlanta BeltLine residency program is designed to offer real-world exposure operating within the realm of public art and infrastructure. Unlike collegiate or gallery residencies that operate within the structure and stricture of those prescribed spaces and audiences, the public realm presents many unique challenges including, but not limited to: responsibilities to multiple audiences simultaneously, community place keeping and empowerment, space and environment, and the many components of the civic system including permitting, ordinances, and governmental offices. The program seeks qualified individuals or artist to fill the following roles:

- Scholar-in-Residence
- Curator-in-Residence
- Artist-in-Residence

BeltLine Walls Volume 5 (Murals) – Artists are invited to submit their qualifications to create a mural along the BeltLine. Artists will work on their walls for the duration of a few weeks in October, culminating in a grand reveal and community celebration at the end of the festival. Please see the submission guidelines section herein for more details.

BeltLine Flow (Performance Series) – Artists are invited to submit qualifications to perform along the Atlanta BeltLine corridor during the exhibition season. These performances are not limited in number of times the performances may occur, nor are they subject to any specific dates on which performances must occur. These performances are designed to act as a pop-up style event to creatively activate and celebrate the corridor in many locations. These events are “acoustic” in nature, self-sustaining and do not require outside power sources, a sound engineer or technical support. Please see the submission guidelines section herein for more details.

BeltLine Spaces (Sculpture Exhibition) – Artists are invited to submit their qualifications in 3D, monumental, installation, pre-fabricated, site specific or land art sculptural work.

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BeltLine After Dark (Festival) – This annual festival celebrates the communities and spaces along the BeltLine trails. Artists are invited to submit their qualifications to activate the parks and greenspaces around the corridor. Previous seasons have included concerts, ballet, theater, opera and interactive roving performances. Please see the submission guidelines herein for more details.

Lantern Parade – Musicians who wish to be included in the 2022-2023 Lantern Parade should contact Chantelle Rytter directly at chantellerytter@gmail.com.

Also, the cover letter must include the following:

- Name(s) of the person(s) authorized to represent the Artist in any negotiations;
- Name(s) of the person(s) authorized to sign any Contract that may result;
- Contact person’s name, title, mailing or street addresses, phone and email address
- A legal representative of the Artist, authorized to bind the Artist in contractual matters, must sign the cover letter.
- Indicate if you or your firm has any Disadvantaged Business Enterprise (DBE) Certifications through GDOT, the Georgia Minority Supplier Development Council, the U.S. Small Business Administration, or the City of Atlanta and utilization of scope/work. Other DBE/MBE certifications may be considered.
- Acknowledge review of any addenda to the RFQ.

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2. ARTIST/ARTS COLLECTIVE/ORGANIZATION BIO

An artist’s biographical information or collective/organization’s statement of purpose shall be included in this section. This section shall include:

- Relevant cultural/regional influences
- Education
- Creative approach
- Vision or mission statement if a collective or organization

TEMPLATE

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3. PORTFOLIO

A portfolio of relevant work samples shall be included in this section of the submission. Option(s) for submission include:

- Link to a website (link must be directly to relevant work, not the website’s landing page)
- Link to slide presentation (no more than 10 and minimum 3 relevant works for visual art or 10 minutes for performers/musicians) Please provide an image list with tombstone information
- Embedded images (no more than 10 and a minimum of 3 relevant works for visual art or 10 minutes for performers/musicians) Please provide an image list with tombstone information

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4. Curriculum Vitae (CV)

A CV of up to the last 10 years of relevant exhibition and/or work experience shall be included in this section of the submission. This shall include:

- List of public art commissions
- Exhibition history
- Relevant assistantships/apprenticeships in the field or adjacent disciplines

CHECKLIST

The checklist below is a guide and may not be inclusive of all requirements of this RFQ. It is the Potential Respondent’s responsibility to submit a responsive and responsible SOQ in accordance with all requirements listed within this RFQ.

Item Number		Check (v)
1	Review the Request for Qualification (RFQ) here VIEW AND SUBMIT SOQ HERE	
2	Access and view the pre-recorded/pre-submittal Information session anytime: https://art.beltline.org/for-artists/join-the-exhibition/	
3	Please view and adhere to all deadlines within the RFQ	
4	If an artist is not registered in Vendor Registry (VR), please register immediately at the VR link SIGN UP FOR FREE . During the registration process, view and click the agency free registration option for Atlanta BeltLine, Inc.	
5	If there are questions or inquiries, submit questions/inquiries in writing at Vendor Registry (VR) by clicking the submit question tab at SUBMIT QUESTIONS HERE by Wednesday, June 1, 2022, 3:00 PM EST. Do not contact ABI Staff or	

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	anyone regarding questions. All questions shall be submitted within link (SUBMIT QUESTIONS HERE).	
6	Consistently check Vendor Registry (VR) for any posted addenda. Acknowledge your review of the addenda in your cover letter or within this submitted checklist.	
7	Review the suggested SOQ template at https://art.beltline.org/for-artists/join-the-exhibition/	
8	List the artist’s and or firm’s official name on the Statement of Qualifications (SOQ).	
9	Upload the SOQ submission only in one PDF format in Vendor Registry (VR) at SUBMIT SOQ HERE	
10	Submit the SOQ submission in Vendor Registry (VR) within a sufficient timeframe in order to submit by the deadline. Late submissions will not be accepted in VR. SUBMIT SOQ HERE	
11	Acknowledge and agree to ABI Terms, Conditions, Equity and Inclusion Vision	

Artist or Vendor Name: _____

Contact Name: _____

Address: _____

Email: _____

Phone: _____