

Submission – Revision letter example

Address to the Editor/s

Date: xx/xx/xxxx

Dr. A. Surname
Editor-in-Chief, Journal
Street Address
City, Postcode
Country

Dear Editor, Journal of Make-believe

We would like to thank you for the letter dated xx/xx/xxxx, and the opportunity to resubmit a revised copy of this manuscript. We would also like to take this opportunity to express our thanks to the reviewers for the positive feedback and helpful comments for correction or modification.

We believe have resulted in an improved revised manuscript, which you will find uploaded alongside this document. The manuscript has been revised to address the reviewer comments, which are appended alongside our responses to this letter.

We very much hope the revised manuscript is accepted for publication in **Journal**.

Sincerely yours,

Mr. Peter Pan

on behalf of the authors

*Wendy House,
Neverland
pp@nevermail.com*

Reviewer 1

<i>A number of abbreviations appear not to be defined on first appearance in the manuscript:</i>	Xxx has been defined at first appearance (Pg 2) Xxx has been defined at first appearance (Pg 4)
....	
Comment 2	Response2
Comment 3	Response 3
Comment 4	Response 4

Reviewer 2

Comment 1	Response 1
Comment 2	Response2
Comment 3	Response 3
Comment 4	Response 4

Reviewer 3

<i>A number of abbreviations appear not to be defined on first appearance in the manuscript:</i>	Xxx has been defined at first appearance (Pg 2) Xxx has been defined at first appearance (Pg 4)
....	
Comment 2	Response2
Comment 3	Response 3
