

# Tax Deduction Worksheet

*This worksheet allows you to itemize your tax deductions for a given year.*

**Tax deductions for calendar year 20\_\_**

HIRED HELP		SPACE	
\$_____	Accountant	\$_____	Camp space rental
\$_____	Administrative expenses	\$_____	Class space rental
\$_____	Agent/manager	\$_____	Event hall rental
\$_____	Cleaning expenses	\$_____	Home studio
\$_____	Contracted teachers (for lessons, classes, or camps)	\$_____	Lesson space rental
\$_____	Legal costs	\$_____	Liability insurance
\$_____	Other	\$_____	Security (alarm system)
\$_____		\$_____	Other
\$_____ <b>Hired Help Total</b>		\$_____ <b>Space Total</b>	

MARKETING		CONTINUED EDUCATION	
\$_____	Advertising	\$_____	Coaching & lessons
\$_____	Business cards	\$_____	Conferences & workshops
\$_____	Printing	\$_____	Journal subscriptions
\$_____	Professional photos	\$_____	Professional organization/ union dues
\$_____	Website design	\$_____	Other
\$_____	Website hosting		
\$_____	Other		
\$_____ <b>Marketing Total</b>		\$_____ <b>Continued Ed Total</b>	

BUSINESS RELATED TRAVEL		TAXES/FEES	
\$_____	Airfare	\$_____	Bank fees/charges for credit card payments
\$_____	Car rental	\$_____	Business loan interest
\$_____	Driving to gigs, teaching, and business meetings	\$_____	Business taxes
\$_____	Lodging	\$_____	Personal taxes
\$_____	Meals on business trips	\$_____	Property taxes
\$_____	Parking	\$_____	Other
\$_____	Taxi, bus, train		
\$_____	Tolls		
\$_____	Other		
\$_____ <b>Supplies, Etc. Total</b>		\$_____ <b>Taxes/Fees Total</b>	

SUPPLIES & EXPENSES			
\$ _____	Accessories (strings, reeds, picks, cases, etc.)	\$ _____	Internet
\$ _____	Bookkeeping expenses	\$ _____	Musical supplies
\$ _____	Business gifts (\$25 max each)	\$ _____	Office furniture/decoration
\$ _____	Camp/class-related	\$ _____	Office supplies
\$ _____	Computers/tablets	\$ _____	Phone
\$ _____	Equipment rentals	\$ _____	Postage
\$ _____	Event tickets	\$ _____	Printer
\$ _____	Instrument insurance	\$ _____	Recordings
\$ _____	Instrument repair	\$ _____	Sheet music
\$ _____	Instruments	\$ _____	Software and apps
		\$ _____	Video equipment
		\$ _____	Other
\$ _____ <b>Supplies, Etc. Total</b>			

TOTALS	
\$ _____	Hired Help Total
\$ _____	Space Total
\$ _____	Marketing Total
\$ _____	Continued Education Total
\$ _____	Business Related Travel Total
\$ _____	Taxes/Fees Total
\$ _____	Supplies & Expenses Total
\$ _____ <b>TAX DEDUCTIONS</b>	