

Your Name

PowerPoint Presentations

Mrs. Edmondson

Month Day Year

Proper MLA Format

This heading and header should appear on all of your research projects. Make sure you **include your name, my name, class name, and the date listed as the assignment's due date.**

You will need to begin using this heading and format on all your writing assignments.

Format the body of your paper as follows. Your font should be set to Times New Roman, 12 point. The entire document must be double-spaced and each paragraph indented five spaces, in other words hit **tab** once, from the left side of the page. Do not put an extra space between paragraphs. Margins must be set to **one inch all the way around** (top, bottom, right, left). Make sure you check these settings before you begin typing your assignment.

Each new paragraph after the introduction paragraph should represent a category of your research. The conclusion should be a separate paragraph that sums up all the categories of research and repeats your thesis.

All paragraphs must include PDs which give credit to the source of the information. An example of a PD from an online source with an author: (Edmondson par. 2). An example of a PD from an online source without an author: ("How to Write a Top-quality research paper" par. 2). PDs are used any time you use information from one of your sources and belong at the end of a sentence, before the punctuation.