

Works Cited Page Rubric

Name:			Grade:	
CATEGORY	4	3	2	1
Title of Page	Works Cited title is centered at the top of the page.	Works Cited title is not centered, or the correct title is not used.	The page does not have a title.	Citations are put on the last page of the report, and not on a separate page.
Alphabetical order of Citations	All citations are in alphabetical order by the first word of the citation.	Most citations are in alphabetical order by the first word of the citation.	Some citations are in correct alphabetical order by the first word of the citation.	There does not appear to be an attempt to put citations in correct alphabetical order by the first word of the citation.
Indentation of Lines	All citations being at the left margin with following lines indented five spaces.	Most of the citations begin at the left margin with following lines indented five spaces.	Citation indentation is reversed, with the first line indented and following lines at the left margin.	There is no indenting of any lines of the citations.
Completeness of Citations	All citations have all the required elements.	Most citations have the required elements.	Some citations have all the required elements	None of the citations have all the required elements.
Order of Elements of the Citation	All of the citations have the required elements in the proper order.	Most of the citations have the required elements in the proper order.	Some of the citations have the required elements in the proper order.	None of the citations have the required elements in the proper order.
Punctuation	All of the citations contain the proper punctuation.	Most of the citations contain the proper punctuation.	Some of the citations contain the proper punctuation.	None of the citations contain the proper punctuation.
Format	There is double spacing between all of the citations.	There is double spacing between most of the citations	There is double spacing between some of the citations.	There is no double spacing between the citations.
Completeness	There are at least 8 sources cited, and there is a variety in the type of sources used	There are at least 8 sources cited, and there is not any variety in the type of sources used.	There are less than 8 sources cited, and there is variety in the type of sources used.	There are less than 8 sources cited, and there is not any variety in the type of sources used.