

Elements of a Citation

University of Newcastle Library

What is a citation?

- Citation is another word for a reference.
- Citations are made up of elements of information that can be used to locate a resource.
- Citation/referencing styles vary but the information contained in each citation remains the same.

*Note: APA 6th is one of the more widely used referencing styles at UON.
Example citations in this guide follow this style.*

What referencing is ...

When writing assignments you will use ideas, theories, word-for-word quotations, facts and figures, as well as illustrations and even diagrams that are not your own.

These ideas, theories, quotations, etc. - written by different authors - will come from a variety of sources, including :

- books (incl. ebooks)
- articles from journals or newspapers
- reports and
- websites.

The sources of the information you use must be acknowledged (i.e. **cited or **referenced**):**

- within the body of your essay or report (in-text or footnotes), and
- in a list at the end of your essay or report

In-text citation & the reference list

Example of in-text citations using the APA 6th referencing style

Construction projects often suffer from poor performance in terms of time delays, cost overruns and quality defects (Jericho, 2013). There can be costly misunderstandings of which Standards and Codes apply to different stages of construction (Macnamara, Sakinofsky, & Beattie, 2012). A problem which is also crucial but regularly overlooked is the disruptive tendency of parties to a project who introduce unexpected design changes, often relating to Health and Safety matters, and thereby disrupt work schedules and compromise overall progress (Knight, 2013; Tellis, 1997). Generally it is considered that construction projects

Example of a reference list using the APA 6th referencing style

References

- Jericho, G. (2013). *The rise of the Fifth Estate: Social media and blogging in Australian politics*. Retrieved from <http://www.ebilib.com>
- Knight, M. (2013). *Social media for journalists: Principles & practice*. Los Angeles, CA.: Sage.
- Macnamara, J., Sakinofsky, P., & Beattie, J. (2012). E-electoral engagement: How governments use social media to engage voters. *Australian Journal of Political Science*, 47(4), 623-629. doi:10.1080/10361146.2012.731491
- Tellis, W. (1997). Application of a case study methodology. *The Qualitative Report*, 3(3), 1-18. Retrieved from <http://nsuworks.nova.edu/tqr/vol3/iss3/1/>

Elements of a citation

4 fundamental parts :

Who = author(s) / editor(s) / creator(s) of work

What = title (and source* if applicable)

When = date/year of publication

Where = publisher details (print books)
DOI *or* URL (online resource)

* source details can include:

- book title and page numbers when the item is a book chapter
- journal title and page number when the item is journal article

Referencing styles

- References must be in a single consistent style. That is, all the references in an essay or report must be formatted using the SAME referencing style.
- Your course information may specify which referencing style you must use.
- For more information on referencing and citations, and links to help you reference using different styles consult the Library's Referencing guide:
<http://libguides.newcastle.edu.au/referencing>

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Example citations in this guide follow this style.*

The 4 most common **TYPES** of *scholarly* information sources are

**Print
BOOK**

**EBOOK
(online
book)**

**CHAPTER
in an edited
BOOK**

**Online
JOURNAL
ARTICLE**

Minimum citation details needed for this type of source:

**Print
BOOK**

- Author name/s
- Title
- Year of publication
- Edition of book (if applicable)
- Place where published
- Name of publisher

Example:

Haralamos, M., Holborn, M., Chapman, S., & Moore, S. (2013). *Sociology: Themes and perspectives* (8th ed.). London, England: Collins Educational.

Note: If the item used is a specific edition you must include this detail

Minimum citation details needed for this type of source:

**EBOOK
(online
book)**

- Author name/s
- Title
- Year of publication
- DOI *or* URL

Examples:

Ellis, R. (2012). *Language teaching research and language pedagogy*.
doi:10.1002/9781118271643

Karch, A. M. (2010) *2010 Lippincott's nursing drug guide*. Retrieved from
ovidsp.tx.ovid.com/

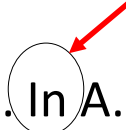
Note: If the item does not have a DOI and it was found in a database (for example, OVID or EBL), include the URL of the database homepage only (e.g. <http://www.eblib.com>).

Minimum citation details needed for this type of source:

**CHAPTER
in an edited
BOOK**

- Author name/s for CHAPTER
- Title of CHAPTER
- Editor/s of BOOK
- Title of BOOK
- Page numbers of chapter
- Year of publication
- Place where published
- Name of publisher

Example:

Ashman, A. (2008). Contemporary cultures and education.  In A. Ashman, & J. Elkins (Eds.), *Education for inclusion and diversity* (3rd ed., pp. 3-34). Frenchs Forest, N.S.W.: Pearson Education Australia.

Notes: Use the word In, after the chapter title, in your reference.
Include details of the edition if required.
Include the DOI *or* URL if the book is an online book.

Minimum citation details needed for this type of source:

**Online
JOURNAL
ARTICLE**

- Author name/s
- Title of ARTICLE
- Title/name of the JOURNAL in which the article is published
- Year of publication
- Volume number
- Issue number
- Page range
- DOI or journal homepage URL

Example:

Hallinan, C., & Heenan, T. (2013) Australia, Asia and the new football opportunity. *Soccer & Society*, 14(5), 751-767.
doi:10.1080/14660970.2013.792479

Note: Citations for Journal articles ALWAYS have 2 titles.
The first for the ARTICLE itself. The second for the JOURNAL in which the article is published.

Other **types** of information sources include:

- web resources - including web pages, blogs, YouTube etc.
- government documents
- research reports
- conference papers
- statistics
- images, maps, tables, etc.
- course materials (e.g. lecture notes)
- *and many more...*

Citation elements needed for each of these sources of information are different.

For more information visit:

The Library's **Referencing guide** which provides examples that show you how to reference a wide variety of information sources, using different referencing styles.

To consult the guide go to:
<http://libguides.newcastle.edu.au/referencing>

Or follow the **Referencing** link in the LEARN box on the Library's homepage.