

Generate APA References: Sheridan Library Tips

You can automatically generate in-text citations and a reference list using a computer. All the information on this page comes from our librarian (Smith, 2020).

Setting-Up APA References

1. Get into **MS Word**
2. Choose **References**
3. Choose **Manage sources**
4. Select **APA**
5. Click on **Manage sources** and then **New**
6. Select the type of source
7. Complete the sections
8. Select **OK**

To Insert a In-Text Citation

9. Press **Insert citation** and select the reference

To Create a Reference List

10. Select **Bibliography** and then **References**. Your list will appear at the bottom of your page

A List of Referencing Tools

- Citefast https://www.citefast.com/?s=APA7#_Webpage
- My Bib <https://www.mybib.com/tools/apa-citation-generator>
- Scribbr <https://www.scribbr.com/apa-citation-generator/>

More Help

- The APA website: <https://apastyle.apa.org/>
- Personal sessions, by appointment
 - with our librarian (Mrs Lizelle Smith): lsmith@sheridan.edu.au
 - with our Academic Writing support faculty member (Miss Ali Dench):
adench@sheridan.edu.au

References

Smith, L. (2020). *Sheridan library and referencing tips*. [Instructions]. Sheridan Institute of Higher Education.