

Strengths and Areas of Improvement Examples

Managers and team members have the opportunity to comment on the team member's strengths and areas of improvement in the annual performance review. This feedback is an important link between the performance review and development plan, helping team members identify steps they can take to increase their strengths and improve their performance. Development plans consist of action steps associated with development objectives and are intended to be updated throughout the year.

Example Strengths:

- Is a team player, always meets team commitments and is willing to assist other team members when asked
- Is quickly able to identify the cause of a problem and to come up with a creative solution
- Reports are always accurate, turned in on time, and any issues/discrepancies are highlighted so necessary action can be taken quickly

Example Development Opportunities:

- Needs to develop a deeper understanding of the organization in order to successfully take on an expanded role
- Needs to spend more time understanding the department processes and procedures in order to reduce errors
- Needs to improve presentation skills in order to be more effective presenting results and issues to the management team