HAMILTON ISLAND
WEDDINGS
Great Barrier Reef Australia

ENTERTAINMENT BOOKING FORM

Thank you for choosing to book entertainment for your Hamilton Island Wedding reception. Filling in the below form will ensure your entertainer or DJ will have all the necessary information they require to make your night a huge success.

Once completed please fax or email this form to your consultant to confirm these services for your reception.

Wedding details	
Wedding name	
Wedding date & time	
Grooms full name	
Brides full name	
Grooms mobile phone number	
Brides mobile phone number	
HIW Consultants Name	
Today's date	

Entertainment details		
Which entertainment option are your booking? Please circle		
Beven Addinsall	DJ	Other:

Agreed price?	
For how many hours?	

If on the night the entertainer feels its appropriate to continue playing for additional time, would you prefer them to:

☐ Just play on and advise your consultant the next day to charge you for the additional time played.	☐ Interrupt you on the night and check if you would like to either purchase extra time or have them cease playing.

Function details	
Function venue:	
Function start time:	
Function finish time:	

Starting and finishing times	
What time would you like the entertainer to start?	
What time would you like the entertainer to finish?	

Would you like your consultant to obtain a quote for additional lighting, e.g. for the dance floor or surrounding areas?

☐ Yes	☐ No

Postal Address PO Box 21 Hamilton Island Queensland 4803 **Delivery Address** 1 Melaleuca Drive Hamilton Island Queensland 4803 **Phone +61 7 4946 9222 Fax** +61 7 4946 9009 **Web** www.hamiltonislandweddings.com.au **Email** info@hamiltonislandweddings.com.au

What are your preferred music styles?

To enable your chosen entertainer to get a feel for your favoured style of music, please tick your preferred styles of music, and cross out any styles you absolutely do not want to hear at your reception. Any left blank may be played however as last choice.

☐ Pop	☐ Rock	☐ Top 40	☐ Dance
☐ Drum & Base	☐ 70's	☐ 80's	☐ 90's
☐ Swing	☐ Country	☐ Jazz	☐ Heavy Metal
☐ Soundtracks	☐ Musicals	☐ _____	☐ _____

Song List

Please note below any particular songs you would like played for the following events throughout the night, also please use the blank spaces provided for any additional events you may like to plan for the night.

(Please note, these songs must be supplied to your consultant on CD no later than 2 weeks prior to the wedding)

Event	Song	Artist
Guests entrance		
Your entrance		
Cake Cutting		
Bridal waltz		

Bridal Party

Please list the names of your bridal party below, in the order that they will be entering your reception.

Entry order	Association	Name
1st	Best Man	
	Chief Bridesmaid/ Maid of honour	
2nd	Groomsman	
	Bridesmaid	
3rd	Groomsman	
	Bridesmaid	
4th	Groomsman	
	Bridesmaid	
5th	Groomsman	
	Bridesmaid	

Speeches

Please list below, the names of all people who will be making speeches, their association to you and their names

Speech Order	Association	Name
1st		
2nd		
3rd		
4th		
5th		
6th		
7th		
8th		

Please see next page for deposit payment details…

In order for Hamilton Island Weddings to secure your chosen entertainment, a non refundable payment of 30% of the total entertainment cost will be payable at time of booking. Please complete the below payment section.

You may use the following methods of payment (Please tick):

- ☐ **Cheque or money order**
  - Enclosed
  - Posted - date posted: _____
- ☐ **Direct deposit;** (please use the groom's surname and wedding date as reference)

Account Name: **Hamilton Island Weddings**
Account Number: **622 09 28 27**
BSB Number: **084 501**
Bank: **National Australia Bank**

Date Deposited	
Amount Deposited *(30%)*	
Deposit Reference	*(Grooms surname/Wedding Date)*

- ☐ **Credit Card** please note: credit card payments attract a credit card fee of 3.5% for AMEX & Diners and 1.5% for VISA, MasterCard and Bankcard.

Type of Card	Visa	M/C	AMEX	Diners
Name on Card				
Card Number				
Expiry Date				
CVV Number				
Card Member Signature				

TERMS & CONDITIONS

- While all care is taken to ensure only professional quality performers are offered to clients of Hamilton Island Weddings, Hamilton Island Weddings, its staff and contractors take no responsibility for the quality of the entertainment supplied at your function by your chosen entertainer. Any views or recommendations made by Hamilton Island Weddings, its staff or contractors are personal views only and not necessarily those of Hamilton Island Weddings itself. You should make your own decisions in regards to the suitability of your chosen entertainment for your function.
- While Hamilton Island Weddings will take every step necessary to ensure your chosen entertainer can perform at your function, Hamilton Island Weddings accepts no responsibility whatsoever should your chosen entertainer be unable to perform at your function for any reason whatsoever.
- Should your chosen entertainer be unable to perform at your function you will receive a full refund of monies paid to Hamilton Island Weddings toward the chosen entertainment less any direct costs incurred by Hamilton Island Weddings or the entertainer themselves. The amount paid by you is the maximum amount Hamilton Island Weddings will be liable for in regards to these services.
- The non refundable deposit paid to secure your chosen entertainment is not refundable under any circumstances. Unless the entertainment is cancelled by the supplier themselves.
- You agree to pay for any additional time requested by you either verbally or in writing either before or during the function and/or performance.
- You agree to cover all costs incurred by Hamilton Island Weddings in regards to the supply of the above-mentioned entertainment.
- Do not regard this entertainment as booked until you have received written notice from your wedding consultant advising the entertainment is booked.
- Final payment must be made prior to the date the entertainment is to be supplied.

Please sign to confirm all details are correct and you agree to the above terms and conditions:

Name:	**Signature:**	**Date:**