

LOSS EXPLANATION LETTER

Use a separate Loss Explanation Letter for Each Claim

Applicant/proposed insured: _____

Broker: _____

To United Contractors Insurance Agency:

Our company has experienced the following loss within the last 5 years:

1. Name of Claimant/Plaintiff: _____

2. Date of Occurrence _____

3. Brief Explanation of Claim: _____

Attach an Additional Sheet if Necessary

4. Is there anything you can do to prevent such an occurrence from happening again?: _____

5. Was claim resolved? _____ yes _____ no

6. If claim was resolved either by settlement, judgment, or award, indicate amount: \$ _____

Dated: _____

Applicant: _____
Signature