APA Reference List and In-Text Citation Guide

The aim of this guide is to provide basic referencing information to all CUD students.

APA (American Psychological Association) is commonly used to cite sources within the social sciences. For more information, please consult the Publication Manual of the American Psychological Association, 6th edition available at CUD LRC collection (**BF76.7 .P83 2010**). All information is patterned from Publication Manual of the American Psychological Association, 6th edition.

Reference List

Basics of Reference Listing
1. Reference list only includes those that are cited in-text and are recoverable.
2. The list must be double-spaced.
3. Entries must have hanging indention and alphabetically arranged.

Books

Author, A. A. (year). *Title of book*. Location: Publisher.

Source Type	Sample Format
One author	Gaughan, P. A. (2013). *Maximizing corporate value through merger and acquisitions: A strategic growth guide*. Hoboken, New Jersey: Wiley.
Two to seven authors	Thomas, G. B., Weir, M. D., & Hass, J. R. (2009). *Thomas' calculus* (12th ed.). Boston: Pearson.
More than seven authors	Abeck, S., Bryskin, I., Evans, J., Farrel, A., Filsfils, C., Hegering, H. … Vijayananda, K. (2009). *Network management: Know it all*. Burlington, MA: Morgan Kaufmann Publishers.
Corporate/organization author	Joint Commission Resources. (2009). *Planning, design, and construction of health care facilities* (2nd ed.). Illinois: Department of Publication, JCR.
Unknown author	*Oxford essential dictionary: For elementary and pre-intermediate learners of English*. (2003). Oxford: Oxford University Press.
Editor	Suraj, V. K. (Ed.). (2005). *Multimedia information collection in digital libraries*. Delhi: Isha Books.
Edition other than first	Dessler, G. (2013). *Human resource management* (13th ed.). England: Pearson.
Multivolume work	Bloom, J. A. & Blair, S. S. (2009). *The Grove encyclopedia of Islamic art and architecture* (Vols. 1-3). New York: Oxford University Press.
Encyclopedia / Dictionary	Bursky, D. (2007). Semiconductor memories. In *McGraw-Hill encyclopedia of science & technology*. New York: McGraw-Hill.

Book Chapter	Harris, L. (2011). Market organization and structure. In M. G. McMillan, J. E. Pinto, W. L. Pirie, & G. van de Venter (Eds.), *Investments: Principles of portfolio and equity analysis* (pp. 1-71). New Jersey: John Wiley & Sons.

E-Books

Author, A. A. (year). *Title of book*. Retrieved from URL or doi (digital object identifier) number

E-Books	Colquhoun, A. (2002). *Modern architecture*. Retrieved from http://site.ebrary.com.ezp.cud.ac.ae:2048/lib/cud/detail.action?docID=10613800

Articles in Periodicals

Author, A. A. (year). Title of article. *Title of Journal*, *vol*, pp-pp.

Source Type	Sample Format
Scholarly journal	Klasen, S. & Pieters, J. (2015). What explains the stagnation of female labor force participation in Urban India?. *The World Bank Economic Review*, *29*, 449-478.
Magazine Article	Pupic, T. (2016, March 13-19). The creative risk taker. *Arabian Business*, *17*, 44-49.
Newspaper Article	Harding, R., & Inagaki, K. (2016, March 31). Sharp sold to Foxconn on painful day for Japan' fallen electronics industry. *Financial Times*, pp. 1, 14.

Electronic Journal

Author, A. A. (year). Title of article. *Title of Journal, vol #*, pp-pp. Retrieved from URL or doi (digital object identifier) number

Electronic Journal	De Clercq, R. (2011). Modern architecture and the concept of harmony. *The British Journal of Aesthetics, 51*, 69-79. doi:10.1093/aesthj/ayq053

Online Sources

Author, A. A. (date of last update). Page title. *Site title*. Retrieved from URL

Source Type	Sample Format
Website	Little, S. (2014, August 11). Why people love modern architecture. *Freshome*. Retrieved from http://freshome.com/2014/08/11/why-people-love-modern-architecture/
Podcast	Swan, N. (Presenter). (2016, April 18). A better prostate cancer screening test [Audio podcast]. In T. Webb (Producer), *Health Report*. Retrieved from http://www.abc.net.au/radionational/programs/healthreport/gleason-score-prostate-grade-change/7335644
YouTube Video	Zayed, B. (2010, June 25). CNN's interview with Sheikh Mohammed Bin Rashid [Video file]. Retrieved from https://www.youtube.com/watch?v=IYjQz0dxFog

In-Text Citations

Citation Basics
1. Follow the author-date method of in-text citations. For example, (Dessler, 2013).
2. All sources that are cited in the text must appear in the reference list at the end of the paper.

Quoting

If you are directly quoting from a work, you will need to include the author, year of publication, and the page number for the reference (preceded by "p.").

Examples are:

> According to Dessler (2013), "globalization refers to the tendency of firms to extend their sales, ownership, and/or manufacturing to new market abroad" (p.37).
>
> Usually, "globalization refers to the tendency of firms to extend their sales, ownership, and/or manufacturing to new market abroad" (Dessler, 2010, p.37).

If the article you are directly quoting does not have page numbers, identify the number of the paragraph you are directly quoting.

For example:

> Usually, "globalization refers to the tendency of firms to extend their sales, ownership, and/or manufacturing to new market abroad" (Dessler, 2010, para.1).

Paraphrasing

If you are paraphrasing an idea from another work, you only have to make reference to the author and year of publication in your in-text reference. Examples are:

> According to Dessler (2013), sales expansion is one reason of companies expanding abroad.
>
> Sales expansion is one reason of companies expanding abroad (Dessler, 2013).

Citing author/s

Author Citation Styles	Parenthetical Citation samples
One Author	(Donatelle, 2013)
2 Authors *List both authors*	(Kaufman & Schwitters, 2013)
3-6 Authors *Cite all authors for the first time in text citation. If you cite that work again you only list the first author and "et al."*	(Barnett, Ziegler, & Byleen, 2011) *Subsequent citations:* (Barnett et al., 2011)
7 Author and more *List the first author followed by "et. al."*	(Reynolds et al., 2010)
No Author *Substitute the title for the author name*	(Short title, 2010)
Group as Author *List the complete group name for the first time in text citation. If you cite that work again, abbreviate the group author name.*	(Canadian University Dubai [CUD], 2015) *Subsequent citations:* (CUD, 2015)
No date of publication *Use "n.d." if the date is not found.*	(Robbins, n.d.)