
24 Hours Notice Resignation Letter Example

Dear [Manager's Name],

I am reaching out to formally resign from my role at [Company Name], effective in 24 hours from now. Due to pressing personal issues that have emerged, this immediate shift in my career path has become unavoidable.

I deeply regret the short notice and understand the challenges it might pose. Over the next day, I am dedicated to streamlining my current tasks and providing comprehensive handover notes.

Thank you for your understanding and the wealth of experiences I've gained here.

Best wishes,
[Your Name]