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# Academic Cover Letter for Assistant Professor Example

[Your Full Name]

[Your Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Recipient's Full Name]

[Title]

[Department]

[University Name]

[Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to apply for the Assistant Professor position in [Department Name] at [University Name], as advertised on [Where You Found the Job Posting]. As a Ph.D. holder in [Your Field] with a focus on [Your Research Focus], I am confident that my academic and professional experiences align with the requirements of this role.

My research has been recognized in publications such as [Names of Journals], and I have presented my findings at international conferences. My current work on [Title of Current Research] explores [Brief Description of Research].

In addition to my research achievements, I have taught [Names of Courses] at [Previous Institution(s)]. My approach to teaching emphasizes [Your Teaching Methodology], and I have been commended by both students and faculty for my dedication and innovation in the classroom.

I admire [University Name]'s commitment to [Specific Attributes of the University], and I am eager to contribute to your department's success. Enclosed are my CV, samples of my published work, and contact information for three professional references.

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Thank you for considering my application. I look forward to the possibility of joining your academic community.

Sincerely,  
[Your Full Name]