
Academic Cover Letter

[Your Name]
[Address]
[City, State ZIP]
[Email Address]
[Phone Number]
[Date]

[Search Committee Chair's Name]
[Department]
[University]
[Address]
[City, State ZIP]
Dear [Search Committee Chair's Name],

I am writing to apply for the Assistant Professor position in the Department of History at [University Name], as advertised on your website. With a Ph.D. in History from [Your University], my focus on [Your Research Area], and a proven record of excellence in teaching, I am eager to contribute my skills and enthusiasm to your esteemed department.

My dissertation, entitled "[Title of Dissertation]," explores [Brief Explanation of Research]. Under the guidance of Dr. [Advisor's Name], I have developed a robust analytical methodology that has been recognized at various conferences.

In addition to my research, I have three years of teaching experience at [Previous Institution], where I taught courses on [Subjects Taught]. My commitment to creating an engaging learning environment is reflected in [Examples of Teaching Achievements or Philosophy].

I am particularly drawn to [University Name] due to its emphasis on [Specific Characteristics or Goals of the University that Align with Your Interests]. I am confident that my research interests and teaching approach would complement the already thriving academic community at your institution.

Enclosed is my curriculum vitae, teaching portfolio, and writing sample. I look forward to the opportunity to discuss how I can contribute to the Department of History at [University Name].

Thank you for considering my application. I can be reached at [Phone Number] or via email at [Email Address].

Sincerely,

[Your Signature]

[Your Typed Name]