
Basic Cover Letter for Beginner

Dear [Employer's Name],

As a recent graduate in [Your Major], I'm excited to bring my classroom knowledge to practical use in the [Job Title] role at [Company Name]. My strong academic grounding and passion for [relevant field] make me an excellent fit for this position.

During my time at [Your University/College], I gained [mention skills or experiences] that I believe will contribute positively to your team. I am eager to bring my energy, dedication, and willingness to learn to your esteemed company.

Sincerely,

[Your Full Name]